

MINUTES
AGENDA/BUSINESS MEETING OF THE
BALDWIN-WHITEHALL SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Wednesday, April 3, 2024

The Baldwin-Whitehall School District Board of School Directors met on Wednesday, April 3, 2024, at 7:30 p.m. (7:42 p.m. actual start time) at the Central Administration Office in the Boardroom for the Agenda/Business Meeting.

THE FOLLOWING BOARD MEMBERS WERE PRESENT:

Mr. John W. Bell
Ms. Karen L. Brown
Dr. Anthony J. DiCesaro via Speakerphone
Mr. Peter D. Giglione
Mr. Dan Knezevich
Mrs. Amanda L. Priano
Ms. Janice Tarson via Speakerphone
Ms. Melissa Wood
Mr. Greg A. Zeman

Administrators in Attendance:

Superintendent Dr. Randal Lutz; Deputy Superintendent for Instruction and Learning Dr. Kara Eckert; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; Director of Instruction and Learning Ms. Andrea Huffman; Director of Instruction and Learning Ms. Jill Fleming-Salopek; Director of Student Services Ms. Marissa Gallagher

Student Board Representatives Present:

Dylan Lubarski, Ojo (Tumi) Oluwatomisin, Kelson Kleinhampl, and Bryce Nowicki

Abigail Horn was not present

Solicitor in Attendance:

Annemarie K. Harr

1.0 Call to Order

Ms. Karen Brown, Board President

2.0 Pledge of Allegiance

3.0 Roll Call

Theanita Hampsay, Board Secretary, called the roll.

4.0 Board President Remarks

4.1 The agenda was posted on the Baldwin-Whitehall School District website at least twenty-four (24) hours in advance of the meeting. The meeting is open to the public to attend in person. Hard copies of the agenda are available for those in attendance.

4.2 There was an Executive Session this evening at 7:00 p.m. to discuss personnel and legal matters.

5.0 Mission Statement of School District

Mr. Zeman read the Mission Statement.

The Baldwin-Whitehall School District, a learning community dedicated to providing all students with a high-quality educational experience in a collaborative, safe, and nurturing environment.

6.0 Commendations and Recognitions

6.1 Do The Right Thing Outstanding Student - Sofia Benitez (Grade 4) - Whitehall Committee for Environmental Action (WCEA)

6.2 Steel Center for Career and Technical Education - William Kelly (Grade 12) - Carpentry

2nd Place - National Association of Home Builders Student Competition (NAHB)

6.3 Baldwin High School - Swimming - Evan Stokes (Grade 12)

100-Yard Breast Stroke School Record

6.4 Baldwin High School - Wrestling - Ramil Islamov (Grade 11), Owen Klodowski (Grade 12), Keith Mincin, Jr. (Grade 12)

6.5 Baldwin High School - Cross Country - Coach Richard Wright - St. Clair Health's Breast Care Fund

6.6 Baldwin High School - Mini-THON

Teacher Sponsors:

Cassandra Bartus
Jason Dolak
Keith Harrison
Dan Harrold
Rachel Murrman
Leah Younkins

Students:

Evelyn Esek (Grade 12)
Alexa Meyer (Grade 12)
John (Jack) Steverson (Grade 10)

6.7 Highlander Hero - Ms. Lori Heim - Technology Services**6.8 Dr. Randal A. Lutz - Distinguished Educator Award - Tri-State****7.0 Student Board Representative Comments**

Dylan Lubarski spoke about the Baldwin High School's Green Club, the annual blood drive, the PBIS student of the month program, the upcoming high school tour for parochial school students, and Spring athletic events.

Oluwatomisin (Tumi) Ojo spoke about the Women's Empowerment Event at the high school; the upcoming Cinderella musical; the recent Indoor Percussion and Color Guard competition; the Marching Band's trip to Chicago for the St. Patrick's Day Parade; the Unified Sports Event; a Senior class Penguin's game; and an upcoming Pirate game outing for the Senior Class.

Kelson Kleinhampfl spoke about the District's participation in the Western PA Science Bowl competition at CCAC South Campus, 6th grade students March Madness activities, the recent middle school canned good drive, the upcoming 8th grade dance, the middle school boys' hockey team championship game, and the Camp Soles pepperoni fundraiser.

Bryce Nowicki spoke about the PTO-sponsored book fair at R. A. Lutz Elementary School, the Read-A-Thon challenge, the recent PBIS movie reward, the upcoming Cinderella assembly, Rock Your Socks Day 2024, the students' limo lunch to Dave and Busters, the virtual D.A.R.E. recognition, Family Bingo Night, the Color Run fundraiser, and PSSA testing. He also spoke about the 4th nine weeks of school at McAnnulty Elementary School, upcoming inclusion activity events, other MES student body events, Whitehall Elementary School PBIS events, the recent Open House event, the Read-A-Thon challenge, and guest readers at the school.

8.0 Superintendent Report**8.1 Dr. Randal A. Lutz**

Dr. Lutz spoke about the upcoming District-wide Safety Exercise on April 12, 2024.

8.2 Update - Designing the Journey of a Highlander

Dr. Lutz spoke about the Journey of a Highlander and thanked Ms. Jill Fleming-Salopek for her work on this project.

Student Board Representative, Oluwatomisin (Tumi) Ojo, spoke about her experience being a part of the Designing the Journey of a Highlander team.

Student Board Representative, Bryce Nowicki, spoke about his experience being a part of the Designing the Journey of a Highlander team.

Mr. Zeman spoke about his experience being a part of the Designing the Journey of a Highlander team.

Ms. Brown spoke about her experience being a part of the Designing the Journey of a Highlander team.

9.0 Education and Instruction

9.1 Deputy Superintendent Report

Dr. Rachel Sprouse spoke about staffing for the 2024-2025 school year, new programs for student teachers through PHEAA, and ongoing District-wide Stop the Bleed training.

Dr. Kara Eckert spoke about the recent PASA Leadership Conference that she attended regarding the Department of Education's recent amendments to Chapter 4.

Ms. Brown spoke about instruction in grades 3-5.

9.2 Course Update - CHS Intro to Special Education: K-12 - Ms. Jill Fleming-Salopek, Ms. Marissa Gallagher, and Mr. Eric Jankoski

Directors: Ms. Jill Fleming-Salopek and Ms. Marissa Gallagher

Teacher: Mr. Eric Jankoski

Student: Evelyn Esek

9.3 Proposal - Pre-Kindergarten Program - Ms. Andrea Huffman and Ms. Marissa Gallagher

Recommendation: The Superintendent, Deputy Superintendent of Instruction and Learning Dr. Kara Eckert, Director of Instruction & Learning Ms. Andrea Huffman, and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the proposal as

presented for a Pre-Kindergarten Program run by the District starting in the 2024-2025 school year.

The proposal is attached to the agenda.

Mr. Bell spoke about the number of classes that will be offered.

Dr. Lutz said that transportation may be a challenge.

Mr. Giglione spoke about the number of staff needed for this program.

Mrs. Priano spoke about the number of classes.

Ms. Brown spoke about reaching out to target families and thanked the team for their presentation.

9.4 Approval - Special Education Plan (2024-2027)

Recommendation: The Superintendent, Deputy Superintendent Dr. Rachel Sprouse, and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the attached Special Education Plan (2024-2027) as attached.

No discussion.

9.5 Agreement - The Watson Institute - WISCA - South (2023-2024)

Recommendation: The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and The Watson Institute for one (1) student to be enrolled in The Watson Institute Social Center for Academic Achievement (WISCA - South) program for the 2023-2024, school year, effective March 25, 2024, at a cost of \$57,155.00 (prorated) according to the attached agreement.

No discussion.

9.6 Agreement - Allegheny County Department of Human Services (School District Transportation Services)

Recommendation: The Superintendent and Director of Instruction Learning Ms. Andrea Huffman recommend that the Board approve the Amendment to Agreement NO. 26274 between the Baldwin-Whitehall School District and the County of Allegheny, Allegheny County Department of Human Services for the Every Student Succeeds Act (ESSA), School District Transportation Services as attached.

No discussion.

9.7 Proposed English Language Arts & Social Studies Curricular Resources (Board Review)

As presented for Board Review.

No discussion.

9.8 Memorandum of Understanding - Drexel University

Recommendation: The Superintendent, Deputy Superintendent for Instruction and Learning Dr. Kara Eckert, Director of Instruction and Learning Ms. Andrea Huffman, and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the Field Placement Memorandum of Understanding between the Baldwin-Whitehall School District and Drexel University to provide student teaching experience and supervised field experience for teacher candidates/student interns of the University according to the attached agreement.

No discussion.

9.9 Agreement - Indiana University of Pennsylvania

Recommendation: The Superintendent, Deputy Superintendent for Instruction and Learning Dr. Kara Eckert, Director of Instruction and Learning Ms. Andrea Huffman, and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the Educator and Clinician Preparation Field Experience Agreement between the Baldwin-Whitehall School District and the Indiana University of Pennsylvania according to the attached agreement.

No discussion.

9.10 Approval - 2024-2025 School Calendar

Recommendation: The Superintendent recommends that the Board approve the 2024-2025 School Calendar as attached. The first day of school is September 3, 2024. The last day of school is June 12, 2025.

No discussion.

9.11 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)

Recommendation: The Superintendent recommends that the Board approve the following Tuition Credit Reimbursement:

Alicia Johnson
EDUC 744 Dissertation Research Design
Point Park University
3 cr. @ \$625.00 per credit

No discussion.

9.12 Student Participation - Baldwin High School - PIAA Swim/Dive Championship

Recommendation: The Superintendent and Athletic Director Anthony Cherico recommend that the Board approve the following additional Student Participation:

PIAA Swim/Dive Championship
Lewisburg, PA
March 13-14, 2024
Sponsors: Kim Klinger
Students: Grade 12 - Evan Stokes
Cost: \$670 (estimated)

No discussion.

9.13 Student Participation - Baldwin High School - Pennsylvania Junior Academy of Science (PJAS) State Meet

Recommendation: The Superintendent and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the following Student Participation:

Pennsylvania Junior Academy of Science (PJAS) State Meet
May 19-21, 2024
University Park, PA
Sponsors: Rachel Neil, Jonathan Tietz, Tina Gaser, Jared Hoffman
Students: Hannah Ferkett, Ali Bououdina, Haley Nieman, Oluwatomiwa (Tom) Ojo, Samantha Niggel, Emma Smerbeck
Cost: \$1,195

No discussion.

9.14 Student Participation - Baldwin High School - PMEA All-State Conference

Recommendation: The Superintendent and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the following Student Participation:

PMEA Annual All-State Conference PMEA
April 17-20, 2024
Erie, PA

Sponsors: Marissa Virgin
Students: Carter Smeal
Cost: \$1,153.45

No discussion.

10.0 Business and Finance

10.1 2024-2025 Proposed Budget - Projected Revenues

The 2024-2025 Proposed Budget – Projected Revenues is attached.

Dr. Lutz presented the 2024-2025 Proposed Budget – Projected Revenues to the Board.

No discussion.

10.2 Approval - Change Order GC-7 - Add \$272,000.00 - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School)

Recommendation: BE IT RESOLVED, that the Baldwin-Whitehall Board of School Directors approve the contract amount adjustment to furnish all labor and materials to alter the site infiltration basins #1 and #2 into MRC ponds as per revised PCSM 1-7 for an Add of \$272,000.00. Change Order GC-7 for this amount will be issued to Mucci Construction, Inc. pending PDE approval.

Mr. Giglione spoke about the original design for the basins.

Mrs. Priano spoke about the original testing of the soil.

Mr. Giglione spoke about the project's funding and the total budget to date.

Ms. Brown spoke about PlanCon funding.

Mr. Bell spoke about the use of the basin area for field space.

Mr. Knezevich spoke about the additional cost to the District.

Ms. Harr said that she will review original documents.

10.3 Submission of Plancon Part I - W. R. Paynter Elementary School (R. A. Lutz Elementary School)

Recommendation: BE IT RESOLVED, the Baldwin-Whitehall Board of School Directors approve and authorize the submission of Plancon Part I, "Interim Reporting" for Change

Order G-7 for the W. R. Paynter Elementary School (PDE #3933) to the Pennsylvania Department of Education for review and approval.

No further discussion.

10.4 Approval - Change Order HC-1 (4543) J. E. Harrison Education Center (J. E. Harrison Middle School)

Recommendation: BE IT RESOLVED, that the Baldwin-Whitehall Board of School Directors approve the Change Order (HC-1) Add, not to exceed \$450,000.00, for duct board replacement at the J. E. Harrison Middle School (J. E. Harrison Education Center) project (4543).

Dr. Lutz spoke about partial duct board replacement versus complete duct work replacement.

Mr. Giglione spoke about the cost of the project and supports doing the complete project now.

Mrs. Priano spoke about concerns related to partial replacement.

10.5 Approval - Field Quantity Change (\$2,039.00) - (4148) - W. R. Paynter Elementary School (R. A. Lutz Elementary School)

Recommendation: The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148) in the amount of \$2,039.00 as attached.

No discussion.

10.6 2022 Audit Report - Baldwin Borough - Real Estate Tax Collector

Recommendation: The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board receive the Financial Baldwin Borough Tax Audit for the year ending December 31, 2022 as submitted by J. Martin & Associates, LLC.

No discussion.

10.7 2022 Audit Reports - Baldwin Township - Real Estate Tax Collector

Recommendation: The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board receive the Financial Baldwin Township Tax Audit for the year ending December 31, 2022 as submitted by J. Martin & Associates, LLC.

No discussion.

10.8 2022 Audit Reports - Whitehall Borough - Real Estate Tax Collector

Recommendation: The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board receive the Financial Whitehall Borough Tax Audit for the year ending December 31, 2022 as submitted by J. Martin & Associates, LLC.

Ms. Brown spoke about the timeliness of getting the District receiving these reports and thanked Mr. Cherpak.

10.9 Authorization to Accept Bid - New Vehicles (Vans) - Transportation Services (Discussion Only)

Mr. Giglione spoke about the bid process and alternatives to that process.

Dr. Lutz spoke about cooperative purchasing agreements and discussion of emergency purchasing authority.

10.10 Donation - Pittsburgh Steelers - Weight Room Equipment (Baldwin High School)

Recommendation: BE IT RESOLVED, that the Board of School Directors accept a donation from the Pittsburgh Steelers of the following weight room equipment valued at \$72,225.00 for use at Baldwin High School:

Keiser Belt Squat
Keiser Runner
Keiser Squat
Pit Shark
Smith Machine
Prime Functional Trainer
Prime Squat Rack w/Cable Stacks
Hammer Lat Pulldown
Torque Adjustable Bench
Strive Adjustable Bench
Torque AB Adjustable Bench
Frog Trainer
Torque DB Holder
Weight Plates
Flip Sled
Misc. (Bands, Rollers, Belts, etc.)

No discussion.

11.0 Unfinished Business

11.1 Unfinished Business - Board

No discussion.

12.0 Policies

12.1 827 Conflict of Interest - 2nd Reading

Recommendation: BE IT RESOLVED, that Board of School Directors approve the revision of Policy 827 Conflict of Interest as attached.

No discussion.

12.2 907 School Visitors - 2nd Reading

Recommendation: BE IT RESOLVED, that Board of School Directors approve the revision of Policy 907 School Visitors as attached.

No discussion.

12.3 903 Public Participation in Board Meetings (Continued Discussion)

No discussion.

13.0 New Business

13.1 New Business - Board

No discussion.

14.0 Report of Special Representatives

14.1 Report of Special Representatives

**SHASDA Representative - Ms. Karen Brown Alternate
Representative - Ms. Amanda Priano**

Ms. Brown said that the 2024 SHASDA Student Conference will be held on April 27, 2024 and said that all Board Members are welcome to attend this event.

**Southeastern Area Special School and Steel Center for Career & Technical Education
Representative - Mr. Peter Giglione
Alternate - Ms. Melissa Wood**

Mr. Giglione said ongoing renovations at Steel Center are going well and he spoke about the replacement of the intercom system at the Mon Valley School.

PSBA Representative - Mr. Zeman

Mr. Zeman said that he will be in Harrisburg on Monday, April 8, 2024, for PSBA's Advocacy Day.

15.0 Correspondence

15.1 Revenues and Expenses

No discussion.

15.2 Student Activity Funds

No discussion.

15.3 Bank Reconciliations

No discussion.

The Board continued with the Business Meeting.

1.0 Resident Comments on Action Items Only

1.1 Name and address should be clearly stated.

Jennifer Hrvatin, 5395 Elmwood Drive, spoke about the 2024-2025 School Calendar, agenda attachments, Special Education resignations, leaves, and substitutes.

2.0 Consent Action Items - Business

2.1 Consent Action Items - Business

Recommendation: The Superintendent recommends that the Board approve the Consent Action Items - Business as follows:

2.2 Approval of Minutes - March 6, 2024

2.3 General Fund Receipts - February 2024

2.4 Payroll - February 2024

2.5 General Fund Account - March 2024

2.6 Cafeteria Fund - March 2024

2.7 Construction Fund Accounts - As of March 31, 2024

No discussion.

ORIGINAL - Motion

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Action Items - Business as follows: 2.2 Approval of Minutes - March 6, 2024 2.3 General Fund Receipts - February 2024 2.4 Payroll - February 2024 2.5 General Fund Account - March 2024 2.6 Cafeteria Fund - March 2024 2.7 Construction Fund Accounts - As of March 31, 2024'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Dan Knezevich Yes
- Dr. Anthony DiCesaro Yes
- Janice Tarson Yes
- Karen Brown Yes
- Amanda Priano Yes
- Melissa Wood Yes
- Greg Zeman Yes
- Peter Giglione Yes
- John Bell Yes

2.2 Approval of Minutes - March 6, 2024

Recommendation: Resolved, that the Minutes of the Agenda/Business Meeting on March 6, 2024 be approved as listed and certified.

2.3 General Fund Receipts - February 2024

Recommendation: Resolved, that the February 2024 General Fund Receipts in the total amount of \$1,044,174.73 be approved as listed and certified.

2.4 Payroll - February 2024

Recommendation: Resolved, that the Payroll for February 2024 in the total amount of \$2,736,432.77 be approved as listed and certified.

2.5 General Fund Account - March 2024

Recommendation: Resolved, that the General Fund Account in the total amount of \$1,455,421.56 for the month of March 2024 be approved as listed and certified.

2.6 Cafeteria Fund - March 2024

Recommendation: Resolved, that the Cafeteria Fund Account in the total amount of \$118,629.03 for the month of March 2024 be approved as listed and certified.

2.7 Construction Fund Accounts (R. A. Lutz Elementary School and J. E. Harrison Middle School) - As of March 31, 2024

Recommendation: Resolved, that the Construction Fund Accounts for the R. A. Lutz Elementary School in the total amount of \$47,964,701.16 and for the J. E. Harrison Middle School in the total amount of \$1,349,593.43 fiscal year-to-date as of March 31, 2024 be approved as listed and certified.

3.0 Individual Action Items - Business

No items.

4.0 Consent Action Items - Superintendent's Report on Personnel**4.1 Consent Action Items - Superintendent's Report on Personnel**

Recommendation: The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows:

4.2 Resignations

4.3 Leaves

4.4 Suspension - Employee

4.5 Paraprofessional (Elizabeth Solenday) - Category I - Permanent - R. A. Lutz Elementary School

4.6 Mechanic (Douglas Davis) - Permanent - Transportation Department

4.7 Noontime Aide (Samantha Carnegie) - Permanent – McAnnulty Elementary School

4.8 Noontime Aide (Milissa Kirsch) - Permanent - R. A. Lutz Elementary School

4.9 Noontime Aide (Kristen Tague) - Permanent - R. A. Lutz Elementary School

4.10 4-Hour Category V - Administration Secretary (Robyn Waugaman) - Probationary - Food Services

4.11 Substitute Food Services Workers

4.12 BWSEA Substitute Rates

4.13 Extra Bus Driver

4.14 Substitute Custodians - Summer 2024 Cleaning

4.15 Substitute Breakfast Monitor

4.16 Substitute Noontime Aide

4.17 Student Stage Crew

4.18 Extracurricular Activity Assignments List (Deletions)

4.19 Extracurricular Activity Assignments List A (Additions)

4.20 Extracurricular Activity Assignment List B (Additions)

No discussion.

ORIGINAL - Motion

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows: 4.2 Resignations 4.3 Leaves 4.4 Suspension - Employee 4.5 Paraprofessional (Elizabeth Solenday) - Category I - Permanent - R. A. Lutz Elementary School 4.6 Mechanic (Douglas Davis) - Permanent - Transportation Department 4.7 Noontime Aide (Samantha Carnegie) - Permanent – McAnnulty Elementary School 4.8 Noontime Aide (Milissa Kirsch) - Permanent - R. A. Lutz Elementary School 4.9 Noontime Aide (Kristen Tague) - Permanent - R. A. Lutz Elementary School 4.10 4-Hour Category V - Administration Secretary (Robyn Waugaman) - Probationary - Food Services 4.11 Substitute Food Services Workers 4.12 BWSEA Substitute Rates 4.13 Extra Bus Driver 4.14 Substitute Custodians - Summer 2024 Cleaning 4.15 Substitute Breakfast Monitor 4.16 Substitute Noontime Aide 4.17 Student Stage Crew 4.18 Extracurricular Activity Assignments List (Deletions) 4.19 Extracurricular Activity Assignments List A (Additions) 4.20 Extracurricular Activity Assignment List B (Additions)'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Dan Knezevich Yes
- Dr. Anthony DiCesaro Yes
- Janice Tarson Yes
- Karen Brown Yes
- Amanda Priano Yes
- Melissa Wood Yes
- Greg Zeman Yes
- Peter Giglione Yes
- John Bell Yes

4.2 Resignations

Recommendation: The Superintendent and Administrators recommend that the Board accept the following resignations:

Steven Hershberger
Position: Level I Technician
Reason: Personal
Effective: April 12, 2024

Luke Hillegas
Position: Extra Bus Driver
Reason: Other Employment
Effective: March 14, 2024

Diana Matta
Position: Substitute Food Services Worker
Reason: Personal
Effective: March 7, 2024

Caley Obranovich
Position: Special Education Teacher - WES
Reason: Other Employment
Effective: April 1, 2024

4.3 Leaves

Recommendation: The Superintendent and Administrators recommend that the Board approve the following:

Unpaid Leave of Absence for Nicole Jeffrey, Grade 2 Teacher at Whitehall Elementary School, effective April 4, 2024 through June 10, 2024 of the 2023-2024 School Year with an intention to return to work for the 2024-2025 School Year.

Unpaid Leave of Absence for Erica Johnson, Special Education Teacher at Baldwin Middle School, effective April 17, 2024 through June 10, 2024 of the 2023-2024 School Year and for the 1st Nine-Week Grading Period for the 2024-2025 School Year with an intention to return to work for the 2nd Nine-Week Grading Period.

Unpaid Leave of Absence for Victoria Paliotta, Grade 4 Teacher at R. A. Lutz Elementary School, effective April 18, 2024 (PM) through June 10, 2024 of the 2023-2024 School Year with an intention to return to work for the 2024-2025 School Year.

4.4 Suspension - Employee

Recommendation: The Superintendent and Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse recommend that the Board approve a three-day unpaid suspension for an employee for April 1, 2024 through April 3, 2024.

4.5 Paraprofessional (Elizabeth Solenday) - Category I - Permanent - R. A. Lutz Elementary School

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Principal at R. A. Lutz Elementary School Heatherlyn Wessel recommend that the Board approve Elizabeth Solenday as a Paraprofessional (Category I, Permanent) at R. A. Lutz Elementary School effective March 18, 2024 with a district seniority date of October 4, 2023.

Rate: \$18.08
Annual Salary: \$26,469.12

Payroll Taxes: \$2,024.89
PSERS: \$8,999.50
Benefits: \$25,530.96
Annual Total Cost: \$63,024.47

4.6 Mechanic (Douglas Davis) - Permanent - Transportation Services Department

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Transportation Manager Ed Dini recommend that the Board approve Douglas Davis as a Full-time Mechanic (Permanent) Step 1 in the Transportation Services Department effective January 22, 2024 with a seniority date of September 5, 2023.

Rate: \$26.48/Hour
Salary: \$55,078.40
Payroll Taxes: \$4,213.50
PSERS: \$18,726.66
Benefits: \$25,530.96
Annual Total Cost: \$103,549.51

4.7 Noontime Aide (Samantha Carnegie) - Permanent - McAnnulty Elementary School

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and McAnnulty Elementary School Principal Patricia Fusco recommend that the Board approve Samantha Carnegie as a Noontime Aide (Permanent) at McAnnulty Elementary School effective March 27, 2024 with a seniority date of September 14, 2023.

Rate: \$16.50/hour
Salary: \$6,006.00
Payroll Taxes: \$459.46
PSERS: \$2,042.04
Benefits: None
Total: \$8,507.50

4.8 Noontime Aide (Milissa Kirsch) - Permanent - R. A. Lutz Elementary School

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and R. A. Lutz Elementary School Principal Heatherlyn Wessel recommend that the Board approve Milissa Kirsch as a Noontime Aide (Permanent) at R. A. Lutz Elementary School effective February 13, 2024 with a seniority date of September 6, 2023.

Rate: \$16.50/hour
Salary: \$6,006.00
Payroll Taxes: \$459.46
PSERS: \$2,042.04

Benefits: None
Total: \$8,507.50

4.9 Noontime Aide (Kristen Tague) - Permanent - R. A. Lutz Elementary School

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and R. A. Lutz Elementary School Principal Heatherlyn Wessel recommend that the Board approve Kristen Tague as a Noontime Aide (Permanent) at R. A. Lutz Elementary School effective February 7, 2024 with a seniority date of August 29, 2023.

Rate: \$16.50/hour
Salary: \$6,006.00
Payroll Taxes: \$459.46
PSERS: \$2,042.04
Benefits: None
Total: \$8,507.50

4.10 4-Hour Category V - Administration Secretary (Robyn Waugaman) - Probationary - Food Services

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Food Services Director Joyce Weber recommend that the Board approve the transfer of Robyn Waugaman from a Noontime Aide to a 4-Hour Category V - Administration Secretary - Probationary - (10 Month Position - 210 Days) at Central Administration effective March 11, 2024.

Rate: \$20.78
Annual Salary: \$17,455.20
Payroll Taxes: \$1,335.32
PSERS: \$5,934.77
Benefits: None
Annual Total Cost: \$24,725.29

4.11 Substitute Food Services Workers

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Food Services Director Joyce Weber recommend that the Board approve the following Substitute Food Services Workers at \$12.43/hour, pending all required paperwork:

Sally Morton - TBD
Suzette Pacini - TBD

4.12 BWSEA Substitute Rates

Recommendation: The Administration recommend that the Board authorize the following substitute rates effective July 1, 2024:

Paraprofessionals - \$13.76/hour

Food Services Workers, Custodians, Noontime Aides, Breakfast Monitors, and Student Monitors - \$12.81/hour

Mechanics and Maintenance - \$23.43/hour

4.13 Extra Bus Driver

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Transportation Manager Ed Dini recommend that the Board approve the following Extra Bus Driver at \$18.99/hour with the effective date listed below pending all required paperwork and training:

Chris Barth - TBD

4.14 Substitute Custodians - Summer 2024 Cleaning

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Facilities Manager Randy Huddart recommend that the Board approve the following Substitute Custodians for Summer 2024 employment effective June 7, 2024 through August 23, 2024, as needed, compensated at \$12.43/hour +0.90 as follows from June 7, 2024 through June 30, 2024 and \$12.81/hour +0.90 for July 1, 2024 through August 23, 2024:

Kathleen Bagay

Kimberly Beck

Alissa Bourquin

Michelle Boyle

Carol Frantz

Katie Glies

Stacey Godlewski

Tawnie Hinish

Bonnie LaPlace

Wendy Lawrey

Jennifer McClellan

4.15 Substitute Breakfast Monitor

Recommendation: The Superintendent and Building Administrators recommend that the Board approve the following Substitute Breakfast Monitor at \$12.43/hour:

Ashley Geyer - effective 3/21/2024

4.16 Substitute Noontime Aide

Recommendation: The Superintendent and Deputy Superintendent for Student and Employee Services recommend that the Board approve the following Substitute Noontime Aide at \$12.43/hour:

Robyn Waugaman - March 11, 2024

4.17 Student Stage Crew

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Auditorium Coordinator Beth DePetro recommend that the Board approve the following Student Stage Crew employee as needed effective March 21, 2024 at a rate of \$10.00 per hour:

Samantha Niggel

4.18 Extracurricular Activity Assignments List (Deletions)

Recommendation: The Superintendent and Administrators recommend that the Board accept the following deletions from the Extracurricular Activity Assignments list:

Jonathan Henderson Positions:

Boys' Tennis Assistant Head Coach #2 (BHS)

Reason: Other

Effective: March 19, 2024

Steve Lloyd

Positions: Boys' Varsity Football Coach Assistant #5 (1 of 2) (BHS)

Reason: Other

Effective: March 25, 2024

Joseph McMonagle

Positions: Boys' Baseball Assistant Head Coach (BMS-Includes 9th Grade)

Reason: Other

Effective: March 7, 2024

Khalil Perdue

Positions: Boys' Varsity Football Coach Assistant #5 (2 of 2) (BHS)

Reason: Other

Effective: March 25, 2024

Josh Reed

Positions: Boys' Middle School Football Assistant #3

Reason: Other

Effective: March 25, 2024

4.19 Extracurricular Activity Assignments List A (Additions)

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Administrators recommend that the Board approve the following additions to the Extracurricular Activity Assignments List A:

*Jason Jonas

Position: Girls' Volleyball Head Coach (BHS)

Effective: TBD

Salary: \$6,500.00

Payroll Taxes: \$497.25

PSERS: \$2,210.00

Benefits: None

Total Cost: \$9,207.25

Benjamin Marnell

Position: Middle School Track Assistant Coach #2

Effective: March 6, 2024

Salary: \$1,900.00

Payroll Taxes: \$145.35

PSERS: \$646.00

Benefits: None

Total Cost: \$2,691.35

*Alfred (AJ) McCauley

Position: Middle School Baseball Assistant Head Coach

Effective: March 7, 2024

Salary: \$2,000.00

Payroll Taxes: \$153.00

PSERS: \$680.00

Benefits: None

Total Cost: \$2,833.00

*Melissa Quallich

Position: Boys' Golf Assistant Head Coach (2 of 2) (BHS)

Effective: March 10, 2024

Salary: \$2,500.00

Payroll Taxes: \$191.25

PSERS: \$850.00

Benefits: None

Total Cost: \$3,541.25

Daniel Shaner

Position: Middle School Track Assistant Coach #1

Effective: March 6, 2024

Salary: \$1,900.00

Payroll Taxes: \$145.35
PSERS: \$646.00
Benefits: None
Total Cost: \$2,691.35

Joe Tulenko

Position: Boys' Lacrosse Varsity/Junior Varsity Assistant Head Coach (BHS)
Effective: March 1, 2024
Salary: \$3,500.00
Payroll Taxes: \$267.75
PSERS: \$1,190.00
Benefits: None
Total Cost: \$4,957.75

*Pending all required documents and clearances

4.20 Extracurricular Activity Assignment List B (Additions)

Recommendation: The Superintendent, Deputy Superintendent for Student and Employee Services Rachel Sprouse, and Administrators recommend that the Board approve the following additions to the Extracurricular Activity Assignments List B as it pertains to the following Football Coaching Staff Members: (Fiscal Notes Attached)

Dana Brown Jr. Head Football Coach
Jawan Bryant Assistant Head Coach #1
Dana Brown Sr. Assistant Head Coach #2
James Canelllo Assistant #1 (1 of 2)
Nelton Neal Assistant #1 (2 of 2)
Jared Dumm Assistant #2 (1 of 2)
Christopher Reilsono Assistant #2 (2 of 2)
Tymar Sutton Assistant #3 (1 of 2)
Levon Barlow Assistant #3 (2 of 2)
Juan Butler Assistant #4 (1 of 2)
Brett Carr Assistant #4 (2 of 2)
Vernon Andrews Assistant #5 (1 of 2)
Darrale Dunn Assistant #5 (2 of 2)
DiAndre Hicks Assistant #6
Michael Stolarz Middle School Head Football Coach
Aaron Troutman Middle School Assistant #1
Andrew Kaupinis Middle School Assistant #2
*Sean McIntosh Middle School Assistant #3

*Pending all required documents and clearances

5.0 Individual Action Items - Superintendent's Report on Personnel

No items.

6.0 Consent Agenda Action Items - Non-Personnel

6.1 Consent Agenda Action Items - Non-Personnel

Recommendation: The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows:

- 6.2 Proposal - Pre-Kindergarten Program - Ms. Andrea Huffman and Ms. Marissa Gallagher
- 6.3 Approval - Special Education Plan (2024-2027)
- 6.4 Agreement - The Watson Institute - WISCA - South (2023-2024)
- 6.5 Agreement - Allegheny County Department of Human Services (School District Transportation Services)
- 6.6 Memorandum of Understanding - Drexel University
- 6.7 Agreement - Indiana University of Pennsylvania
- 6.8 Approval - 2024-2025 School Calendar
- 6.9 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)
- 6.10 Student Participation - Baldwin High School - PIAA Swim/Dive Championship
- 6.11 Student Participation - Baldwin High School - Pennsylvania Junior Academy of Science (PJAS) State Meet
- 6.12 Student Participation - Baldwin High School - PMEA All-State Conference
- 6.13 Approval - Change Order GC-7 - Add \$272,000.00 - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School)
- 6.14 Submission of Plancon Part I - W. R. Paynter Elementary School (R. A. Lutz Elementary School)
- 6.15 Approval - Change Order HC-1 - Add \$127,771.00 - (4543) J. E. Harrison Education Center (J. E. Harrison Middle School)
- 6.16 Approval - Field Quantity Change (\$2,039.00) - (4148) - W. R. Paynter Elementary School (R. A. Lutz Elementary School)
- 6.17 2022 Audit Report - Baldwin Borough - Real Estate Tax Collector
- 6.18 2022 Audit Reports - Baldwin Township - Real Estate Tax Collector
- 6.19 2022 Audit Reports - Whitehall Borough - Real Estate Tax Collector
- 6.20 Donation - Pittsburgh Steelers - Weight Room Equipment (Baldwin High School)
- 6.21 827 Conflict of Interest - 2nd Reading
- 6.22 907 School Visitors - 2nd Reading

No discussion.

ORIGINAL - Motion

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion "The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows: 6.2 Proposal - Pre-Kindergarten Program 6.3 Approval - Special Education Plan (2024-2027) 6.4 Agreement - The Watson Institute -

WISCA - South (2023-2024) 6.5 Agreement - Allegheny County Department of Human Services (School District Transportation Services) 6.6 Memorandum of Understanding - Drexel University 6.7 Agreement - Indiana University of Pennsylvania 6.8 Approval - 2024-2025 School Calendar 6.9 Tuition Credit Reimbursement - Act 93 (Alicia Johnson) 6.10 Student Participation - Baldwin High School - PIAA Swim/Dive Championship 6.11 Student Participation - Baldwin High School - Pennsylvania Junior Academy of Science (PJAS) State Meet 6.12 Student Participation - Baldwin High School - PMEA All-State Conference 6.13 Approval - Change Order GC-7 - Add \$272,000.00 - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) 6.14 Submission of Plancon Part I - W. R. Paynter Elementary School (R. A. Lutz Elementary School) 6.15 Approval - Change Order HC-1 - (4543) J. E. Harrison Education Center (J. E. Harrison Middle School) 6.16 Approval - Field Quantity Change (\$2,039.00) - (4148) - W. R. Paynter Elementary School (R. A. Lutz Elementary School) 6.17 2022 Audit Report - Baldwin Borough - Real Estate Tax Collector 6.18 2022 Audit Reports - Baldwin Township - Real Estate Tax Collector 6.19 2022 Audit Reports - Whitehall Borough - Real Estate Tax Collector 6.20 Donation - Pittsburgh Steelers - Weight Room Equipment (Baldwin High School) 6.21 827 Conflict of Interest - 2nd Reading 6.22 907 School Visitors - 2nd Reading'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Dan Knezevich	Yes
Dr. Anthony DiCesaro	Yes
Janice Tarson	Yes
Karen Brown	Yes
Amanda Priano	Yes
Melissa Wood	Yes
Greg Zeman	Yes
Peter Giglione	Yes
John Bell	Yes

6.2 Proposal - Pre-Kindergarten Program - Ms. Andrea Huffman and Ms. Marissa Gallagher

Recommendation: The Superintendent, Deputy Superintendent of Instruction and Learning Dr. Kara Eckert, Director of Instruction & Learning Ms. Andrea Huffman, and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the proposal as presented for a Pre-Kindergarten Program run by the District starting in the 2024-2025 school year.

6.3 Approval - Special Education Plan (2024-2027)

Recommendation: The Superintendent, Deputy Superintendent Dr. Rachel Sprouse, and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the attached Special Education Plan (2024-2027) as attached.

6.4 Agreement - The Watson Institute - WISCA - South (2023-2024)

Recommendation: The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and The Watson Institute for one (1) student to be enrolled in The Watson Institute Social Center for Academic Achievement (WISCA - South) program for the 2023-2024, school year, effective March 25, 2024, at a cost of \$57,155.00 (prorated) according to the attached agreement.

6.5 Agreement - Allegheny County Department of Human Services (School District Transportation Services)

Recommendation: The Superintendent and Director of Instruction Learning Ms. Andrea Huffman recommend that the Board approve the Amendment to Agreement NO. 26274 between the Baldwin-Whitehall School District and the County of Allegheny, Allegheny County Department of Human Services for the Every Student Succeeds Act (ESSA), School District Transportation Services as attached.

6.6 Memorandum of Understanding - Drexel University

Recommendation: The Superintendent, Deputy Superintendent for Instruction and Learning Dr. Kara Eckert, Director of Instruction and Learning Ms. Andrea Huffman, and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the Field Placement Memorandum of Understanding between the Baldwin-Whitehall School District and Drexel University to provide student teaching experience and supervised field experience for teacher candidates/student interns of the University according to the attached agreement.

6.7 Agreement - Indiana University of Pennsylvania

Recommendation: The Superintendent, Deputy Superintendent for Instruction and Learning Dr. Kara Eckert, Director of Instruction and Learning Ms. Andrea Huffman, and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the Educator and Clinician Preparation Field Experience Agreement between the Baldwin-Whitehall School District and the Indiana University of Pennsylvania according to the attached agreement.

6.8 Approval - 2024-2025 School Calendar

Recommendation: The Superintendent recommends that the Board approve the 2024-2025 School Calendar as attached. The first day of school is September 3, 2024. The last day of school is June 12, 2025.

6.9 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)

Recommendation: The Superintendent recommends that the Board approve the following Tuition Credit Reimbursement:

Alicia Johnson
EDUC 744 Dissertation Research Design
Point Park University
3 cr. @ \$625.00 per credit

6.10 Student Participation - Baldwin High School - PIAA Swim/Dive Championship

Recommendation: The Superintendent and Athletic Director Anthony Cherico recommend that the Board approve the following additional Student Participation:

PIAA Swim/Dive Championship
Lewisburg, PA
March 13-14, 2024
Sponsors: Kim Klinger
Students: Grade 12 - Evan Stokes
Cost: \$670 (estimated)

6.11 Student Participation - Baldwin High School - Pennsylvania Junior Academy of Science (PJAS) State Meet

Recommendation: The Superintendent and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the following Student Participation:

Pennsylvania Junior Academy of Science (PJAS) State Meet
May 19-21, 2024
University Park, PA
Sponsors: Rachel Neil, Jonathan Tietz, Tina Gaser, Jared Hoffman
Students: Hannah Ferkett, Ali Bououdina, Haley Nieman, Oluwatomiwa (Tom) Ojo, Samantha Niggel, Emma Smerbeck
Cost: \$1,195

6.12 Student Participation - Baldwin High School - PMEA All-State Conference

Recommendation: The Superintendent and Director of Instruction and Learning Ms. Jill Fleming-Salopek recommend that the Board approve the following Student Participation:

PMEA Annual All-State Conference PMEA
April 17-20, 2024
Erie, PA
Sponsors: Marissa Virgin
Students: Carter Smeal
Cost: \$1,153.45

6.13 Approval - Change Order GC-7 - Add \$272,000.00 - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School)

Recommendation: BE IT RESOLVED, that the Baldwin-Whitehall Board of School Directors approve the contract amount adjustment to furnish all labor and materials to alter the site infiltration basins #1 and #2 into MRC pongs as per revised PCSM 1-7 for an Add of \$272,000.00. Change Order GC-7 for this amount will be issued to Mucci Construction, Inc. pending PDE approval.

6.14 Submission of Plancon Part I - W. R. Paynter Elementary School (R. A. Lutz Elementary School)

Recommendation: BE IT RESOLVED, the Baldwin-Whitehall Board of School Directors approve and authorize the submission of Plancon Part I, "Interim Reporting" for Change Order G-7 for the W. R. Paynter Elementary School (PDE #3933) to the Pennsylvania Department of Education for review and approval.

6.15 Approval - Change Order HC-1 - (4543) J. E. Harrison Education Center (J. E. Harrison Middle School)

Recommendation: BE IT RESOLVED, that the Baldwin-Whitehall Board of School Directors approve the Change Order (HC-1) Add, not to exceed \$450,000.00, for duct board replacement for the J. E. Harrison Middle School (J. E. Harrison Education Center) project (4543).

6.16 Approval - Field Quantity Change (\$2,039.00) - (4148) - W. R. Paynter Elementary School (R. A. Lutz Elementary School)

Recommendation: The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the Field Quantity Change for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148) in the amount of \$2,039.00 as attached.

6.17 2022 Audit Report - Baldwin Borough - Real Estate Tax Collector

Recommendation: The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Baldwin Borough Tax Audit for the year ending December 31, 2022 as submitted by J. Martin & Associates, LLC.

6.18 2022 Audit Reports - Baldwin Township - Real Estate Tax Collector

Recommendation: The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Baldwin Township Tax Audit for the year ending December 31, 2022 as submitted by J. Martin & Associates, LLC.

6.19 2022 Audit Reports - Whitehall Borough - Real Estate Tax Collector

Recommendation: The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Whitehall Borough Tax Audit for the year ending December 31, 2022 as submitted by J. Martin & Associates, LLC.

6.20 Donation - Pittsburgh Steelers - Weight Room Equipment (Baldwin High School)

Recommendation: BE IT RESOLVED, that the Board of School Directors accept a donation from the Pittsburgh Steelers of the following weight room equipment valued at \$72,225.00 for use at Baldwin High School:

Keiser Belt Squat
Keiser Runner
Keiser Squat
Pit Shark
Smith Machine
Prime Functional Trainer
Prime Squat Rack w/Cable Stacks
Hammer Lat Pulldown
Torque Adjustable Bench
Strive adjustable bench
Torque AB Adjustable Bench
Frog Trainer
Torque DB Holder
Weight Plates
Flip Sled
Misc. (Bands, Rollers, Belts, etc.)

6.21 827 Conflict of Interest - 2nd Reading

Recommendation: BE IT RESOLVED, that Board of School Directors approve the revision of Policy 827 Conflict of Interest as attached.

6.22 907 School Visitors - 2nd Reading

Recommendation: BE IT RESOLVED, that Board of School Directors approve the revision of Policy 907 School Visitors as attached.

7.0 Individual Action Items - Non-Personnel

No items.

8.0 Solicitor Report

8.1 Solicitor Report

No report.

9.0 Resident Comments - Other Matters**9.1 Name and address should be clearly stated.**

Jennifer Hrvatin, 5395 Elmwood Drive, spoke about safety training in the District and leftover funds in the PTA account.

10.0 Matters of Information - Superintendent**10.1 Dr. Randal A. Lutz**

Dr. Lutz spoke about resignations and recess funds.

10.2 Items for Board Information**11.0 Board President Remarks****11.1 Ms. Karen L. Brown, Board President**

Ms. Brown thanked everyone for the presentations this evening.

12.0 Adjournment

12.1 On motion by Mr. Zeman, which was seconded by Mrs. Priano, and duly carried by unanimous vote, the meeting was adjourned at 10:37 a.m.

Recognized Visitors

See "Visitors List" attached to record set of minutes.

Theanita Hampsay
Board Secretary

MEETING SIGN-IN SHEET

Baldwin-Whitehall School District

Meeting Date:

April 3, 2024

Board of School Directors - Agenda/Business Meetings

Place/Room:

Administration/Board Room

Name	Address	Email
No residents	signed in	JH.