

**MINUTES**  
**AGENDA/BUSINESS MEETING OF THE**  
**BALDWIN-WHITEHALL SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**Wednesday, February 5, 2025**

The Baldwin-Whitehall School District Board of School Directors met on Wednesday, February 5, 2025, at 7:30 p.m. (7:36 p.m. actual start time) at the Central Administration Office in the Boardroom for the Agenda/Business Meeting.

**THE FOLLOWING BOARD MEMBERS WERE PRESENT:**

Mr. John W. Bell  
Ms. Karen L. Brown  
Dr. Anthony J. DiCesaro  
Mr. Peter D. Giglione  
Mr. Dan Knezevich  
Mrs. Amanda L. Priano  
Ms. Janice Tarson via Speakerphone  
Ms. Melissa Wood  
Mr. Greg A. Zeman

**Administrators in Attendance:**

Director of Finance and Operations Mr. Mark Cherpak; Deputy Superintendent for Instruction and Learning Dr. Kara Eckert; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; High School Principal Mr. Shaun Tomaszewski

**Student Board Representatives Present:**

Kelson Kleinhampl, Bryce Nowicki, Kelcy Bhandari, Abigail Horn, and Nathan Malock

**Solicitor in Attendance:**

Annemarie K. Harr Eagle

**1.0 Call to Order**

Ms. Karen Brown, Board President

**2.0 Pledge of Allegiance**

**3.0 Roll Call**

Theanita Hampsay, Board Secretary, called the roll.

#### **4.0 Board President Remarks**

**4.1** The agenda was posted on the Baldwin-Whitehall School District website at least twenty-four (24) hours in advance of the meeting. The meeting is open to the public to attend in person. Hard copies of the agenda are available for those in attendance.

**4.2** There was an Executive Session this evening at 6:15 p.m. to discuss personnel and legal matters.

#### **5.0 Mission Statement of School District**

Mr. Giglione read the Mission Statement.

The Baldwin-Whitehall School District, a learning community dedicated to providing all students with a high-quality educational experience in a collaborative, safe, and nurturing environment.

#### **6.0 Commendations and Recognitions**

**6.1 Baldwin-Whitehall Educational Foundation - Road Safety Signage Contest Winners - Madelyn Kincaid (KG) and Marley Murajda (12)**

**6.2 Junior Achievement 18 Under Eighteen - Khadicha Kosimjonova (12)**

**6.3 Top of the Shop Award (1st Semester 2024-2025) - Steel Center for Career and Technical Education**

Ethan Bell (11) - Automotive Technology-1  
Cody Garrett (12) - Sports Medicine & Rehabilitation Services  
Logan Kelly (12) - Automotive Technology-2  
Averee Kenny (11) - Public Safety  
Daevion Kietrys (12) - Welding

**6.4 Do The Right Thing Outstanding Students - Brody Flinn (11) and Nathan Malock (10)**

#### **7.0 Student Board Representative Comments**

Kelson Kleinhampl spoke about Baldwin High School class scheduling, the Snowball Dance, Boys' Basketball, the National Honor Society, and first semester report cards.

Abigail Horn spoke about middle school MAP Growth Testing, the recent field trip to *The Next Galileo* at the Pittsburgh CLO, Officer Rob Smith's recent visits to 7<sup>th</sup> grade students as part of the D.A.R.E. program, Friendship Spirit Week, the Winter Luau Dance.

Bryce Nowicki spoke about the 8<sup>th</sup> Grade's and Highlander Pride Event, the Amazing Shake initiative, the upcoming middle school musical *Frozen JR.*, and the start of the spring sports season.

Kelcy Bhandari spoke about McAnnulty Elementary School testing, the upcoming Learning 2025 school visit on February 20, 2025, the PTO Glo Dance, Kindergartener's transition to first grade, Whitehall Elementary School's PTO Family Bingo, PBIS awards, and the start of the Mindful Makers Club.

Nathan Malock spoke about R. A. Lutz Elementary School's Heart Health Month, the Pittsburgh Zoo and Science Center visit, testing, the Amazing Shake initiative, the K-5 Bingo, the PBIS Kindness Team, the Baldwin High School Best Buddies event at the elementary schools, and an upcoming dental care assembly.

Ms. Brown spoke to the Student Board Representatives about the new block scheduling process.

## **8.0 Presentation**

### **8.1 Response to Charter School Application**

Ms. Harr Eagle provided an update on the status of the Dogwood Charter School application.

Dr. Kara Eckert presented the District's response to the Charter School Application.

Caitlyn Bove of Dogwood Charter School spoke about the District's response as presented by Dr. Kara Eckert.

Beth Opat of Dogwood Charter School spoke about the District's response as presented by Dr. Kara Eckert.

## **9.0 Superintendent Report**

### **9.1 Dr. Randal A. Lutz**

### **9.2 Meet and Greet - BWSD Officer Rachel Katchmar**

## **10.0 Education and Instruction**

### **10.1 Deputy Superintendents' Report**

Dr. Rachel Sprouse spoke about the kickoff of the Mindful Makers Programs at Whitehall and R. A. Lutz Elementary Schools, the Legacy Lab Programs at J. E. Harrison Middle and Baldwin High Schools, and a new Equine Therapy Program.

**10.2 2025-2028 Comprehensive Plan (Board Review)**

Dr. Eckert presented an overview of the 2025-2028 Comprehensive Plan.

**10.3 Approval - Baldwin High School Program of Studies for the 2025-2026 School Year**

**Recommendation:** The Superintendent and Deputy Superintendent for Instruction and Learning Dr. Kara Eckert recommend that the Board approve the Baldwin High School Program of Studies for the 2025-2026 school year as attached.

No discussion.

**10.4 Memorandum of Understanding - CAST - Center on Inclusive Technology and Education Systems (CITES)**

**Recommendation:** The Superintendent and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the Memorandum of Understanding between the Baldwin-Whitehall School District and CAST (The Center on Inclusive Technology and Education Systems (CITES) to provide technical assistance for students with disabilities as attached.

No discussion.

**10.5 Out-of-State Conference - AASA National Conference on Education**

**Recommendation:** The Administration recommends that the Board approve the following Out-of-State Conference:

AASA National Conference on Education  
New Orleans, LA  
March 5-8, 2025  
Attendees: Randal Lutz, Kara Eckert, Janeen Peretin  
Cost: Grant Funded (Grable Foundation)

No discussion.

**10.6 Out-of-State Conference - National Facilities Management and Technology Conference**

**Recommendation:** The Superintendent, Director of Finance and Operations Mr. Mark Cherpak, and Facilities Manager Mr. Randy Huddart recommend that the Board approve the following Out-of-State Conference:



National Facilities Management and Technology Conference  
Baltimore, MD  
March 25-27, 2025  
Attendees: Troy Lucas  
Cost: \$1,099.42

No discussion.

#### **10.7 Student Participation - Baldwin High School - PMEA Western Region Orchestra**

**Recommendation:** The Superintendent and High School Principal Mr. Shaun Tomaszewski recommend that the Board approve the following Student Participation:

PMEA Western Region Orchestra  
Johnstown, PA  
February 20-22, 2025  
Sponsors: Hayley (Emery) Palmer  
Students: Carter Smeal  
Cost: \$877.74 (estimated)

No discussion.

### **11.0 Business and Finance**

#### **11.1 Director of Finance and Operations Report**

Mr. Mark Cherpak provided the District operational update to the Board.

Mr. Giglione spoke about the District's bus driver shortage and how the District is working to recruit new drivers.

Mr. Knezevich spoke about bus drivers' current hourly pay rate and daily schedule.

Dr. Sprouse said new drivers are placed on the appropriate step based on experience.

Mr. Bell spoke about bus driver training and different ways to solve the driver shortage problem.

#### **11.2 Naming - Dr. Charles H. Faust Administration Building**

**Recommendation:** The Superintendent recommends the Board approve the naming of the District administration building to Dr. Charles H. Faust Administration Building in honor of the District's former Superintendent.

No discussion.

**11.3 Tax Collector Compensation - Baldwin Borough**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board an increase of \$3,000.00 in compensation for the Baldwin Borough Tax Collector effective January 1, 2026.

Ms. Brown asked if this increase was in line with the recent Whitehall Tax Collector increase.

Dr. DiCesaro spoke about past increases in compensation.

**11.4 Approval - Change Order (Deduct \$61,333.26) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) General Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the construction change order (Deduct \$61,333.26) for the General Construction Contract for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148) as attached.

No discussion.

**11.5 Approval - Field Quantity Change (\$5,558.00) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project - Electric Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148) in the amount of \$5,558.00 as attached.

No discussion.

**11.6 Approval - Change Order (Add \$12,941.11) - (4543) Alterations & Renovations to J. E. Harrison Education Center (J. E. Harrison Middle School) General Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the construction change order (Add \$12,941.11) for the General Construction Contract for the Alterations & Renovations to J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) as attached.

No discussion.

**11.7 Approval - Field Quantity Change (\$23,830.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Plumbing Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the Alterations & Renovations for J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) in the amount of \$23,830.00 as attached.

No discussion.

**11.8 Approval - Field Quantity Change (\$4,167.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Electrical Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the Alterations & Renovations for J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) in the amount of \$4,167.00 as attached.

No discussion.

**11.9 Approval - Field Quantity Change (\$4,596.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - HVAC Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the Alterations & Renovations for J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) in the amount of \$4,596.00 as attached.

Mrs. Priano spoke about the number of Change Orders and Field Quantity Allowances and questioned why these were not accounted for in original contracts.

**11.10 Donation - Jason Pinkston (BHS)**

**Recommendation:** BE IT RESOLVED, that the Board of School Directors accept a donation from Jason Pinkston of an 85-inch TV/wall mount valued at \$1,049.95 and 20 Locker Room Stools valued at \$2,643.32 to be used at Baldwin High School.

No discussion.

**11.11 Donation - Donors Choose - Classroom Materials - Kelly Gvoth (HMS)**



**Recommendation:** BE IT RESOLVED, that the Board of School Directors accept a donation from Donors Choose of the following classroom materials valued at \$109.80 for use at J. E. Harrison Middle School:

\*Big Joe Classic Bean Bag Chair, Black Smartmax, Durable Polyester Nylon Blend, 2 feet Round

\*Big Joe Classic Bean Bag Chair, Radiant Orchid Smartmax, Durable Polyester Nylon Blend, 2 feet Round

\*Elmer's Disappearing Purple School Glue Sticks, Washable, 7 Grams, 60 Count x 2

No discussion.

## **12.0 Policies**

### **12.1 Reinstate Policy - 103 Discrimination/Title IX Sexual Harassment Affecting Students**

**Recommendation:** BE IT RESOLVED, that Board of School Directors approve the reinstatement of Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students that was retired on October 9, 2024.

No discussion.

### **12.2 Reinstate Policy - 103.1 Nondiscrimination - Qualified Students With Disabilities**

**Recommendation:** BE IT RESOLVED, that Board of School Directors approve the reinstatement of Policy 103.1 Nondiscrimination - Qualified Students With Disabilities that was retired on October 9, 2024.

No discussion.

### **12.3 Reinstate Policy - 104 Discrimination/Title IX Sexual Harassment Affecting Staff**

**Recommendation:** BE IT RESOLVED, that Board of School Directors approve the reinstatement of Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff that was retired on October 9, 2024.

No discussion.

Mr. Bell asked if this makes the District Federal and State compliant.

## **13.0 Unfinished Business**

### **13.1 Unfinished Business - Board**



No discussion.

#### **14.0 New Business**

##### **14.1 New Business - Board**

No discussion.

#### **15.0 Report of Special Representatives**

##### **15.1 Report of Special Representatives**

SHASDA Representative - Ms. Karen Brown  
Alternate Representative - Ms. Amanda Priano

Ms. Brown invited all Board Members to attend the upcoming SHASDA meeting on February 20, 2025.

Southeastern Area Special School and Steel Center for Career & Technical Education  
Representative - Mr. Peter Giglione  
Alternate - Ms. Melissa Wood

Mr. Giglione spoke about the ongoing construction project, grants, tours of the new building, Federal funding for 2025-2026, Baldwin-Whitehall School District enrollment of 188 students, and applications for the 2025-2026 school year.

PSBA Representative - Mr. Greg Zeman  
Alternate – Dr. Anthony DiCesaro

Mr. Zeman spoke about the State budget proposal review, which includes a shortfall and increases in basic and special education. He said he will be attending the upcoming PSBA budget address next week and the PennSSI Safety Training in March.

#### **16.0 Correspondence**

##### **16.1 Revenues and Expenses**

No discussion.

##### **16.2 Student Activity Funds**

No discussion.

**16.3 Bank Reconciliations**

No discussion.

*The Board took at break at 9:07 p.m. and returned at 9:10 p.m. to continue with the Business Meeting.*

**1.0 Resident Comments on Action Items Only****1.1 Name and address should be clearly stated.**

No resident comments.

**2.0 Consent Action Items - Business****2.1 Consent Action Items - Business**

**Recommendation:** The Superintendent recommends that the Board approve the Consent Action Items - Business as follows:

2.2 Approval of Minutes - January 15, 2025

2.3 General Fund Receipts - December 2024

2.4 Payroll - December 2024

2.5 General Fund Account - January 2025

2.6 Cafeteria Fund - January 2025

2.7 Construction Fund Account - As of January 31, 2025

No discussion.

**ORIGINAL - Motion**

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Action Items - Business as follows: 2.2 Approval of Minutes - January 15, 2025 2.3 General Fund Receipts - December 2024 2.4 Payroll - December 2024 2.5 General Fund Account - January 2025 2.6 Cafeteria Fund - January 2025 2.7 Construction Fund Account - As of January 31, 2025'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Dan Knezevich Yes

Dr. Anthony DiCesaro Yes

Janice Tarson Yes

Karen Brown Yes

Amanda Priano Yes

Melissa Wood Yes

Greg Zeman	Yes
Peter Giglione	Yes
John Bell	Yes

## **2.2 Approval of Minutes - January 15, 2025**

**Recommendation:** Resolved, that the Minutes of the Agenda/Business Meeting on January 15, 2025 be approved as listed and certified.

## **2.3 General Fund Receipts - December 2024**

**Recommendation:** Resolved, that the December 2024 General Fund Receipts in the total amount of \$1,364,673.71 be approved as listed and certified.

## **2.4 Payroll - December 2024**

**Recommendation:** Resolved, that the Payroll for December 2024 in the total amount of \$3,539,197.65 be approved as listed and certified.

## **2.5 General Fund Account - January 2025**

**Recommendation:** Resolved, that the General Fund Account in the total amount of \$2,447,193.88 for the month of January 2025 be approved as listed and certified.

## **2.6 Cafeteria Fund - January 2025**

**Recommendation:** Resolved, that the Cafeteria Fund Account in the total amount of \$133,532.29 for the month of January 2025 be approved as listed and certified.

## **2.7 Construction Fund Accounts (R. A. Lutz Elementary School and (2) J. E. Harrison Middle School) - As of January 31, 2025**

**Recommendation:** Resolved, that the Construction Fund Accounts in the total amount of \$33,744,207.64 fiscal year-to-date as of January 31, 2025 (R. A. Lutz Elementary School) and the total amount of \$10,969,215.64 and \$3,356,457.29 fiscal year to date as of January 31, 2025 (J. E. Harrison Middle School) be approved as listed and certified.

## **3.0 Individual Action Items - Business**

No items.

## **4.0 Consent Action Items - Superintendent's Report on Personnel**

### **4.1 Consent Action Items - Superintendent's Report on Personnel**



**Recommendation:** The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows:

- 4.2 Resignation
- 4.3 Long-term Substitute Positions
- 4.4 Personal Care Assistant - (Alissa Bourquin), Step 1 Permanent - R. A. Lutz Elementary School
- 4.5 Paraprofessional (Caila Vargas) - Step 1 Permanent - R. A. Lutz Elementary School
- 4.6 Paraprofessional - Pre-K Aide (Justin Roknick) - Step 1 Permanent - McAnnulty Elementary School
- 4.7 Paraprofessional - (Georgeann Testa) - Step 1 Permanent - Whitehall Elementary School
- 4.8 Paraprofessional - (Krystal Detweiler) - Step 1 Permanent - Whitehall Elementary School
- 4.9 Student Monitor - (Anne Dumm) Step 1 Permanent - Baldwin High School
- 4.10 Noontime Aide - Patricia Boyer - Permanent
- 4.11 Noontime Aide - Jacqueline Fashandi - Permanent
- 4.12 Paraprofessional (Shannon Huston) - Step 1 Probationary - Whitehall Elementary School
- 4.13 Half-Time Paraprofessional (Dana Bush) Step 1 Probationary - R. A. Lutz Elementary School
- 4.14 Substitute Custodians
- 4.15 Mentor Teachers
- 4.16 Service Movement
- 4.17 ESY Summer School Staff 2025 - Paraprofessionals
- 4.18 Unified Track Coach - Special Olympics of PA (Victoria Sgattoni)
- 4.19 Extracurricular Clubs - Baldwin High School
- 4.20 Extracurricular Activity Assignments List (Deletions)
- 4.21 Extracurricular Activity Assignments List (Additions) Athletics (1 of 2)
- 4.22 Extracurricular Activity Assignments List (Additions) Athletics (2 of 2)
- 4.23 Extracurricular Activity Assignments List (Additions) - Non-Athletic

No discussion.

#### **ORIGINAL - Motion**

Member **(Greg Zeman)** Moved, Member **(Amanda Priano)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows: 4.2 Resignation 4.3 Long-term Substitute Positions 4.4 Personal Care Assistant - (Alissa Bourquin), Step 1 Permanent - R. A. Lutz Elementary School 4.5 Paraprofessional (Caila Vargas) - Step 1 Permanent - R. A. Lutz Elementary School 4.6 Paraprofessional - Pre-K Aide (Justin Roknick) - Step 1 Permanent - McAnnulty Elementary School 4.7 Paraprofessional - (Georgeann Testa) - Step 1 Permanent - Whitehall Elementary School 4.8 Paraprofessional - (Krystal Detweiler) - Step 1 Permanent - Whitehall Elementary School 4.9 Student Monitor - (Anne Dumm) Step 1 Permanent - Baldwin High School 4.10 Noontime Aide - Patricia Boyer - Permanent 4.11

Noontime Aide - Jacqueline Fashandi - Permanent 4.12 Paraprofessional (Shannon Huston) - Step 1 Probationary - Whitehall Elementary School 4.13 Half-Time Paraprofessional (Dana Bush) Step 1 Probationary - R. A. Lutz Elementary School 4.14 Substitute Custodians 4.15 Mentor Teachers 4.16 Service Movement 4.17 ESY Summer School Staff 2025 - Paraprofessionals 4.18 Unified Track Coach - Special Olympics of PA (Victoria Sgattoni) 4.19 Extracurricular Clubs - Baldwin High School 4.20 Extracurricular Activity Assignments List (Deletions) 4.21 Extracurricular Activity Assignments List (Additions) Athletics (1 of 2) 4.22 Extracurricular Activity Assignments List (Additions) Athletics (2 of 2) 4.23 Extracurricular Activity Assignments List (Additions) - Non-Athletic'. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion **Carried. 9 - 0**

Dan Knezevich	Yes
Dr. Anthony DiCesaro	Yes
Janice Tarson	Yes
Karen Brown	Yes
Amanda Priano	Yes
Melissa Wood	Yes
Greg Zeman	Yes
Peter Giglione	Yes
John Bell	Yes

#### **4.2 Resignation**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following resignation:

Kami Ritter  
Position: Teacher  
Effective: TBD  
Reason: Other employment

#### **4.3 Long-term Substitute Positions**

**Recommendation:** The Superintendent; Deputy Superintendent for Employee and Student Services Dr. Rachel Sprouse; and Building Administrators recommend the continuation of employment for the following long-term substitute teachers to serve in the vacancies and locations following their names effective January 27, 2025.

They will remain on Step 1 of the Bachelor's Scale (pro-rated).

Nicole Csider  
Grade 6 ELA  
J. E. Harrison Middle School  
End date: March 31, 2025

Gabrielle Olson  
Grade 3  
R. A. Lutz Elementary School  
End date: June 13, 2025

**4.4 Personal Care Assistant - (Alissa Bourquin), Step 1 Permanent - R. A. Lutz Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Alissa Bourquin for the position of Personal Care Assistant, Step 1 (Permanent) at R. A. Lutz Elementary School effective February 5, 2025 with a district seniority date of March 12, 2015 and category seniority date of November 18, 2024.

Rate: \$16.00/hour  
Annual Salary: \$21,120.00  
Payroll Taxes: \$1,606.50  
PSERS: \$7,119.00  
Benefits: 27,828.48  
Annual Total Cost: \$57,673.50

**4.5 Paraprofessional (Caila Vargas) - Step 1 Permanent - R. A. Lutz Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Caila Vargas as a Paraprofessional Step 1 - Permanent at R. A. Lutz Elementary School effective date February 5, 2025, with a district seniority date of November 28, 2023 and category seniority date of November 18, 2024.

Rate: \$18.66/hour  
Annual Salary: \$26,273.28  
Payroll Taxes: \$2,009.91  
PSERS: \$8,906.64  
Benefits: 27,828.48  
Annual Total Cost: \$65,018.31

**4.6 Paraprofessional - Pre-K Aide (Justin Roknick) - Step 1 Permanent - McAnnulty Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Justin Roknick as a Paraprofessional Pre-K Aide Step 1 - Permanent at McAnnulty Elementary School effective February 3, 2025, with a district and category seniority date of August 23, 2024.



Rate: \$18.66/hour  
Annual Salary: \$26,273.28  
Payroll Taxes: \$2,009.91  
PSERS: \$8,906.64  
Benefits: 27,828.48  
Annual Total Cost: \$65,018.31

**4.7 Paraprofessional - (Georgeann Testa) - Step 1 Permanent - Whitehall Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse, and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Georgeann Testa as a Paraprofessional Step 1 - Permanent at Whitehall Elementary School effective January 27, 2025, with a district and category seniority date of August 26, 2024.

Rate: \$18.66/hour  
Annual Salary: \$26,273.28  
Payroll Taxes: \$2,009.91  
PSERS: \$8,906.64  
Benefits: 27,828.48  
Annual Total Cost: \$65,018.31

**4.8 Paraprofessional - (Krystal Detweiler) - Step 1 Permanent - Whitehall Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Krystal Detweiler as a Paraprofessional Step 1 - Permanent with Behavioral Technician credential at Whitehall Elementary School effective January 29, 2025, with a district and category seniority date of September 3, 2024.

Rate: \$19.41/hour  
Annual Salary: \$27,329.28  
Payroll Taxes: \$2,090.69  
PSERS: \$9,264.63  
Benefits: 27,828.48  
Annual Total Cost: \$66,513.08

**4.9 Student Monitor - (Anne Dumm) Step 1 Permanent - Baldwin High School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Baldwin High School Principal Shaun Tomaszewski, recommend that the board approve Anne Dumm as a Step 1 Student Monitor (Permanent) at

Baldwin High School effective February 3, 2025 with a district seniority date of September 3, 2024.

Rate: \$13.91/hour  
Annual Salary: 18,361.20  
Payroll Taxes - \$1,404.63  
PSERS - \$6,224.451  
Benefits - \$9,851.88  
Annual Total Cost - \$35,842.16

#### **4.10 Noontime Aide - Patricia Boyer - Permanent**

**Recommendation:** The Superintendent and Deputy Superintendent of Employee and Student Services Dr. Rachel Sprouse recommend that the Board approve Patricia Boyer as a permanent noontime aide at R. A. Lutz Elementary School effective January 30, 2025 with a district and category seniority date of September 4, 2024.

Rate: \$17.03/hour  
Salary: \$8,991.84  
Payroll Taxes: \$687.88  
PSERS: \$3,048.23  
Benefits: None  
Annual Total Cost: \$12,727.95

#### **4.11 Noontime Aide - Jacqueline Fashandi - Permanent**

**Recommendation:** The Superintendent and Deputy Superintendent of Employee and Student Services Dr. Rachel Sprouse recommend that the Board approve Jacqueline Fashandi as a permanent noontime aide at R. A. Lutz Elementary School effective February 5, 2025 with a district and category seniority date of September 4, 2024.

Rate: \$17.03/hour  
Salary: \$8,991.84  
Payroll Taxes: \$687.88  
PSERS: \$3,048.23  
Benefits: None  
Annual Total Cost: \$12,727.95

#### **4.12 Paraprofessional (Shannon Huston) - Step 1 Probationary - Whitehall Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Shannon Huston as a Paraprofessional Step 1 Probationary at Whitehall Elementary School with an effective date and a district seniority date of January 17, 2025.

Rate: \$18.66/hour  
Annual Salary: \$26,273.28  
Payroll Taxes: \$2,009.91  
PSERS: \$8,906.64  
Benefits: None  
Annual Total Cost: \$37,189.83

**4.13 Half-Time Paraprofessional (Dana Bush) Step 1 Probationary - R. A. Lutz Elementary School**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve Dana Bush as a Half-Time Paraprofessional Step 1 Probationary at R. A. Lutz Elementary School effective date February 5, 2025, with a district seniority date of February 5, 2025.

Rate: \$18.66/hour  
Annual Salary: \$13,136.64  
Payroll Taxes: \$1,004.95  
PSERS: \$4,453.32  
Benefits: None  
Annual Total Cost: \$18,594.91

**4.14 Substitute Custodians**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Facilities Manager Mr. Randy Huddart recommend that the Board approve the following Substitute Custodians at \$12.81/hour:

Fatima Bououdina  
Effective: January 29, 2025

Nar Basnet  
Effective: January 29, 2025

**4.15 Mentor Teacher**

**Recommendation:** The Administration recommends that the Board approve the attached Mentor Teacher for the 2024-2025 School Year at \$487.00 (per semester rate) per the effective dates listed.

**4.16 Service Movement**



**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services Dr. Rachel Sprouse; and Transportation Manager Mr. Edward Dini recommend the following service movement:

Kimberly Beck  
Regular bus driver to extra bus driver  
Effective: January 31, 2025

#### **4.17 ESY Summer School Staff 2025 - Paraprofessionals**

**Recommendation:** The Superintendent; Deputy Superintendent for Student and Employee Services; and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the following paraprofessionals for the Extended School Year (ESY) Summer School Program from July 7th through July 25th 2025 (Mondays through Fridays) not to exceed 65 hours per position with possible reassignment to substitute status based on student enrollment at the negotiated rate based on their appropriate Step.

Paraprofessionals:  
Renee Amend  
Kelly Bischoff  
Claire Cocco  
Katie Glies\*  
Carly Kennard\*  
Michelle Mullins  
Molly Petruska  
Nadine Reed  
Elizabeth Solenday  
Barb Stock  
Darlene Torres-Velez  
Megan Welsh\*

\*STS substitute paraprofessional pay rate.

#### **4.18 Unified Track Coach - Special Olympics of PA (Victoria Sgattoni)**

**Recommendation:** The Superintendent and the Deputy Superintendent of Student and Employee Services Dr. Rachel Sprouse recommend the Board approve Victoria Sgattoni as the Unified Track Coach, effective January 27, 2025 and paid for through the MOU with Special Olympics of Pennsylvania that was approved on December 4, 2024.

#### **4.19 Extracurricular Clubs - Baldwin High School**

**Recommendation:** The Superintendent; Director of Curriculum Implementation and Learning Pathways Mrs. Jill Fleming-Salopek; and Baldwin High School Principal Mr. Shaun Tomaszewski recommend that the Board approve the following clubs at Baldwin

High School effective for the 2024-2025 school year. Sponsors for the clubs listed below will be on a voluntary basis and will not receive compensation.

Delta Epsilon Phi German National Honor Society  
Volunteer Sponsor: Ms. Francesca Cappetta

Metal Mulisha Club  
Volunteer Sponsor: Ms. Toni Rogiero

Highlander Fishing Club  
Volunteer Sponsor: Mr. Joseph Geyer

Console Gaming Club  
Volunteer Sponsor: Ms. Rachel Murrman

#### **4.20 Extracurricular Activity Assignments List (Deletions)**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following deletions from the Extracurricular Activity Assignments list;

Kelly Gvoth  
Position: Sixth Grade Representative  
Effective: January 27, 2025  
Reason: Personal

Kaylee Priddy  
Positions: Marching Band Guard Director (Fall/Winter/Spring)  
Effective: January 21, 2025  
Reason: Personal

Kami Ritter  
Position: Best Buddies Sponsor at R. A. Lutz Elementary School  
Effective: February 14, 2025  
Reason: Personal

Kaitlyn Woodling  
Position: Boys' Volleyball 7th Gr. Head Coach (2 of 2)  
Effective: January 15, 2025  
Reason: Personal

#### **4.21 Extracurricular Activity Assignments List (Additions) Athletics (1 of 2)**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following additions to the Extracurricular Activity Assignments List (1 of 2) for Athletics:

Drew Herchko  
Position: Golf Head Coach  
Salary: \$3,600.00  
Payroll Taxes: \$275.40  
PSERS: \$1,220.40  
Benefits: N/A  
Annual Total Cost: \$5,095.80  
Effective: February 5, 2025

Richard Wright  
Position: Boys' and Girls' Track Head Coach  
Salary: \$6,000.00  
Payroll Taxes: \$459.00  
PSERS: \$2,034.00  
Benefits: N/A  
Annual Total Cost: \$8,493.00  
Effective: February 5, 2025

Amanda Setree  
Position: Boys' and Girls' Track Assistant Head Coach  
Salary: \$4,000.00  
Payroll Taxes: \$306.00  
PSERS: \$1,356.00  
Benefits: N/A  
Annual Total Cost: \$5,662.00  
Effective: February 5, 2025

Mike Wallace  
Position: Boys' and Girls' Track Assistant #1  
Salary: \$3,000.00  
Payroll Taxes: \$229.50  
PSERS: \$1,017.00  
Benefits: N/A  
Annual Total Cost: \$4,246.50  
Effective: February 5, 2025

Tom Damiani  
Position: Boys' and Girls' Track Assistant #2  
Salary: \$3,000.00  
Payroll Taxes: \$229.50  
PSERS: \$1,017.00  
Benefits: N/A  
Annual Total Cost: \$4,246.50  
Effective: February 5, 2025

Keith Heubner



Position: Boys' and Girls' Track Assistant #3

Salary: \$3,000.00

Payroll Taxes: \$229.50

PSERS: \$1,017.00

Benefits: N/A

Annual Total Cost: \$4,246.50

Effective: February 5, 2025

Kaye Gasper

Position: Boys' and Girls' Track Assistant #4

Salary: \$3,000.00

Payroll Taxes: \$229.50

PSERS: \$1,017.00

Benefits: N/A

Annual Total Cost: \$4,246.50

Effective: February 5, 2025

Mike McLaughlin

Position: Boys' and Girls' Track Assistant #5

Salary: \$1,500.00

Payroll Taxes: \$114.75

PSERS: \$508.50

Benefits: N/A

Annual Total Cost: \$2,123.25

Effective: February 5, 2025

Dan Shaner

Position: Middle School Track Co-Head Coach

Salary: \$2,200.00

Payroll Taxes: \$168.30

PSERS: \$745.80

Benefits: N/A

Annual Total Cost: \$3,114.10

Effective: February 5, 2025

Ben Marnell

Position: Middle School Track Co-Head Coach

Salary: \$2,200.00

Payroll Taxes: \$168.30

PSERS: \$745.80

Benefits: N/A

Annual Total Cost: \$3,114.10

Effective: February 5, 2025

Eric Daw

Position: Middle School Track Assistant #1

Salary: \$1,900.00  
Payroll Taxes: \$145.35  
PSERS: \$644.10  
Benefits: N/A  
Annual Total Cost: \$2,689.45  
Effective: February 5, 2025

Darryn Sleeman  
Position: Girls Lacrosse Varsity/Jr. Varsity Assistant Head Coach (1 of 2)  
Salary: \$1,500.00  
Payroll Taxes: \$114.75  
PSERS: \$508.50  
Benefits: N/A  
Annual Total Cost: \$2,123.25  
Effective: February 5, 2025

**4.22 Extracurricular Activity Assignments List (Additions) Athletics (2 of 2)**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following additions to the Extracurricular Activity Assignments List for Athletics:

Abby Herrle  
Position: Boys' and Girls' Track Assistant #6  
Salary: \$1,500.00  
Payroll Taxes: \$114.75  
PSERS: \$508.50  
Benefits: N/A  
Annual Total Cost: \$2,123.25  
Effective: February 5, 2025

Hannah Sieger  
Position: Girls Lacrosse Varsity/Jr. Varsity Assistant Head Coach (2 of 2)  
Salary: \$1,500.00  
Payroll Taxes: \$114.75  
PSERS: \$508.50  
Benefits: N/A  
Annual Total Cost: \$2,123.25  
Effective: February 5, 2025

Milan Yekich  
Position: Boys' Volleyball Head Coach  
Salary: \$6,000.00  
Payroll Taxes: \$459.00  
PSERS: \$2,034.00  
Benefits: N/A

Annual Total Cost: \$8,493.00  
Effective: February 5, 2025

Terrance Kelly  
Position: Boys' Volleyball Assistant Head Coach  
Salary: \$3,700.00  
Payroll Taxes: \$283.05  
PSERS: \$1,254.30  
Benefits: N/A  
Annual Total Cost: \$5,237.35  
Effective: February 5, 2025

\*Justin Gremba  
Position: Boys' Volleyball Jr. Varsity Coach Salary: \$2,800.00  
Payroll Taxes: \$214.20  
PSERS: \$949.20  
Benefits: N/A  
Annual Total Cost: \$3,963.40  
Effective: February 5, 2025

\*Russell Cyprowski  
Position: Boys' Volleyball Jr. Varsity Assistant Coach  
Salary: \$1,000.00  
Payroll Taxes: \$76.50  
PSERS: \$339.00  
Benefits: N/A  
Annual Total Cost: \$1,415.50

\*Pending Paperwork

#### **4.23 Extracurricular Activity Assignments List (Additions) - Non-Athletic**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following additions to the Extracurricular Activity Assignments List for Non-Athletics:

Rebecca Mackin  
Position: Diversity Club Sponsor  
Salary: \$898.00  
Payroll Taxes: \$68.70  
PSERS: \$304.42  
Benefits: N/A  
Annual Total Cost: \$1,271.12  
Effective: August 26, 2024

Jennifer Pryor



Position: Sixth Grade Representative  
Salary: \$1,809.00 (pro-rated for 2nd semester)  
Payroll Taxes: \$138.39  
PSERS: \$613.25  
Benefits: N/A  
Annual Total Cost: \$2,560.64  
Effective: January 27, 2025

Elizabeth Rock  
Position: Marching Band Guard Director (Fall/Winter/Spring)  
Salary: \$1,000.00  
Payroll Taxes: \$76.50  
PSERS: \$339.00  
Benefits: N/A  
Annual Total Cost: \$1,415.50  
Effective: January 21, 2025

Lindsey Graney  
Position: ASL Club Sponsor  
Salary: \$898.00  
Payroll Taxes: \$68.70  
PSERS: \$304.42  
Benefits: N/A  
Annual Total Cost: \$1,271.12  
Effective: February 5, 2025

Rebecca Mackin  
Position: Global Minds Club Sponsor  
Salary: \$898.00  
Payroll Taxes: \$68.70  
PSERS: \$304.42  
Benefits: N/A  
Annual Total Cost: \$1,271.12  
Effective: February 5, 2025

Rebecca Mackin  
Position: Spanish National Honor Society  
Salary: \$898.00  
Payroll Taxes: \$68.70  
PSERS: \$304.42  
Benefits: N/A  
Annual Total Cost: \$1,271.12  
Effective: February 5, 2025

Hayley Palmer  
Position: Tri-M Music Honor Society Sponsor (2 of 2)

Salary: \$449.00  
Payroll Taxes: \$34.35  
PSERS: \$152.21  
Benefits: N/A  
Annual Total Cost: \$635.56  
Effective: February 5, 2025

Kris Tranter  
Position: Tri-M Music Honor Society Sponsor (1 of 2)  
Salary: \$449.00  
Payroll Taxes: \$34.35  
PSERS: \$152.21  
Benefits: N/A  
Annual Total Cost: \$635.56  
Effective: February 5, 2025

## **5.0 Individual Action Items - Superintendent's Report on Personnel**

### **5.1 ESY Summer School Staff 2025 - Professionals**

**Recommendation:** The Deputy Superintendent for Student and Employee Services and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the employment of the following professional teaching staff for the Extended School Year (ESY) Summer School Program from July 7th through July 25th 2025 (Mondays through Fridays) not to exceed 75 hours per position with possible reassignment to substitute status based on student enrollment with the employees being paid at the negotiated rate:

ESY Teachers:  
Stephanie Bihary  
Emily Booth  
Riley Debski  
Lindsey Graney  
Alexis Goodall  
Katie Knezevich  
Carly Lutz  
Victoria Sgattoni

Rate: \$32.00/hour  
Hours: 75  
Salary: \$2,400.00  
Payroll Taxes: \$183.60  
PSERS: \$813.60  
Total: \$3,397.20

No discussion.

**ORIGINAL - Motion**

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion 'The Superintendent, Deputy Superintendent for Student and Employee Services, and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the employment of the following professional teaching staff for the Extended School Year (ESY) Summer School Program from July 7th through July 25th 2025 (Mondays through Fridays) not to exceed 75 hours per position with possible reassignment to substitute status based on student enrollment with the employees being paid at the negotiated rate. ESY Teachers: Stephanie Bihary Emily Booth Riley Debski Lindsey Graney Alexis Goodall Katie Knezevich Carly Lutz Victoria Sgattoni Rate: \$32.00/hour Hours: 75 Salary: \$2,400.00 Payroll Taxes: \$183.60 PSERS: \$813.60 Total: \$3,397.20'. Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0** Abstain: **1**. The motion **Carried. 8 - 0**

Dan Knezevich	Abstain
Dr. Anthony DiCesaro	Yes
Janice Tarson	Yes
Karen Brown	Yes
Amanda Priano	Yes
Melissa Wood	Yes
Greg Zeman	Yes
Peter Giglione	Yes
John Bell	Yes

**6.0 Consent Agenda Action Items - Non-Personnel****6.1 Consent Agenda Action Items - Non-Personnel**

**Recommendation:** The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows:

- 6.2 Approval - Baldwin High School Program of Studies for the 2025-2026 School Year
- 6.3 Memorandum of Understanding - CAST - Center on Inclusive Technology and Education Systems (CITES)
- 6.4 Out-of-State Conference - AASA National Conference on Education
- 6.5 Out-of-State Conference - National Facilities Management and Technology Conference
- 6.6 Student Participation - Baldwin High School - PMEA Western Region Orchestra
- 6.7 Naming - Dr. Charles H. Faust Administration Building
- 6.8 Tax Collector Compensation - Baldwin Borough
- 6.9 Approval - Change Order (Deduct \$61,333.26) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) General Construction
- 6.10 Approval - Field Quantity Change (\$5,558.00) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project - Electric Construction



- 6.11 Approval - Change Order (Add \$12,941.11) - (4543) Alterations & Renovations to J. E. Harrison Education Center (J. E. Harrison Middle School) General Construction
- 6.12 Approval - Field Quantity Change (\$23,830.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Plumbing Construction
- 6.13 Approval - Field Quantity Change (\$4,167.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Electrical Construction
- 6.14 Approval - Field Quantity Change (\$4,596.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - HVAC Construction
- 6.15 Donation - Jason Pinkston (BHS)
- 6.16 Donation - Donors Choose - Classroom Materials - Kelly Gvoth (HMS)
- 6.17 Reinstate Policy - 103 Discrimination/Title IX Sexual Harassment Affecting Students
- 6.18 Reinstate Policy - 103.1 Nondiscrimination - Qualified Students With Disabilities
- 6.19 Reinstate Policy - 104 Discrimination/Title IX Sexual Harassment Affecting Staff

No discussion.

#### **ORIGINAL - Motion**

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows: 6.2 Approval - Baldwin High School Program of Studies for the 2025-2026 School Year 6.3 Memorandum of Understanding - CAST - Center on Inclusive Technology and Education Systems (CITES) 6.4 Out-of-State Conference - AASA National Conference on Education 6.5 Out-of-State Conference - National Facilities Management and Technology Conference 6.6 Student Participation - Baldwin High School - PMEA Western Region Orchestra 6.7 Naming - Dr. Charles H. Faust Administration Building 6.8 Tax Collector Compensation - Baldwin Borough 6.9 Approval - Change Order (Deduct \$61,333.26) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) General Construction 6.10 Approval - Field Quantity Change (\$5,558.00) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project - Electric Construction 6.11 Approval - Change Order (Add \$12,941.11) - (4543) Alterations & Renovations to J. E. Harrison Education Center (J. E. Harrison Middle School) General Construction 6.12 Approval - Field Quantity Change (\$23,830.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Plumbing Construction 6.13 Approval - Field Quantity Change (\$4,167.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Electrical Construction 6.14 Approval - Field Quantity Change (\$4,596.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - HVAC Construction 6.15 Donation - Jason Pinkston (BHS) 6.16 Donation - Donors Choose - Classroom Materials - Kelly Gvoth (HMS) 6.17 Reinstate Policy - 103 Discrimination/Title IX Sexual Harassment Affecting Students 6.18 Reinstate Policy - 103.1 Nondiscrimination - Qualified Students With Disabilities 6.19 Reinstate Policy - 104 Discrimination/Title IX Sexual Harassment

Affecting Staff. Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

Dan Knezevich	Yes
Dr. Anthony DiCesaro	Yes
Janice Tarson	Yes
Karen Brown	Yes
Amanda Priano	Yes
Melissa Wood	Yes
Greg Zeman	Yes
Peter Giglione	Yes
John Bell	Yes

#### **6.2 Approval - Baldwin High School Program of Studies for the 2025-2026 School Year**

**Recommendation:** The Superintendent and Deputy Superintendent for Instruction and Learning Dr. Kara Eckert recommend that the Board approve the Baldwin High School Program of Studies for the 2025-2026 school year as attached.

#### **6.3 Memorandum of Understanding - CAST - Center on Inclusive Technology and Education Systems (CITES)**

**Recommendation:** The Superintendent and Director of Student Services Ms. Marissa Gallagher recommend that the Board approve the Memorandum of Understanding between the Baldwin-Whitehall School District and CAST (The Center on Inclusive Technology and Education Systems (CITES) to provide technical assistance for students with disabilities as attached.

#### **6.4 Out-of-State Conference - AASA National Conference on Education**

**Recommendation:** The Administration recommends that the Board approve the following Out-of-State Conference:

AASA National Conference on Education  
New Orleans, LA  
March 5-8, 2025  
Attendees: Randal Lutz, Kara Eckert, Janeen Peretin  
Cost: Grant Funded (Grable Foundation)

#### **6.5 Out-of-State Conference - National Facilities Management and Technology Conference**

**Recommendation:** The Superintendent, Director of Finance and Operations Mr. Mark Cherpak, and Facilities Manager Mr. Randy Huddart recommend that the Board approve the following Out-of-State Conference:



National Facilities Management and Technology Conference  
Baltimore, MD  
March 25-27, 2025  
Attendees: Troy Lucas  
Cost: \$1,099.42

**6.6 Student Participation – Baldwin High School – PMEA Western Region Orchestra**

**Recommendation:** The Superintendent and High School Principal Mr. Shaun Tomaszewski recommend that the Board approve the following Student Participation:

PMEA Western Region Orchestra  
Johnstown, PA  
February 20-22, 2025  
Sponsors: Hayley (Emery) Palmer  
Students: Carter Smeal  
Cost: \$877.74 (estimated)

**6.7 Naming - Dr. Charles H. Faust Administration Building**

**Recommendation:** The Superintendent recommends the Board approve the naming of the District administration building to Dr. Charles H. Faust Administration Building in honor of the District's former Superintendent.

**6.8 Tax Collector Compensation - Baldwin Borough**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board an increase of \$3,000.00 in compensation for the Baldwin Borough Tax Collector effective January 1, 2026.

**6.9 Approval - Change Order (Deduct \$61,333.26) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) General Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the construction change order (Deduct \$61,333.26) for the General Construction Contract for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148) as attached.

**6.10 Approval - Field Quantity Change (\$5,558.00) - (4148) W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project - Electric Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148) in the amount of \$5,558.00 as attached.



**6.11 Approval - Change Order (Add \$12,941.11) - (4543) Alterations & Renovations to J. E. Harrison Education Center (J. E. Harrison Middle School) General Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the construction change order (Add \$12,941.11) for the General Construction Contract for the Alterations & Renovations to J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) as attached.

**6.12 Approval - Field Quantity Change (\$23,830.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Plumbing Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the Alterations & Renovations for J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) in the amount of \$23,830.00 as attached.

**6.13 Approval - Field Quantity Change (\$4,167.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - Electrical Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the Alterations & Renovations for J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) in the amount of \$4,167.00 as attached.

**6.14 Approval - Field Quantity Change (\$4,596.00) - (4543) Alterations & Renovations For J. E. Harrison Education Center (J. E. Harrison Middle School) Project - HVAC Construction**

**Recommendation:** The Superintendent and Director of Finance and Operations Mr. Mark Cherpak recommend that the Board approve the Field Quantity Change for the Alterations & Renovations for J. E. Harrison Education Center (J. E. Harrison Middle School) Project (4543) in the amount of \$4,596.00 as attached.

**6.15 Donation - Jason Pinkston (BHS)**

**Recommendation:** BE IT RESOLVED, that the Board of School Directors accept a donation from Jason Pinkston of an 85-inch TV/wall mount valued at \$1,049.95 and 20 Locker Room Stools valued at \$2,643.32 to be used at Baldwin High School.

**6.16 Donation - Donors Choose - Classroom Materials - Kelly Gvoth (HMS)**

**Recommendation:** BE IT RESOLVED, that the Board of School Directors accept a donation from Donors Choose of the following classroom materials valued at \$109.80 for use at J. E. Harrison Middle School:

\*Big Joe Classic Bean Bag Chair, Black Smartmax, Durable Polyester Nylon Blend, 2 feet Round

\*Big Joe Classic Bean Bag Chair, Radiant Orchid Smartmax, Durable Polyester Nylon Blend, 2 feet Round

\*Elmer's Disappearing Purple School Glue Sticks, Washable, 7 Grams, 60 Count x 2

**6.17 Reinstate Policy - 103 Discrimination/Title IX Sexual Harassment Affecting Students**

**Recommendation:** BE IT RESOLVED, that Board of School Directors approve the reinstatement of Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students that was retired on October 9, 2024.

**6.18 Reinstate Policy - 103.1 Nondiscrimination - Qualified Students With Disabilities**

**Recommendation:** BE IT RESOLVED, that Board of School Directors approve the reinstatement of Policy 103.1 Nondiscrimination - Qualified Students With Disabilities that was retired on October 9, 2024.

**6.19 Reinstate Policy - 104 Discrimination/Title IX Sexual Harassment Affecting Staff**

**Recommendation:** BE IT RESOLVED, that Board of School Directors approve the reinstatement of Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff that was retired on October 9, 2024.

**7.0 Individual Action Items - Non-Personnel**

**7.1 Charter School Application - Dogwood Charter School**

**Recommendation:** The Superintendent and Administrators recommend that the Board deny the Dogwood Charter Application as presented and attached.

No discussion.

**ORIGINAL - Motion**

Member (**Greg Zeman**) Moved, Member (**Amanda Priano**) Seconded to approve the **ORIGINAL** motion 'The Superintendent and Administrators recommend that the Board deny the Dogwood Charter Application as presented and attached'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Dan Knezevich	Yes
Dr. Anthony DiCesaro	Yes
Janice Tarson	Yes
Karen Brown	Yes
Amanda Priano	Yes
Melissa Wood	Yes
Greg Zeman	Yes
Peter Giglione	Yes
John Bell	Yes

## **8.0 Solicitor Report**

### **8.1 Solicitor Report**

No report.

## **9.0 Resident Comments**

### **9.1 Name and address should be clearly stated.**

No resident comments.

## **10.0 Matters of Information - Superintendent**

### **10.1 Dr. Randal A. Lutz**

Not present.

### **10.2 Items for Board Information**

## **11.0 Board President Remarks**

### **11.1 Ms. Karen L. Brown, Board President**

Ms. Brown thanked the administrators for their work on the Baldwin High School Program of Studies.

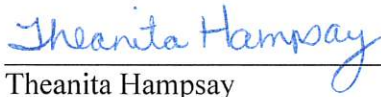
## **12.0 Adjournment**

**12.1 On motion by Mr. Zeman, which was seconded by Mrs. Priano, and duly carried by unanimous vote, the meeting was adjourned at 9:16 p.m.**

Recognized Visitors

See "Visitors List" attached to record set of minutes.





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Theanita Hampsay  
Board Secretary

## MEETING SIGN-IN SHEET

Baldwin-Whitehall School District	<b>Meeting Date:</b>	February 5, 2025
Board of School Directors - Agenda/Business Meetings	<b>Place/Room:</b>	Administration/Board Room

[illegible]

WRITTEN MEMORANDUM  
FOR DISCLOSING A CONFLICT OF INTEREST IN ACCORDANCE WITH  
SECTION 1103(j) OF THE PUBLIC OFFICIAL AND EMPLOYEE ETHICS ACT, 65 PA.C.S. § 1103(j)

Pursuant to Section 1103(j) of the Public Official and Employee Ethics Act ("Ethics Act"), 65 Pa.C.S. § 1103(j), this written memorandum will serve to disclose that I, Dan Knezevich,

in my capacity as a Board Member of the Baldwin-Whitehall School District, am abstaining from agenda item 5.1 for the February 5, 2025

meeting of BWSD, pertaining to ESY Summer School Staff 2025- Professionals

due to a conflict of interest under the Ethics Act.

The nature of my interest is as follows:

Relative of individual related to this item.

Date: 2-5-2025

Signature: 

THIS FORM SHALL BE COMPLETED AND FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE  
MINUTES OF THE MEETING