

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, JANUARY 10, 2024
AGENDA/BUSINESS MEETING**

2.2 Approval of Minutes - December 6, 2023

Approved the Minutes of the Reorganization and the Agenda/Business Meetings on December 6, 2023 as listed and certified.

2.3 General Fund Receipts - November 2023

Approved the November 2023 General Fund Receipts in the total amount of \$3,140,634.63 as listed and certified.

2.4 Payroll - November 2023

Approved the Payroll for November 2023 in the total amount of \$2,728,120.57 as listed and certified.

2.5 General Fund Account - December 2023

Approved the General Fund Account in the total amount of \$1,748,017.26 for the month of December 2023 as listed and certified.

2.6 Cafeteria Fund - December 2023

Approved the Cafeteria Fund Account in the total amount of \$113,909.58 for the month of December 2023 as listed and certified.

2.7 Construction Fund Account - As of December 31, 2023

Approved the Construction Fund Account in the total amount of \$46,859,315.75 fiscal year-to-date as of December 31, 2023 as listed and certified.

4.2 Resignations

Accepted the following resignations:

Dana Knapp
Position: Extra Bus Driver
Reason: Personal

Effective: January 5, 2024

Kellie Phillips
Position: Extra Bus Driver
Reason: Personal
Effective: December 18, 2023

Nitya Timsina
Position: Noontime Aide HEC/LES
Reason: Personal
Effective: January 2, 2024

Brian Werkmeister
Position: Van Driver
Reason: Personal
Effective: November 7, 2023

4.3 Termination - Extra Bus Driver

Approved the termination of Guadalupe Maddox, Extra Bus Driver, effective January 10, 2024 per Article XVI, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement.

4.4 Leave

Approved the following:

Sabbatical Leave of Absence for Jill Weber, Social Studies Teacher at Baldwin Middle School, effective January 22, 2024 through June 10, 2024 (Second Semester) of the 2023-2024 School Year and effective the First Semester of the 2024-2025 School Year.

4.5 Act 93 - Assistant Principal (Denise Wells) - (Baldwin High School)

Approved the employment of Denise Wells as an Act 93 Employee for the position of Assistant Principal at Baldwin High School effective January 11, 2024.

Annual Salary: \$100,400.00 (pro-rated)
Payroll Taxes: \$7,680.60
PSERS: \$34,136.00
Benefits: \$25,530.96
Annual Total Cost: \$167,747.56

4.6 Facilities Assistant Manager (Troy Lucas) - Act 93 Administrator

Ratified the employment offer made on December 22, 2023 to Troy Lucas as a Facilities Assistant Manager (Act 93) effective January 8, 2024 \$65,000 prorated.

Annual Salary - \$65,000.00 (prorated)
 Payroll Taxes - \$4,972.50
 PSERS - \$22,100.00
 Benefits - \$25,530.96
 Annual Total Cost - \$117,603.46

4.7 Service Employee Movement

Approved the following Service Employee Movement:

Name	Effective Date	Previous Position	New Position
Samantha Huber	12/18/2023	Paraprofessional HEC (Gr. 6)	Paraprofessional MES
Karen Green	1/8/2024	Food Service WES	Food Service BHS
Kathleen Kraus	1/8/2024	Food Service HEC	Food Service LES
Enaam Obeid	1/8/2024	Food Service HEC	Food Service LES
Kristi Hoydick	1/8/2024	Food Service HEC	Food Service LES
Barbara Greenaway	1/8/2024	Food Service HEC	Food Service LES
Nancy Stinelli	1/8/2024	Food Service WES	Food Service LES
Karen Sayre	1/8/2024	Food Service WES	Food Service LES
Bridgette Roman	1/8/2024	Food Service MES	Food Service WES
Cathy Mirt	1/8/2024	Food Service BHS	Food Service MES
Sierra Ralston	1/8/2024	Food Service HEC	Food Service WES
Christina Gediohn	1/8/2024	Food Service HEC	Food Service WES
Christine Sadler	1/8/2024	Extra Bus Attendant	Regular Bus Attendant
Timothy Yunk	1/8/2024	Extra Bus Driver	Regular Bus Driver

4.8 8-Hour - 230-Day (Category III) Computer Technician- Level I (Patrick M. Maloney) - Permanent

Approved Patrick M. Maloney as a 230-Day, Category III, Level I Computer Technician (Permanent) effective date January 10, 2024 with a District Seniority date of August 8, 2023.

Rate: \$17.13
 Annual Salary: \$31,519.20
 Payroll Taxes: \$2,411.22
 PSERS: \$10,716.53
 Benefits: \$25,530.96
 Annual Total Cost: \$70,177.91

4.9 2-Hour - Food Services General Worker (Kathleen Bagay) - Permanent - Harrison Education Center (#60-04)

Approved Kathleen Bagay as a 2-Hour Food Services General worker (Permanent) at Harrison Education Center (#60-04) effective January 8, 2024.

Rate: \$18.17/hour

Salary: \$6,577.54

Payroll Taxes: \$503.18

PSERS: \$2,236.36

Benefits: None

Total: \$9,310.09

4.10 230-Day Category II - Administration Secretary (Candice Reed) - Probationary - Facilities Department Central Administration

Approved Candice Reed as a 230-Day Category II - Administration Secretary - Probationary - in the Facilities Office effective January 2, 2024.

Rate: \$20.78

Annual Salary: \$38,235.20

Payroll Taxes: \$2,924.99

PSERS: \$12,999.97

Benefits: None

Annual Total Cost: \$54,160.16

4.11 Paraprofessional (Karen Casper) - Category I, Probationary - Harrison Education Center Grade 6

Approved the transfer of Karen Casper from the Student Monitor position at HEC to the Paraprofessional (Category I, Probationary) position at Harrison Education Center, Grade 6, with an effective date of December 18, 2023.

Rate: \$18.08

Annual Salary: \$26,469.12

Payroll Taxes: \$2,024.89

PSERS: \$8,999.50

Benefits: None

Annual Total Cost: \$37,493.51

4.12 Paraprofessional (Molly Petruska) - Category I, Probationary - Harrison Education Center, Grade 6

Approved Molly Petruska (Category I, Probationary) at Harrison Education Center, Grade 6, with an effective date of December 20, 2023.

Rate: \$18.08

Annual Salary: \$26,469.12

Payroll Taxes: \$2,024.89

PSERS: \$8,999.50

Benefits: None

Annual Total Cost: \$37,493.51

4.13 Semi-Skilled Maintenance Worker (Kurt Hobson) - Probationary

Approved Kurt Hobson as a Step 3 Semi-Skilled Maintenance Worker (Probationary) effective January 8, 2024 pending all required documents.

Rate: \$32.79/hour

Annual Salary: \$68,203.20

Payroll Taxes: \$5,217.54

PSERS: \$23,189.09

Benefits: None

Annual Total Cost: \$96,609.83

4.14 3-Hour - Food Services General Workers - Probationary

Approved the following Food Services Substitutes be transferred to the probationary 3-Hour Food Services positions listed below effective January 8, 2024:

Suham Hmedawi - Lutz Elementary School (#70-08)

Bhawana Kafle - Harrison Education Center, Grade 6 (60-03)

Jennifer Pievicenti - Lutz Elementary School (#70-07)

Rate: \$18.17/hour

Salary: \$9,920.82

Payroll Taxes: \$758.94

PSERS: \$3,373.08

Benefits: None Total: \$13,052.84

4.15 Noontime Aides - Probationary

Approved the following individuals as Noontime Aides (Probationary) at Lutz Elementary School pending all required paperwork and clearances:

Kiersten Kowalewski

Danielle Phillips

Rate: \$16.50/hour
 Salary: \$6,006.00
 Payroll Taxes: \$459.46
 PSERS: \$2,042.04
 Benefits: None Total: \$8,507.50

4.16 Category VIII Van Driver

Approved the following Category VIII Van Driver at \$18.58/hour with an effective date to be determined pending all required paperwork and training:

Kellie Phillips

4.17 Extra Bus Driver

Approved the following Extra Bus Driver at \$18.99/hour with the effective date listed below pending all required paperwork and training:

Natalie Almond - TBD

4.18 Extra Bus Attendants

Approved the following Extra Bus Attendants at \$14.57/hour effective as listed, pending all required paperwork:

Annmarie Dzura - TBD
 Kellie Phillips - TBD

4.19 Agreement Addendum - Substitute Teacher Service (STS)

Approved the addendum to the Substitute Teacher Service (STS) agreement.

4.20 Extracurricular Activity Assignments (Additions)

Approved the following additions to the Extracurricular Activity Assignment:

Ed Helbig
 Position: High School Indoor Track Co-Head Coach (1 of 3)
 Effective: December 15, 2023
 Salary: \$1000.00
 Payroll Taxes: \$76.50
 PSERS: \$340.00
 Benefits: None
 Total Cost: \$1,416.50

Richard Lang
 Position: Middle School Musical Assistant Director #2 (Pit Orchestra Director)
 Effective: January 11, 2024
 Salary: \$1,277.00
 Payroll Taxes: \$97.69
 PSERS: \$434.18
 Benefits: None
 Total Cost: \$1,808.87

Michael McLaughlin
 Position: High School Indoor Track Co-Head Coach (3 of 3)
 Effective: December 15, 2023
 Salary: \$500.00
 Payroll Taxes: \$38.25
 PSERS: \$170.00
 Benefits: None
 Total Cost: \$708.25

5.1 Tenure Resolution

Certified that the following Temporary Professional Employee has been working in the District three years and has satisfactory ratings:

Allison Shreve

6.2 Approval - 2024-2025 Curriculum & Instruction Recommendations

Approved the 2024-2025 Curriculum & Instruction Recommendations.

6.3 Out-of-State Conference - Western PA Learning Alliance

Approved the following Out-of-State Conference:

Mineola Union Free School District Visit Western PA Learning Alliance
 Mineola, NY
 January 3-5, 2024
 Attendees: Ryan Balog, Heather Bianchi, Kara Eckert, Kaitlyn Figurelli, Nicole Flannery, Scott Ross, John Saras, Rachel Sprouse, Shaun Tomaszewski, Denise Wells, Brandon Whitfield
 Cost: \$1,455.19 (cost to the District) (other costs covered by grant from Grable Foundation)

6.4 Out-of-State Conference - National Conference on Education (NCE)

Approved the following Out-of-State Conference:

National Conference on Education (NCE) AASA
San Diego, CA
February 14-17, 2024
Attendees: Dr. Randal Lutz
Est. Cost: \$2,517.20

6.5 Out-of-State Conference - SXSW

Approved the following Out-of-State Conference:

SXSW Edu SXSW
Austin, TX
March 4-7, 2024
Attendees: Dr. Janeen Peretin
Est. Cost: \$2,495.00

6.6 Out-of-State Conference - League of Innovative Schools 2024 Convening

Approved the following Out-of-State Conference:

League of Innovative Schools 2024 Convening Digital Promise League of Innovative Schools
New York, NY
March 18-21, 2024
Attendees: Dr. Randal Lutz, Dr. Janeen Peretin, Ms. Andrea Huffman
Est. Cost: \$8,012.67

6.7 Student Participation - Baldwin High School - Innovation Shop

Approved the following Student Participation:

PDE Annual Conference Student Shoppe - BHS Innovation Shop PDE
Hershey, PA
February 28-29, 2024
Sponsors: Eric Jankoski, Jared Hoffman Students: 11th grade - Molly Fircak, Samantha Niggel 9th grade - Rajeh Daghlas
Cost: \$375

6.8 General Obligation Bonds, Series of 2024

Authorized the Administration to work with PFM Financial Advisors LLC, as independent Financial Advisor, Dinsmore & Shohl LLP, as Bond Counsel, and the Solicitor to proceed

with the issuance of General Obligation Bonds, Series of 2024, in the approximate amount of \$9,995,000 via competitive internet auction.

6.9 Authorization to Advertise for Bids - Technology Services

Authorized the Director of Finance and Operations to advertise for bids for the following:

Baldwin High School Wireless Network Replacement
J. E. Harrison Middle School Wired Network Replacement
J. E. Harrison Middle School Wireless Network Replacement

6.10 Tuition Credit Reimbursement - Professional Staff (Ryan Balog)

Approved the following Tuition Credit Reimbursement:

Ryan Balog
EDSP Transition Planning For Secondary Students with Disabilities
La Roche University
2 cr. @ \$470.00 per credit

6.11 Donation - Donors Choose - Classroom Materials (Sarah Bowman)

Accepted a donation from Donors Choose of the following classroom materials valued at \$123.63 for use at the Baldwin Middle School:

*Airheads Candy Mini Bars, Assorted Fruit Flavors, Individually Wrapped, Non Melting, Party, Pantry 80ct Bag, Box of 4 Bags x 2
*JOLLY RANCHER Assorted Fruit Flavored Hard Candy Variety Bag, 46 oz x 3
*Dum Dums Original Mix 400 ct. Bag - All-Time Classic Flavors - Lollipops Bulk, Bulk Suckers, Individually Wrapped - Bulk Candy for Any Occasion!

6.12 Approval - 206 Assignment Within District - 2nd Reading

Approved the revision of Policy 206 Assignment Within District.

6.13 2024 PSBA Principles for Governance and Leadership

Adopted the 2024 PSBA Principles for Governance and Leadership.