

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, MARCH, 3, 2021
AGENDA/BUSINESS MEETING**

4.2 Approval of Minutes - February 3, 2021 and February 10, 2021

Approved the Minutes of the Agenda/Business Meeting on February 3, 2021 and February 10, 2021 as listed and certified.

4.3 General Fund Receipts - January 2021

Approved the January 2021 General Fund Receipts in the total amount of \$849,157.08 as listed and certified.

4.4 Payroll - January 2021

Approved the Payroll for January 2021 in the total amount of \$2,143,277.13 as listed and certified.

4.5 General Fund Account - February 2021

Approved the General Fund Account in the total amount of \$1,123,218.88 for the month of February 2021 as listed and certified.

4.6 Cafeteria Fund - February 2021

Approved the Cafeteria Fund Account in the total amount of \$102,011.29 for the month of February 2021 as listed and certified.

4.7 Construction Fund Account - As of February 28, 2021

Approved the Construction Fund Account in the total amount of \$19,092,041.23 fiscal year-to-date as of February 28, 2021 as listed and certified.

6.1 Tenure Resolution

Certified that the following Temporary Professional Employee has taught in the District three years and has satisfactory ratings.

Maria McNally

The above named Temporary Professional Employee has met the requirements prescribed in Article XI, Section 1108 of the Public School Code of 1949, are, following this certification, professional employees within the meaning of the law. Section 1108 says further that attainment of the professional employees status shall be recorded in the records of the Board, that written notice shall be sent to the employees, and that the employees shall be tendered a regular contract as provided for professional employees.

6.2 Extended School Year (ESY) Summer School Program 2021 - Professional Staff

Approved the employment of the following professional teaching staff for the Extended School Year (ESY) Summer School Program from June 28, 2021 through July 28, 2021 (Mondays through Fridays) not to exceed 84 hours per position with possible reassignment to substitute status based on student enrollment with the employees being paid at the negotiated rate:

Teachers

Angelina Buechler - Speech and Language Teacher (STS Employee)

Ann Harmon - Nurse (STS Employee)

Michelle Coury-Brendel- Nurse Substitute

Kristen Homer

Eric Jankoski

Victoria Sgattoni- (STS Employee)

Katie Knezevich - (STS Employee)

Brooke Turnbull - (STS Employee)

Amanda Carnes - Substitute Teacher only (STS Employee)

Rate: \$32.00/hour

Hours: 84

Salary: \$2,688.00

Payroll Taxes: \$232.51

PSERS: \$898.60

Total: \$3,819.11

BILLABLE RATE PER STS EMPLOYEE:

Rate: \$41.28/hour

Hours: 84

Salary: \$3,467.52

Payroll Taxes: \$0

PSERS: \$0

Total: \$3,467.52

7.2 Resignations

Accepted the following resignations:

Linda Baker
Position: Substitute Food Service Worker
Reason: Personal
Effective: February 12, 2021

Samantha Huber
Position: Substitute Food Service Worker
Reason: Personal
Effective: January 29, 2021

Ruth Markel
Position: Extra Bus Attendant
Reason: Personal
Effective: February 11, 2021

Shannon Scholl
Position: Extra Bus Attendant
Reason: Personal
Effective: February 11, 2021

Jennifer Underwood
Position: Substitute Food Service Worker
Reason: Permanent Employment with the District
Effective: February 3, 2021

7.3 Leaves

Approved the following:

Sabbatical Leave of Absence extension for Caroline Babik, School Counselor - Baldwin High School, effective March 25, 2021 through October 25, 2021 during the 2020-2021 and 2021-2022 School Years with an intention to return to work on October 26, 2021.

Unpaid Leave of Absence extension for Lauren Chessman, Spanish Teacher at Baldwin High School, from April 6, 2021 to the end of the 2020-2021 School Year with an intention to return to work for the 2021-2022 School Year.

Sabbatical Leave of Absence for Kristal Wilhelm, Mathematics Teacher - Baldwin High School, effective for the 2021-2022 School Year with an intention to return to work for the 2022-2023 School Year.

7.4 Permanent Substitute Teacher Extension (Yovena Pierre-Louis) - Spanish – Baldwin High School

Approved Yovena Pierre-Louis for a Permanent Substitute Spanish Teacher Extension for an Unpaid Leave of Absence for Lauren Chessman at Baldwin High School effective April 6, 2021 through the end of the 2020-2021 School Year.

Annual Salary - \$35,000.00 (pro-rated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

7.5 Category V - Part-Time Secretary (Amy Gregg) - Permanent - Baldwin High School

Recommendation: The Superintendent, Director of Employee Services Rachel Sprouse, and Baldwin High School Principal Shaun Tomaszewski recommend that the Board approve Amy Gregg as a Category V - Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Baldwin High School effective February 27, 2021, with a seniority date of October 8, 2020.

Rate: \$19.03
Annual Salary: \$15,985.20
Payroll Taxes: \$1,382.72
PSERS: \$5,481.33
Benefits: None
Total: \$22,849.24

7.6 Category V - Part-Time Secretary (Allison Gillen) - Permanent - Whitehall Elementary School

Approved Allison Gillen as a Category V - Part-Time Secretary - Permanent - (10 Month Position - 210 Days) at Whitehall Elementary School effective March 3, 2021, with a seniority date of October 8, 2020.

Rate: \$19.03
Annual Salary: \$15,985.20
Payroll Taxes: \$1,382.72
PSERS: \$5,481.33
Benefits: None
Total: \$22,849.24

7.7 Paraprofessional (Stephen Thompkins) - Probationary - Baldwin High School

Approved Stephen Thompkins as a Paraprofessional (Probationary) at Baldwin High School, Full-Time effective March 4, 2021, pending all necessary paperwork.

Rate: \$14.16
 Annual Salary: \$20,390.40
 Payroll Taxes: \$1,763.77
 PSERS: \$6,991.87
 Benefits: None
 Annual Total Cost: \$29,146.04

7.8 Extended School Year (ESY) Summer School Program 2021 - Paraprofessional Staff

Approved the employment of the following paraprofessionals for the Extended School Year (ESY) Summer School Program from June 28, 2021 through July 28, 2021 (Mondays through Fridays) not to exceed 84 hours per position with possible reassignment to substitute status based on student enrollment:

- Renee Amend
- Norma Andrulonis
- Beverly Hartman
- Joanne Slinger
- JeNeanne Solenday
- Barb Stock
- Kate Tkach
- Kristie Vicinie
- Amanda Carnes

*Rate: \$20.28
 Hours: 84
 Salary: \$1,703.52
 Payroll Taxes: \$147.35
 PSERS: \$569.49
 Total: \$2420.36

BILLABLE RATE PER STS EMPLOYEE:

Rate: \$15.07/hour
 Hours: 84
 Salary: \$1,265.88
 Payroll Taxes: \$0
 PSERS: \$0
 Total: \$1,265.88

*Negotiated rate may vary depending on years of experience for BWSD employees.

7.9 Extra Bus Driver

Approved the following Extra Bus Driver at \$13.40/hour effective March 4, 2021, pending all necessary paperwork and required BWSB training:

William Hoagland

7.10 Extra Bus Attendant

Approved the following Extra Bus Attendant at \$13.52/hour effective March 4, 2021, pending all required paperwork:

Kevin Smith

7.11 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Mike Melnyk

Football Assistant Head Coach and Ninth Grade Football Assistant Coach #3 (1 of 6)-
(BHS)

Reason: Personal

Effective: March 3, 2021

Andrew Moore

Football Assistant Coach #3 and Ninth Grade Football Assistant Coach #3 (4 of 6)-(BHS)

Reason: Other Employment

Effective: February 16, 2021

Heidi White

Middle School Team Leader - Science (BHS)

Reason: Personal

Effective: February 4, 2021

7.12 Extracurricular Activity Assignments List (Additions)

Approved the following additions to the Extracurricular Activity Assignments:

Christine Chiodo

Position: Girls' Soccer Varsity/Junior Varsity Head Coach (BHS)

Effective: March 4, 2021

Salary: \$6,500.00

Payroll Taxes: \$562.25

PSERS: \$2,172.95

Benefits: None

Total Cost: \$9,235.20

*Alen Siric

Position: Varsity/Junior Varsity Boys' Soccer Assistant Head Coach (BHS)

Effective: March 4, 2021

Salary: \$4,000.00

Payroll Taxes: \$346.00

PSERS: \$1,337.20

Benefits: None

Total Cost: \$5,683.20

*Joe Tulenko

Position: Varsity/Junior Varsity Boys' Lacrosse Assistant Head Coach (BHS)

Effective: March 4, 2021

Salary: \$3,500.00

Payroll Taxes: \$302.75

PSERS: \$1,139.95

Benefits: None

Total Cost: \$4,942.70

*Pending all Necessary Paperwork

7.13 Department/Grade Level Leader - Science

Approved Maria McNally as the Science Department/Grade Level Leader for 7th and 8th grade at Baldwin High School effective March 4, 2021 at \$1,809.00 (prorated).

8.2 2021-2022 School Calendar

Approved the 2021-2022 School Calendar. The first day of school is September 1, 2021. The last day of school is June 7, 2022.

8.3 Revised - COVID-19 Health and Safety Plan Athletics/Activities 2021 - Spring Season

Approved the revised COVID-19 Health and Safety Plan Athletics/Activities for the 2021 Spring Season.

8.4 Agreement - EduLink Inc. (Comply Act 48 Module)

Approved the agreement between the Baldwin-Whitehall School District and EduLink Inc. for COMPLY compliance software (Act 48 Module Only).

8.5 Approval - Contract and Agreement - Zambelli Fireworks Manufacturing of Warrendale, Pennsylvania - 2021 Commencement Ceremony

Approved the Contract and Agreement between the Baldwin-Whitehall School District and Zambelli Fireworks Manufacturing Co. of Warrendale, Pennsylvania to provide an exhibition and fireworks display at the 2021 Commencement Ceremony at a cost of \$3,500.00.

8.6 Authorization to Accept Bid - Technology Services - Dark Fiber

Authorized the Director of Finance and Operations to accept the bid for Dark Fiber from Crown Castle Fiber LLC in the amount of \$2,550.00 (post-E-rate: \$1,020.00) for a 12-month renewal from 7/1/2021 through 6/30/2022.

8.7 Authorization to Accept Bid - Technology Services - Uninterrupted Power Supply

Authorized the Director of Finance and Operations to accept the bid for a replacement uninterrupted power supply (end of life) from CDW-G, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 in the amount of \$22,170.00 (post-E-rate: \$11,528.40).

8.8 Authorization to Accept Bid - Technology Services - Wireless Access Points and Licensing

Authorized the Director of Finance and Operations to accept the bid for wireless access points and licensing from Communications Consulting, Inc., 120 Mt. Pleasant Road, Warrendale, PA 15086 in the amount of \$55,840.00 (post-E-rate: \$23,104.00).

8.9 Extracurricular Club - CHILL Club

Approved the CHILL Club at Baldwin High School effective March 4, 2021. The sponsor for the club will be on a voluntary basis and will not receive compensation.

8.10 Agreement - Allegheny Intermediate Unit #3 IDEA-Part B Use of Funds Agreement 2021-2022

Approved the IDEA-Part B Use of Funds Agreement 2021-2022 between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit #3 for Implementation of Individuals with Disabilities Act - Part B for the project period July 1, 2021 through June 30, 2022.

8.11 Allegheny Intermediate Unit - Notice of Adoption of Policies, Procedures and Use of Funds by School District

Approved the Allegheny Intermediate Unit Notice of Adoption of Policies, Procedures and Use of Funds according to Attachment A.

8.12 Award of Bid - Crawlspace Water Remediation in the McAnnulty Elementary School

Awarded the bid for Crawlspace Water Remediation in the McAnnulty Elementary School to Wheels Mechanical Contracting and Supplier, Inc., 1473 State Route 837, Elrama, PA 15038 in the amount of \$160,100.00.

8.13 Award of Bid - Refuse Removal and Recycling Services

Awarded the Refuse Removal and Recycling Services contract to Waste Management, 625 Cherrington Parkway, Moon Township, PA 15108 beginning July 1, 2021 through June 30, 2023 at a monthly rate of \$3,709.00 for the 2021-2022 school year and \$3,857.36 for the 2022-2023 school year.

8.14 Donation - Donors Choose

Accepted a donation of the following items from Donors Choose valued at \$180.31 for use at Harrison Education Center:

- RoomMates RMK1248SCS Just Dots Peel & Stick Wall Decals, Primary Colors x 1
- 6 Pieces Colorful Positive Sayings Wall Decal Be Thankful Inspirational Lettering Sticker Rainbow Motivational Phrases Wall Decals for Home Bedroom Classroom Nursery Kids Decoration x 1
- Colored Masking Tape - 8 Rolls 1 Inch x 15M Kids DIY Craft Set, Colored Tape for Classroom & Party Decorations, Kids DIY Art Projects, Labeling or Coding, Assorted Color Coded and Home Painting x 1
- Colorful Inspirational Wall Decal Motivational Phrases Sticker Inspirational Lettering Quote Sticker Be Thankful, Be Brave, Be Creative Decals for Classroom Nursery Kids Decoration x 1
- Teacher Created Resources Colorful Scribble Magnetic Border, 77290 x 1
- PARLAIM Wall Stickers for Bedroom Living Room, Polka Dot Wall Decals for Kids Boys and Girls (130 Circles) x 1
- PARLAIM Large Inspirational Wall Decals Motivational Phrases Sticker wall decals quotes Removable Decals for Kids Home Decoration Living Room Bedroom, Positive Sayings Window Cling Decor and Class Office x 1
- TOARTI Colorful Inspirational Lettering Quote Wall Decal-You're Braver Than You Believe, Stronger Than You Seem, Smarter Than You Think, Positive Quote Sticker for Classroom Kids Decoration x 1
- Teacher Created Resources Scribble Bold Block 3" Magnetic Letters, 77292 x 1
- Spot On Floor Markers: Positive Sayings - 4" (TCR77509) x 1

8.15 610 Purchases Subject to Bid/Quotation - 2nd Reading

Approved the revision of Policy 610 Purchases Subject to Bid Quotation.

8.16 707-AR-1 Use of School Facilities

Approved the revision of Administrative Regulation 707-AR-1 Use of School Facilities.