

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, MARCH 2, 2022
AGENDA/BUSINESS MEETING**

4.2 Resignations

Accepted the following resignations:

Jennifer Bayens
Position: Extra Bus Driver
Reason: Personal
Effective: March 1, 2022

Jia Fetterolf
Position: Science Teacher (BMS)
Reason: Personal
Effective: April 16, 2022 (or sooner if a replacement is found)

Theresa Gruntz
Position: Substitute Noontime Aide
Reason: Other Employment
Effective: January 26, 2022

Samantha Huber
Position: General Food Services Worker (HEC)
Reason: Personal
Effective: February 16, 2022

Stephen Thompkins
Position: Paraprofessional (BHS)
Reason: Personal
Effective: February 18, 2022

Wade Wiseman
Position: Custodian (BHS)
Reason: Personal
Effective: February 17, 2022

4.3 Retirement

Accepted the following retirement:

Michelle Miller
Position: General Food Services Worker (HEC)

Effective: February 17, 2022
 Years of Service: 9 years, 2 months

4.4 Leave

Approved the following:

Sabbatical Leave of Absence for Dennis Squeglia, Physical Education teacher, Baldwin Middle School, effective for the 2022-2023 School Year with an intention to return to work for the 2023-2024 School Year.

4.5 New Teacher Salary Movement

Approved the following salary placement for the teacher newly hired in 2021-2022, in accordance with Article X, Section C, Part 2 of the BWEA Collective Bargaining Agreement effective on February 10, 2022:

Name	Building	Initial Step Placement	New Step Placement
Hannah Nagg	HEC	Masters' Step 1	Masters' Step 2

4.6 Service Employee Movement

Approved the following Service Staff Employee Movement:

Name	Effective Date	Previous Position	New Position
Edward Schuster	1/18/2022	Regular Bus Driver	Extra Bus Driver
Lawrence Gibson	2/1/2022	Extra Bus Driver	Regular Bus Driver
Michele Gildea	2/7/2022	Food Service WES	Food Service HEC
Susan Joyce	2/8/2022	Paraprofessional HEC	Paraprofessional WES
Alan Pilarski	2/8/2022	Ground Crew Custodian	WES Custodian
James Stinson	2/14/2022	Extra Bus Driver	Regular Bus Driver
Patrick Maloney	2/22/2022	Category IV Custodian HEC	Category III Outside Custodian

4.7 Permanent Substitute Teacher (Rachel Stock) - Full-Time - Art - Harrison Education Center

Approved Rachel Stock as a Full-Time Permanent Substitute Art Teacher for an Unpaid Leave of Absence for Colleen Palumbo at Harrison Education Center effective from March 3, 2022 (PM) through March 29, 2022.

Annual Salary - \$35,000.00 (prorated)
Payroll Taxes - \$3,027.50
PSERS - \$12,229.00
Benefits - \$22,050.81
Annual Total Cost - \$72,307.31

4.8 Permanent Substitute Teacher (Clarissa Budd) - Half-Time (AM) - Music - Whitehall Elementary School

Approved Clarissa Budd as a Half-Time (AM) Permanent Substitute Music Teacher for an Unpaid Leave of Absence for Alan Booth at Whitehall Elementary School effective from January 27, 2022 through June 9, 2022 (End of the 2021-2022 School Year).

Annual Salary - \$17,500.00 (prorated)
Payroll Taxes - \$1,513.75
PSERS - \$6,114.50
Benefits - \$11,025.41
Annual Total Cost - \$36,153.66

4.9 Permanent Substitute Teacher (Evan Reichenfeld) - Half-Time (AM) - Music - Harrison Education Center

Approved Evan Reichenfeld as a Half-Time (AM) Permanent Substitute Music Teacher for Clarissa Budd's assignment at Harrison Education Center effective from January 27, 2022 through June 9, 2022 (End of the 2021-2022 School Year).

Annual Salary - \$17,500.00 (prorated)
Payroll Taxes - \$1,513.75
PSERS - \$6,114.50
Benefits - \$11,025.41
Annual Total Cost - \$36,153.66

4.10 Student Monitor (Lindsey Loebig) - Permanent - Harrison Education Center

Approved Lindsey Loebig as a Student Monitor (Permanent) at Harrison Education Center effective March 3, 2022 with a district seniority date of September 29, 2021.

Rate: \$12.66/Hour (7 hours per day)
Salary: \$16,040.22
Payroll Taxes: \$1,387.48
PSERS: \$5,535.48
Benefits: \$7,759.32
Annual Total Cost: \$30,722.50

4.11 Paraprofessional (Brooklin Mincone) - Permanent - Harrison Education Center

Approved Brooklin Mincone as a Paraprofessional (Permanent) at Harrison Education Center, Full-Time effective February 15, 2022, with a seniority date of September 22, 2021.

Rate: \$16.98
Annual Salary: \$24,451.20
Payroll Taxes: \$2,115.03
PSERS: \$8,438.11
Benefits: \$22,050.81
Annual Total Cost: \$57,055.15

4.12 Paraprofessional (Vanessa Costantino) - Probationary - Harrison Education Center

Approved Vanessa Costantino as a Paraprofessional (Probationary) at Harrison Education Center, Full-Time effective February 7, 2022.

Rate: \$14.33
Annual Salary: \$20,635.20
Payroll Taxes: \$1,578.59
PSERS: \$7,209.94
Benefits: None
Annual Total Cost: \$29,423.73

4.13 Paraprofessional (Emma Hampsay) - Probationary - Harrison Education Center

Approved Emma Hampsay as a Paraprofessional (Probationary) at Harrison Education Center, Full-Time effective February 8, 2022.

Rate: \$14.33
Annual Salary: \$20,635.20
Payroll Taxes: \$1,578.59
PSERS: \$7,209.94
Benefits: None
Annual Total Cost: \$29,423.73

4.14 Paraprofessional (Michelle Mullins) - Probationary - Baldwin High School

Approved Michelle Mullins as a Paraprofessional (Probationary) at Baldwin High School, Full-Time effective February 22, 2022.

Rate: \$14.33
Annual Salary: \$20,635.20
Payroll Taxes: \$1,578.59
PSERS: \$7,209.94
Benefits: None

Annual Total Cost: \$29,423.73

4.15 Paraprofessional (Robin Westwood) - Probationary - Baldwin High School

Approved Robin Westwood as a Paraprofessional (Probationary) at Baldwin High School, Full-Time effective February 22, 2022.

Rate: \$14.33

Annual Salary: \$20,635.20

Payroll Taxes: \$1,578.59

PSERS: \$7,209.94

Benefits: None

Annual Total Cost: \$29,423.73

4.16 5.5-Hour General Food Services Worker (Michele Gildea) - Permanent - Harrison Education Center

Approved Michele Gildea as a 5.5-Hour General Food Services Worker (#20-04) - (Permanent) at the Harrison Education Center Cafeteria effective February 25, 2022 with a seniority date of September 28, 2021.

Rate: \$17.06/hour

Salary: \$16,983.23

Payroll Taxes: \$1,469.05

PSERS: \$5,860.91

Benefits: None

Total: \$24,313.19

4.17 4-Hour General Food Services Worker (Samantha Bobrzynski) - Permanent - Baldwin High School

Approved Samantha Bobrzynski as a 4-Hour General Food Services Worker (#30-05) - (Permanent) at the Baldwin High School Cafeteria effective February 9, 2022 with a district seniority date of September 16, 2021.

Rate: \$17.06/hour

Salary: \$12,351.44

Payroll Taxes: \$1,068.40

PSERS: \$4,262.48

Benefits: None

Total: \$17,682.32

4.18 4-Hour General Food Services Worker (Laura DeJuliis) - Permanent - Baldwin High School

Approved Laura DeIuliis as a 4-Hour General Food Services Worker (#30-07) - (Permanent) at the Baldwin High School Cafeteria effective February 25, 2022 with a district seniority date of August 31, 2021.

Rate: \$17.06/hour
Salary: \$12,351.44
Payroll Taxes: \$1,068.40
PSERS: \$4,262.48
Benefits: None
Total: \$17,682.32

4.19 4-Hour General Food Services Worker (Charmaine Duffy) - Permanent - Baldwin High School

Approved Charmaine Duffy as a 4-Hour General Food Services Worker (#30-10) - (Permanent) at the Baldwin High School Cafeteria effective February 25, 2022 with a district seniority date of August 31, 2021.

Rate: \$17.06/hour
Salary: \$12,351.44
Payroll Taxes: \$1,068.40
PSERS: \$4,262.48
Benefits: None
Total: \$17,682.32

4.20 Noontime Aide (Jessica Carik) - Permanent - Harrison Education Center

Approved Jessica Carik as a Noontime Aide (Permanent) at Harrison Education Center effective February 9, 2022 with a district seniority date of August 27, 2021.

Rate: \$15.49/hour
Salary: \$5,607.38
Payroll Taxes: \$485.04
PSERS: \$1,935.11
Benefits: None
Total: \$8,027.53

4.21 Noontime Aide (Jennifer Russo-McClellan) - Permanent - Whitehall Elementary School

Approved Jennifer Russo-McClellan as a Noontime Aide (Permanent) at Whitehall Elementary School effective February 8, 2022 with a district seniority date of September 7, 2021.

Rate: \$15.49/hour

Salary: \$5,607.38
Payroll Taxes: \$485.04
PSERS: \$1,935.11
Benefits: None
Total: \$8,027.53

4.22 Noontime Aide (Leah Schirra) - Permanent - Whitehall Elementary School

Approved Leah Schirra as a Noontime Aide (Permanent) at Whitehall Elementary School effective February 11, 2022 with a district seniority date of September 16, 2021.

Rate: \$15.49/hour
Salary: \$5,607.38
Payroll Taxes: \$485.04
PSERS: \$1,935.11
Benefits: None
Total: \$8,027.53

4.23 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

David Klueber
Position: Varsity/Junior Varsity/Ninth Grade Track (Boys and Girls) Assistant #1 Coach
Reason: Personal
Effective: February 25, 2022

Rebecca Mackin
Position: Spanish Club (BHS)
Reason: Personal
Effective: December 10, 2021

Garry Tom
Positions: Football Varsity/Junior Varsity Assistant #3 and Ninth Grade Football Assistant #3 (2 of 3) Coach (BHS)
Reason: Personal
Effective: February 22, 2022

4.24 Organizational Chart

Approve the Organizational Chart.

5.1 Tenure Resolution (Ashley Leonard)

Certified that the following Temporary Professional Employee has taught in the District three years and has satisfactory ratings:

Ashley Leonard

The above named Temporary Professional Employee has met the requirements prescribed in Article XI, Section 1108 of the Public School Code of 1949, are, following this certification, professional employees within the meaning of the law. Section 1108 says further that attainment of the professional employees status shall be recorded in the records of the Board, that written notice shall be sent to the employees, and that the employees shall be tendered a regular contract as provided for professional employees.

5.2 Extracurricular Activity Assignments List (Additions)

Approved the following additions to the Extracurricular Activity Assignment List:

*Edward Child

Position: Boys' Soccer Varsity/Junior Varsity Head Coach (BHS)

Effective: March 3, 2022

Salary: \$6,500.00

Payroll Taxes: \$562.25

PSERS: \$2,172.95

Benefits: None

Total Cost: \$9,235.20

*Jared Dumm

Position: Football Assistant Coach #3 (BHS)

Effective: March 3, 2022

Salary: \$5,500.00

Payroll Taxes: \$475.75

PSERS: \$1,898.05

Benefits: None

Total Cost: \$7,873.80

*Jared Dumm

Position: Ninth Grade Football Assistant Coach #3 (BHS) 2 of 3

Effective: March 3, 2022

Salary: \$1,000.00

Payroll Taxes: \$86.50

PSERS: \$345.10

Benefits: None

Total Cost: \$1,431.60

*Gino Rybacki

Position: Girls' and Boys' Varsity/Junior Varsity/Ninth Grade Track Assistant Coach #1

Effective: March 3, 2022

Salary: \$3,000.00
Payroll Taxes: \$259.50
PSERS: \$1,035.30
Benefits: None
Total Cost: \$4,294.80

Jenna Tarson
Position: Boys' Tennis Assistant Head Coach (BHS)
Effective: March 7, 2022
Salary: \$2,500
Payroll Taxes: \$216.25
PSERS: \$857.25
Benefits: None
Total Cost: \$3,573.50

*Pending all required paperwork

6.2 2022-2023 School Calendar

Approved the 2022-2023 School Calendar. The first day of school is August 29, 2022. The last day of school is June 8, 2023.

6.3 2022-2023 Allegheny Intermediate Unit (AIU) Program of Services Budget

Approved the proposed 2022-2023 Allegheny Intermediate Unit (AIU) Program of Services Budget in the amount of \$2,243,173.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,809,390.00. The Baldwin-Whitehall School District contribution to the Program of Services Budget is estimated to be \$49,888.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

6.4 Approval - Contract for Video Services - JRM Video Production

Approved the Contract for Video Services between the Baldwin-Whitehall School District and JRM Video Production LLC for 2022 Commencement Ceremony Video Services.

6.5 Student Expulsion

Approve the student expulsion.

6.6 Out-of-State Conference - AASA Learning 2025 National Summit - Washington, D.C.

Approved the following Out-of-State Conference:

AASA Learning 2025 National Summit

Washington, D.C. June 28-30, 2022

Attendees: Dr. Randal Lutz, Andrea Huffman, Marissa Gallagher, Dr. Kara Eckert, Dr. Janeen Peretin, and Rachel Sprouse

Cost: \$1,415.75 per participant (Registration Fees/Room)

6.7 Out-of-State Conference - ASU+GSV Summit 2022

Approved the following Out-of-State Conference:

ASU+GSV Summit 2022

San Diego, CA

April 4-6, 2022

Attendee: Rachel Sprouse

Cost: (Scholarship awarded for registration, airfare, hotel)

6.8 Out-of-State Conference - Spring 2022 League of Innovative Schools Convening

Approved the following Out of State Conference:

Spring 2022 League of Innovative Schools Convening

Cincinnati, OH 45202

March 9-11, 2022

Attendee: Dr. Randal Lutz

Est. Cost: \$450.00

6.9 Tuition Credit Reimbursement - Pat DiFrancesco

Approved the following Tuition Credit Reimbursement:

Pat DiFrancesco

MyElectricalCeU.com

Changes to the 2020 National Electrical Code Part Two

\$65.00 total (8 course hours)

6.10 Agreement - Honeywell Building Solutions

Approved the agreement between the Baldwin-Whitehall School District and Honeywell Building Solutions, 230 Vista Drive, Pittsburgh, PA, 15205 effective September 1, 2021 through June 30, 2026.

6.11 Proposal - Honeywell Building Solutions (Upgrade BHS Fire Alarm Panel)

Accepted the proposal from Honeywell Building Solutions for a Fire Alarm Panel Update at Baldwin High School.

6.12 Technology Services - Wireless Access Points and Licensing

Authorized the Director of Finance and Operations to accept the bid for wireless access points, licensing, and installation from Communications Consulting, Inc. in the amount of \$157,908.64 (post-E-rate: \$63,163.46).

6.13 Technology Services - Firewall/Filter and Licensing

Authorized the Director of Finance and Operations to accept the bid for a firewall/filter licensing from Communications Consulting, Inc. in the amount of \$12,350.00 (post-E-rate: \$4,940.00).

6.14 Technology Services - Core Network Switching Gear and Licensing

Authorized the Director of Finance and Operations to accept the bid for core network switching gear, licensing, and installation from Communications Consulting, Inc. in the amount of \$119,260.60 (post-E-rate: \$49,349.30).

6.15 Allowable Expenses - Club Sports

Authorized the District to provide allowable expenses in the amount of \$1,000.00 per team during the 2021-2022 school year to the Ice Hockey, Bowling, Inline Hockey, and Slow Pitch Softball Club Sports.

They are allocated \$1,000.00 to be expended toward the costs of allowable expenses. The teams shall submit their request for payments or invoice to the Athletic Director.

6.16 Donation - Donors Choose (Lindsay Walker - WES) - Classroom Materials

Accepted a donation of the following classroom materials valued at \$180.80 from Donors Choose for use at the Whitehall Elementary School:

- (52 Pcs) Sensory Pop Fidget Toys Pack, Poppers Fidgetget Figit Toys Set Packages for Girls Kids, Stress & Anxiety Relief Tools Autism ADHD Toys Birthday Party Favors Valentines Day Gifts for Kids x 1
- GEDDES Scent-sibles Pencil with Giant Eraser Topper Assortment - Set of 36 x 1
- Raymond Geddes 68122 Snack Attack Scented Erasers For Kids (Pack of 36) x 1
- Neon Bouncing Putty – (Bulk Pack of 12) Fluffy DIY Slime Ball Sensory Toys for Kids, Assorted Rainbow Colors Bouncy Slime Party Favor, Stocking Stuffer and Goodie Bag Filler x 2

- Special Supplies 50 Squishy Pencil Grips for Kids and Adults - Colorful, Cushioned Holders for Handwriting, Drawing, Coloring - Ergonomic Right or Left-Handed Use - Reusable (50) x 1
- Raymond Geddes Dr Seuss Mini Memo Pad (Pack of 48) x 1
- Madisi Golf Pencils with Eraser, 2 HB Half Pencils, 3.5" Mini Pencils, Pre-Sharpended, colorful pencils, 96 Count x 1
- (Classroom Students Gift and Party favors)30 Pcs Bulk Small Mini Pop Keychain for day bulk kids gifts,kids party,term beginning, Sensory Simple Tie-Dyed Bubble Fidget Toys x 1
- OHill Animal Erasers, Pack of 62 3D Animal Pencil Erasers Puzzle Erasers Kid Erasers for Party Favors Games Prizes Carnivals and Classroom Rewards x 1

6.17 Donation - Donors Choose (Kristy Frohlinger - WES) - Classroom Materials

Accepted a donation of the following classroom materials valued at \$625.76 from Donors Choose for use at the Whitehall Elementary School:

- Snap Circuits “Arcade”, Electronics Exploration Kit, Stem Activities for Ages 8+, Multicolor (SCA-200) x 8
- Snap Circuits 203 Electronics Exploration Kit | Over 200 STEM Projects | 4-Color Project Manual | 42 Snap Modules | Unlimited Fun x 8

7.1 Parameters Resolution (Bond Issuance) - Series of 2022

Authorized the incurring of nonelectoral debt by the issuance of General Obligation Bonds, Series of 2022 as presented to the Board.