

**BALDWIN-WHITEHALL SCHOOL DISTRICT  
MINUTE BRIEFS  
WEDNESDAY, JANUARY 12, 2022  
AGENDA/BUSINESS MEETING**

**2.2 Approval of Minutes - December 8, 2021**

Approved the Minutes of the Reorganization Meeting and the Agenda/Business Meeting on December 8, 2021 as listed and certified.

**2.3 General Fund Receipts - November 2021**

Approved the November 2021 General Fund Receipts in the total amount of \$1,113,171.35 as listed and certified.

**2.4 Payroll - November 2021**

Approved the Payroll for November 2021 in the total amount of \$2,579,510.04 as listed and certified.

**2.5 General Fund Account - December 2021**

Approved the General Fund Account in the total amount of \$2,444,000.71 for the month of December 2021 as listed and certified.

**2.6 Cafeteria Fund - December 2021**

Approved the Cafeteria Fund Account in the total amount of \$114,867.14 for the month of December 2021 as listed and certified.

**2.7 Construction Fund Account - As of December 31, 2021**

Approved the Construction Fund Account in the total amount of \$24,910,442.69 fiscal year-to-date as of December 31, 2021 as listed and certified.

**4.2 Resignations**

Accepted the following resignations:

Kelly Farabaugh  
Position: Substitute Food Services Worker  
Reason: Other Employment

Effective: December 31, 2021

Robin Smith

Position: Extra Bus Attendant

Reason: Other Employment

Effective: December 18, 2021

#### **4.3 Leaves**

Approved the following:

Unpaid Leave of Absence for Sarah Bowman, English Teacher at Baldwin Middle School, effective February 7, 2022 through June 9, 2022 (End of School Year) with the intention to return to work for the 2022-2023 School Year.

Unpaid Leave of Absence for Anna Nee, Support Services Teacher at Harrison Education Center, effective February 15, 2022 (PM) through March 29, 2022 with the intention to return to work on March 30, 2022 (4th Nine Weeks) during the 2021-2022 School Year.

#### **4.4 Transportation Manager**

Authorized the creation of the position of Transportation Manager.

#### **4.5 Transportation Manager (Edward Dini)**

Approved the transfer of Edward Dini as a Transportation Co-Manager to a Transportation Manager, Act 93, 12-Month, employee effective January 21, 2022 with no change in salary.

#### **4.6 Organizational Chart**

Approved the Organizational Chart.

#### **4.7 Level I Computer Technician (Jeffrey Joyce) - Probationary**

Approved Jeffrey Joyce as a 230 Day, Category III, Level I Computer Technician (Probationary) effective January 13, 2022 pending all required paperwork.

Rate: \$16.08 (7 hours per day)

Annual Salary: \$25,888.80

Payroll Taxes: \$2,239.38

PSERS: \$8,934.22

Benefits: None

Annual Total Cost: \$37,062.40

**4.8 5.5-Hour General Food Services Worker (Michele Gildea) - Probationary - Whitehall Elementary School**

Approved the transfer of Michele Gildea to a 5.5-Hour General Food Services Worker (#20-04) - (Probationary) at the Whitehall Elementary School Cafeteria from a Substitute Food Services Worker effective December 8, 2021.

Rate: \$13.09/hour  
Salary: \$13,031.10  
Payroll Taxes: \$1,127.19  
PSERS: \$4,497.03  
Benefits: None  
Total: \$18,655.32

**4.9 5.5-Hour General Food Services Worker (Samantha Huber) - Probationary - Harrison Education Center**

Approved Samantha Huber as a 5.5-Hour General Food Services Worker (#60-06) - (Probationary) at the Harrison Education Center Cafeteria effective January 13, 2022, pending all required paperwork.

Rate: \$13.09/hour  
Salary: \$13,031.10  
Payroll Taxes: \$1,127.19  
PSERS: \$4,497.03  
Benefits: None  
Total: \$18,655.32

**4.10 4-Hour General Food Services Worker (Tika Rai) - Probationary - McAnnulty Elementary School**

Approved the transfer of Tika Rai to a 4-Hour General Food Services Worker (#02-03) - (Probationary) at the McAnnulty Elementary School Cafeteria from a Substitute Food Services Worker effective December 8, 2021.

Rate: \$13.09/hour  
Salary: \$9,477.16  
Payroll Taxes: \$819.77  
PSERS: \$3,270.57  
Benefits: None  
Total: \$13,567.50

**4.11 New Teacher Salary Movement**

Approved the following salary placement for the teachers newly hired in 2021-2022, in accordance with Article X, Section C, Part 2 of the BWEA Collective Bargaining Agreement effective on the dates listed:

<b>Name</b>	<b>Building</b>	<b>Initial Step Placement</b>	<b>New Step Placement</b>	<b>Effective Date</b>
Alexander Bowman	BHS	Masters Step 1	Masters Step 1a	Tuesday, December 14, 2021
Noel Santini	BHS	Masters Step 1	Masters Step 6	Friday, December 17, 2021
Brittany Linsenbigler	HEC	Masters Step 1	Masters Step 6	Thursday, January 6, 2022

**4.12 Service Employee Movement**

Approved the following Service Staff Employee Movement:

<b>Name</b>	<b>Effective Date</b>	<b>Previous Position</b>	<b>New Position</b>
Daniel Nolla	1/3/2022	Extra Bus Driver	Regular Bus Driver

**4.13 Mentor Teachers**

Approved the following Mentor Teachers for the 2021-2022 School Year at \$487.00 (per semester rate) prorated and one correction:

<b>New Teacher</b>	<b>Mentor Teacher</b>	<b>Effective Date</b>	<b>Building</b>
Dalia Ram	* Kathryn DeFazio	11/22/2021	BHS
Allison Rectenwald	Rebecca Wolf	12/1/2021	HEC

\* Remove Kathryn Streets. She was incorrectly listed in December 2021.

**4.14 Open Position**

Declared the Event/Ticket Co-Manager position open effective November 13, 2021.

Event/Ticket Co-Manager - Steven Sinning

**4.15 Extracurricular Activity Assignments List (Deletions)**

Accepted the following deletions from the Extracurricular Activity Assignments list:

Harrold Bittner  
Position: Girls' Lacrosse Assistant Head Coach (BHS)  
Reason: Other Employment  
Effective: December 28, 2021

Veronica Briones  
Position: Musical Assistant Technical Director #2 (BHS)  
Reason: Personal  
Effective: January 7, 2022

Clarence Hawk  
Position: Musical Technical Director - Carpentry (BHS)  
Reason: Personal  
Effective: January 7, 2022

Spencer Lynn  
Positions: Ninth Grade Football Head Coach (BHS) and Ninth Grade Assistant #4 (2 of 2)  
(BHS)  
Reason: Other Employment  
Effective: January 6, 2022

Rebecca Mackin  
Position: Diversity Club Sponsor (BHS)  
Reason: Personal - Leave of Absence  
Effective: December 10, 2021

Alivia Owen  
Position: Musical Technical Director (BHS)  
Reason: Personal  
Effective: January 7, 2022

#### **4.16 Extracurricular Activity Assignments List (Additions)**

Approved the following additions to the Extracurricular Activity Assignment List:

Harry DePetro  
Position: Musical Technical Director - Carpentry (BHS)  
Effective: January 13, 2022  
Salary: \$1,500.00  
Payroll Taxes: \$129.75  
PSERS: \$517.65  
Benefits: None  
Total Cost: \$2,147.40

Donna McCord

Position: Boys' Tennis Varsity/Junior Varsity Head Coach (BHS)

Effective: January 13, 2022

Salary: \$4,000

Payroll Taxes: \$346.00

PSERS: \$1,371.60

Benefits: None

Total Cost: \$5,717.60

\*Yoko Nagao

Position: Girls' Volleyball Varsity/Junior Varsity Head Coach (BHS)

Effective: January 13, 2022

Salary: \$6,500.00

Payroll Taxes: \$562.25

PSERS: \$2,243.15

Benefits: None

Total Cost: \$9,305.40

Amy Nolan

Position: Musical Asst. Technical Director 2 (BHS)

Effective: January 13, 2022

Salary: \$1,450.00

Payroll Taxes: \$125.43

PSERS: \$500.40

Benefits: None

Total Cost: \$2,075.83

Christopher Tator

Position: Video Production Sponsor (BHS)

Effective: January 13, 2022

Salary: \$1,459.00

Payroll Taxes: \$126.20

PSERS: \$503.50

Benefits: None

Total Cost: \$2,088.70

\*Pending all required paperwork

### **6.2 Revised - Health and Safety Plan**

Approved the revised Health and Safety Plan as discussed.

### **6.3 Agreement - Wesley Family Services (Wesley High School)**

Approved the agreement between the Baldwin-Whitehall School District and Wesley Family Services for a student to be enrolled in the Wesley High School for the academic

year 2021-2022 (a 45-day placement) with an enrollment date of December 6, 2021 in the amount of \$8,500.00 according to the Individual Student Enrollment Agreement.

#### **6.4 Student Participation - Baldwin High School - Varsity Wrestling**

Approved the following Student Participation:

BHS Varsity Wrestling: Bo Wood Wrestling Tournament

Indiana, PA

January 7-8, 2022

Sponsors: Michael Bilbie, Jerry Klodowski

Students: 9th Grade - Ramil Islamov; 10th Grade - Manip Biswa, Blake Davis, Mario Del Rosario, Riley Kavalo, Owen Klodowski, Keith Mincin, Jacob Pyle; 11th Grade - Dillon Di Giannurio, Victor Jaquinta, Shrijan Kamar, John Starusko; 12th Grade - Cody Randal

Cost: Student-funded

#### **6.5 2022-2023 Budget - Opt Out Resolution**

Approved the Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index (and No Need to Comply with Act 1 Accelerated Budget Procedures) for the 2022-2023 School Year.

#### **6.6 Authorization to Accept Proposal - Copier Services**

Authorized the Director of Finance and Operations to accept the proposal from The Wilson Group, 147 Delta Drive, Pittsburgh, PA 15238 for copier services as submitted and authorized the Director of Finance and Operations to negotiate the terms of the agreement.

#### **6.7 Approval - Change Order (Add \$28,350.00) - W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project 4148 - Asbestos Abatement Project**

Approved the construction change order (Add \$28,350.00) for the Asbestos Abatement Project for the W. R. Paynter Elementary School (R. A. Lutz Elementary School) Project (4148).

#### **6.8 Tuition Credit Reimbursement - Act 93 (Rachel Sprouse)**

Approved the following Tuition Credit Reimbursement:

Rachel Sprouse

Capstone 1

California University of Pennsylvania

3 cr. @ \$568.00 per credit

Rachel Sprouse  
District Leadership for Finances  
California University of Pennsylvania  
3 cr. @ \$568.00 per credit

### **6.9 Donation - Donors Choose (Adrienne Vallus - WES) - Classroom Materials**

Accepted a donation of the following classroom supplies valued at \$115.61 from Donors Choose for use at the Whitehall Elementary School:

-(50 Pcs) Fidget Poppers Popit Toy Pack Push Pop Bubble Popping Set It Mini Poppet Fidget Package Fidget Spinners, Infinity Rubiks Cube Stress Relief Balls w Sensory Toys for Autistic ADHD Kids Girls  
-61 Pcs Sensory Fidget Toys Pack, Stress & Anxiety Relief Tools Bundle Fidget Toys Set for Kids Adults, Autistic ADHD Toys, Stress Balls Fidget Spinner Marble Mesh Puzzle Ball Pop Tube Fidget Box Favourde 22 Pack 0.5mm 6-in-1 Multicolor Ballpoint Pen, 6-Color Retractable Ballpoint Pens for Office School Supplies Students Children Gift x 2  
-28 Pack Sensory Toys Set, Relieves Stress and Anxiety Fidget Toy for Children Adults, Special Toys Assortment for Birthday Party Favors, Classroom Rewards Prizes, Carnival, Piñata Goodie Bag Fillers

### **6.10 Donation - Donors Choose (Andrew Kavinsky - WES) - Classroom Materials**

Accepted a donation of the following classroom supplies valued at \$108.18 from Donors Choose for use at the Whitehall Elementary School:

-Tops Penpal Rubber Pen/Pencil Holder, 5/8 x 2 5/8 x 5/8 Inches, Assorted Colors, 8 Packs [Includes 8 Holders Only - Picture Show Assortment Of Colors] x 5  
-(50 Pcs) Fidget Poppers Popit Toy Pack Push Pop Bubble Popping Set It Mini Poppet Fidget Package Fidget Spinners, Infinity Rubiks Cube Stress Relief Balls w Sensory Toys for Autistic ADHD Kids Girls  
-Dry Erase Erasers, 40 Pack Magnetic Whiteboard Dry Erasers Chalkboard Cleaner Wiper for Classroom Home Office, 4 Assorted Colors (Blue, Red, Green, Yellow) by EAONE

### **6.11 Donation - Judy Aiello (Binders - HEC)**

Accepted a donation of binders from Judy Aiello valued at \$200.00 for use at the Harrison Education Center.

### **6.12 006 Meetings - 2nd Reading**

Approved the revision of Policy 006 Meetings.

### **6.13 PSBA Principles for Governance and Leadership**



Approved the Principles for Governance and Leadership.

**6.14 Resignation - Student Board Representative - Ramon Rivera**

Accepted the resignation of Student Board Representative Ramon Rivera effective January 12, 2022.