

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, FEBRUARY 3, 2021
AGENDA/BUSINESS MEETING**

4.2 Approval of Minutes - January 13, 2021

Approved the Minutes of the Agenda/Business Meeting on January 13, 2021 as listed and certified.

4.3 General Fund Receipts - December 2020

Approved the December 2020 General Fund Receipts in the total amount of \$827,665.04 as listed and certified.

4.4 Payroll - December 2020

Approved the Payroll for December 2020 in the total amount of \$2,183,264.62 as listed and certified.

4.5 General Fund Account - January 2021

Approved the General Fund Account in the total amount of \$1,039,408.21 for the month of January 2021 as listed and certified.

4.6 Cafeteria Fund - January 2021

Approved the Cafeteria Fund Account in the total amount of \$84,248.29 for the month of January 2021 as listed and certified.

4.7 Construction Fund Account - As of January 31, 2021

Approved the Construction Fund Account in the total amount of \$18,895,395.48 fiscal year-to-date as of January 31, 2021 as listed and certified.

6.2 Resignations

Accepted the following resignations:

Thomas Becker
Position: Extra Bus Driver
Reason: Personal
Effective: January 28, 2021

Peter Fisher
 Position: Substitute Custodian
 Reason: Personal
 Effective: February 1, 2021

Keri Klein
 Position: Substitute Custodian
 Reason: Personal
 Effective: January 28, 2021

Bethany Lash
 Position: BHS School Counselor
 Reason: Other Employment
 Effective: April 13, 2021 (or sooner if conditions allow)

6.3 Retirement

Accepted the following retirement:

Leann Wolczko
 Position: Extra Bus Attendant
 Effective: February 26, 2021
 Years of Service: 10 years and 10 months

6.4 Unpaid Leave

Approved the following:

Unpaid Leave of Absence for Heidi White, Grade 8 Science Teacher at Baldwin High School, from January 25, 2021 through April 5, 2021 during the 2020-2021 School Year with an intention to return to work on April 6, 2021 (4th Nine Weeks).

6.5 Professional Staff Employee Movement

Approve the following Professional Staff Employee Movement:

Name	Effective Date	Previous Position	New Position
Rachel Johnson*	2/4/2021	Grade 6 Teacher	Middle School Counselor (BHS)

*Rachel is under a temporary MOU to serve in the capacity of a HS Counselor for the 2020-2021 school year. This movement will void the MOU and appoint her as a permanent Counselor for Middle School

6.6 Service Staff Employee Movement

Approved the following Service Staff Employee Movement:

Name	Effective Date	Previous Position	New Position
Evan Trexler	1/25/2021	Extra Bus Driver	Regular Bus Driver

6.7 Temporary Professional Employee (Carley Kaercher) - School Counselor - Baldwin High School

Approved Carley Kaercher as a Temporary Professional Employee School Counselor at Baldwin High School effective February 4, 2021 on Step 1 of the Master’s Schedule prorated for the 2020-2021 school year pending clearances and required HR paperwork.

Annual Salary - \$35,000.00 (prorated)
 Payroll Taxes - \$3,027.50
 PSERS - \$12,078.50
 Benefits - \$19,749.00
 Annual Total Cost - \$69,855.00

6.8 Paraprofessional (Lisa Luxemburger) - Permanent - Harrison Education Center

Approved Lisa Luxemburger as a Paraprofessional (Permanent - Step 1) Full-Time at Harrison Education Center effective February 5, 2021, with a seniority date of September 3, 2020.

Rate: \$16.58
 Annual Salary: \$23,875.20
 Payroll Taxes: \$2,065.20
 PSERS: \$8,186.81
 Benefits: \$19,749.00
 Annual Total Cost: \$53,876.81

6.9 Category V - Part-Time Secretary (Jennifer Underwood) - Probationary - Whitehall Elementary School

Approved Jennifer Underwood as a Category V - Part-Time Secretary - Probationary - (10 Month Position - 210 Days) at Whitehall Elementary School effective February 4, 2021, pending all required paperwork.

Rate: \$15.56
 Annual Salary: \$13,070.40
 Payroll Taxes: \$1,130.59
 PSERS: \$4,481.84
 Benefits: None
 Total: \$18,682.83

6.10 Memorandum of Understanding - Baldwin-Whitehall Service Employee Association

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employee Association (BWSEA) regarding work out of category for the 2020-2021 school year.

6.11 Permanent Substitute Teacher (Megan R. Cagle) – Grade 2 - Harrison Education Center

Approved Megan R. Cagle as a Permanent Substitute Grade 2 Teacher for the Vacancy of Melissa Ferguson (Currently Assistant to the Elementary Principal) at Harrison Education Center effective from January 22, 2021 through June 10, 2021 (End of the 2020-2021 School Year).

Annual Salary - \$35,000.00 (pro-rated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

6.12 Permanent Substitute Teacher (Joseph C. Cenname Jr.) - Grade 6 - Harrison Education Center

Approved Joseph C. Cenname Jr. as a Permanent Substitute Grade 6 Teacher for an Unpaid Leave of Absence for Melinda Feeney at Harrison Education Center effective from January 15, 2021 through June 10, 2021 (End of the 2020-2021 School Year).

Annual Salary - \$35,000.00 (prorated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

6.13 Permanent Substitute Teacher (Robert Myers) - Grade 3 - Harrison Education Center

Approved Robert Myers as a Permanent Substitute Grade 3 Teacher for an Unpaid Leave of Absence for Gina Walsh at Harrison Education Center effective from January 26, 2021 through June 10, 2021 (End of the 2020-2021 School Year).

Annual Salary - \$35,000.00 (pro-rated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

6.14 Permanent Substitute Teacher (Deanna Niggel) - Grade 2 – Whitehall Elementary School

Approved Deanna Niggel as a Permanent Substitute Grade 2 Teacher for an Unpaid Leave of Absence for Nicole Jeffrey at Whitehall Elementary School effective from January 21, 2021 through April 5, 2021 during the 2020-2021 School Year.

Annual Salary - \$35,000.00 (pro-rated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

6.15 Permanent Substitute Teacher (Yovena Pierre-Louis) - Spanish – Baldwin High School

Approved Yovena Pierre-Louis as a Permanent Substitute Spanish Teacher for an Unpaid Leave of Absence for Lauren Chessman at Baldwin High School effective from January 20, 2021 through April 5, 2021 during the 2020-2021 School Year.

Annual Salary - \$35,000.00 (pro-rated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

6.16 Permanent Substitute Teacher (Dinelle Steiner) – Grade 6 - Harrison Education Center

Approved Dinelle Steiner as a Permanent Substitute Grade 6 Teacher for the Vacancy of Rachel Johnson (Currently School Counselor) at Harrison Education Center effective from January 26, 2021 (PM) through the date to be determined by Baldwin-Whitehall School District.

Annual Salary - \$35,000.00 (pro-rated) - Step 1 of the Bachelor's Schedule
Payroll Taxes - \$3,027.50
PSERS - \$12,078.50
Benefits - \$19,749.00
Annual Total Cost - \$69,855.00

6.17 Department/Grade Level Leader - Physical Education/Health

Approved Samantha Kuharic as the Physical Education/Health Department/Grade Level Leader for 7th and 8th grade at Baldwin High School effective February 4, 2021 at \$1,809.00 (prorated).

6.18 Extra Bus Attendants

Approved the following Extra Bus Attendants at \$13.52/hour effective February 4, 2021, pending all required paperwork:

Ruth Markel
Shannon Scholl

6.19 Substitute Food Service Workers

Approved the following Substitute Food Service Workers at \$10.93/hour effective February 4, 2021, pending all necessary paperwork:

Linda Baker
Samantha Huber

6.20 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Cheryl Foote
Art Honors Society Advisor (BHS)
Reason: Personal
Effective: February 3, 2021

Kadin Hinish
Track - Boys' & Girls' Varsity/Junior Varsity/Ninth Grade Assistant #4
Reason: Personal
Effective: February 1, 2021

Sydney Manning
Girls' Lacrosse Assistant Head Coach
Reason: Personal
Effective: January 19, 2021

6.21 Extracurricular Activity Assignments List A (Additions)

Approved the following additions to the Extracurricular Activity Assignments List A:

*Tori Brain
Position: Musical Asst. Technical Director 1
Effective: January 3, 2021
Salary: \$1,450.00
Payroll Taxes: \$125.43
PSERS: \$497.21
Benefits: None
Total Cost: \$2,072.63

***Veronica Briones**

Position: Musical Asst. Technical Director 2

Effective: January 3, 2021

Salary: \$1,450.00

Payroll Taxes: \$125.43

PSERS: \$497.21

Benefits: None

Total Cost: \$2,072.63

Skylar Bunk

Position: Musical Vocal Director

Effective: January 3, 2021

Salary: \$3,000.00

Payroll Taxes: \$259.50

PSERS: \$1,028.70

Benefits: None

Total Cost: \$4,288.20

Beth DePetro

Position: Musical Costume Designer

Effective: January 3, 2021

Salary: \$3,000.00

Payroll Taxes: \$259.50

PSERS: \$1,028.70

Benefits: None

Total Cost: \$4,288.20

***Elaina DePetro**

Position: Marketing Publicity

Effective: January 3, 2021

Salary: \$1,500.00

Payroll Taxes: \$129.75

PSERS: \$514.35

Benefits: None

Total Cost: \$2,144.10

***Clarence Hawk**

Position: Musical Technical Director Carpentry

Effective: January 3, 2021

Salary: \$1,000.00

Payroll Taxes: \$86.50

PSERS: \$342.90

Benefits: None

Total Cost: \$1,429.40

Joe Joyce

Position: Musical Choreographer

Effective: January 3, 2021

Salary: \$7,539.00

Payroll Taxes: \$652.12

PSERS: \$2,585.12

Benefits: None

Total Cost: \$10,776.25

*Elaine Lowman

Position: Musical Technical Director Lighting

Effective: January 3, 2021

Salary: \$1,450.00

Payroll Taxes: \$125.43

PSERS: \$497.21

Benefits: None

Total Cost: \$2,072.63

*Alivia Owen

Position: Musical Technical Director

Effective: January 3, 2021

Salary: \$500.00

Payroll Taxes: \$43.25

PSERS: \$171.45

Benefits: None

Total Cost: \$714.70

Marissa Virgin

Position: Musical Orchestra Director

Effective: January 3, 2021

Salary: \$3,000.00

Payroll Taxes: \$259.50

PSERS: \$1,028.70

Benefits: None

Total Cost: \$4,288.20

*Nathan Woodring

Position: Musical Sound Manager

Effective: January 3, 2021

Salary: \$1,250.00

Payroll Taxes: \$108.13

PSERS: \$428.63

Benefits: None

Total Cost: \$1,786.75

*Pending all Necessary Paperwork

6.22 Extracurricular Activity Assignments List B (Additions)

Approved the following additions to the Extracurricular Activity Assignments List B:

*Tanya Croyts

Position: Girls' Lacrosse Assistant Head Coach (BHS)

Effective: February 3, 2021

Salary: \$3,500.00

Payroll Taxes: \$302.75

PSERS: \$1,139.95

Benefits: None

Total Cost: \$4,942.70

Nicole Flannery

Position: Art Honors Society Advisor (BHS)

Effective: February 3, 2021

Salary: \$898.00 (prorated)

Payroll Taxes: \$77.68

PSERS: \$307.92

Benefits: None

Total Cost: \$1,283.60

*Pending all Necessary Paperwork

8.2 2021-2022 Curriculum Instruction Recommendations

Approved the 2021-2022 Curriculum Instruction Recommendations.

8.3 Agreement - St. Catherine University

Approved the Agreement for Clinical Experience between the Baldwin-Whitehall School District and St. Catherine University for student teacher and intern clinical experiences effective January 12, 2021.

8.4 Affiliation Agreement - The Pennsylvania State University

Approved the Affiliation Agreement between the Baldwin-Whitehall School District and The Pennsylvania State University for student teacher placement.

8.5 Allegheny Intermediate Unit - Program of Services Budget 2021-2022

Approved the proposed 2021-2022 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,161,057.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,811,545.00. The Baldwin-Whitehall School District contribution to the

Program of Services Budget is estimated to be \$52,261.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

8.6 Tuition Credit Reimbursement - Act 93 (Shaun Tomaszewski)

Approved the following Tuition Credit Reimbursement:

Shaun Tomaszewski
ADMPS 3099 Guidance in the Doctoral Degree
University of Pittsburgh
6 cr. @ \$625.00 p/c

8.7 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)

Approved the following Tuition Credit Reimbursement:

Alicia Johnson
Leading Schools
Harvard Graduate School of Education/Harvard Business School
\$449.00 Total

8.8 Tuition Credit Reimbursement - Act 93 (Rachel Sprouse)

Approved the following Tuition Credit Reimbursement:

Rachel Sprouse
Leadership 2
California University of Pennsylvania
3 cr. @ \$568.00 per credit

8.9 W. R. Paynter Elementary School Demolition - Plancon Part F, Attachment C

Approved and authorized the submission of Plancon Part F, Attachment C, "Post-Bid Opening Certification", for the W. R. Paynter Elementary School Demolition to the Pennsylvania Department of Education for review and approval.

8.10 2020-2021 Board Goals

Approved the 2020-2021 Board Goals.

8.11 622 GASB Statement 34 - 3rd Reading

Approved the revision of Policy 622 GASB Statement 34.

8.12 Donation - Zion Lutheran Church

Accepted a donation from Zion Lutheran Church, 4301 Brownsville Road, Pittsburgh, Pa 15236 in the amount of \$5,000.00.

This meeting was recessed until February 10, 2021 at 7:30 p.m. If there are additional approved items, Board Briefs will be updated on February 11, 2021.