

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, APRIL 7, 2021
AGENDA/BUSINESS MEETING**

4.2 Approval of Minutes - March 3, 2021

Approved the Minutes of the Agenda/Business Meeting on March 3, 2021 as listed and certified.

4.3 General Fund Receipts - February 2021

Approved the February 2021 General Fund Receipts in the total amount of \$1,921,720.03 as listed and certified.

4.4 Payroll - February 2021

Approved the Payroll for February 2021 in the total amount of \$2,428,808.33 as listed and certified.

4.5 General Fund Account - March 2021

Approved the General Fund Account in the total amount of \$1,502,090.04 for the month of March 2021 as listed and certified.

4.6 Cafeteria Fund - March 2021

Approved the Cafeteria Fund Account in the total amount of \$115,438.39 for the month of March 2021 as listed and certified.

4.7 Construction Fund Account - As of March 31, 2021

Approved the Construction Fund Account in the total amount of \$19,588,648.15 fiscal year-to-date as of March 31, 2021 as listed and certified.

6.2 Resignations

Accepted the following resignations:

Kattreena Amodeo
Position: Special Education Teacher
Reason: Personal
Effective: March 9, 2021

Judith Curran
Position: Paraprofessional
Reason: Personal
Effective: March 23, 2021

Leo Di Cesare
Position: Extra Bus Driver
Reason: Personal
Effective: March 11, 2021

6.3 Retirements

Accepted the following retirements:

William Cannon
Position: Custodian
Effective: April 30, 2021
Years of Service: 13 years 7 months

Lois Day
Position: Noontime Aide
Effective: June 30, 2021
Years of Service: 12 years 6 months

Virginia Funk
Position: Food Service General Worker
Effective: June 8, 2021
Years of Service: 14 years 8 months

James Voelker
Position: School Bus Driver
Effective: April 30, 2021
Years of Service: 15 years 6 months

6.4 Termination - Extra Bus Driver

Approved the termination of the following employee effective April 7, 2021 per Article XV, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement:

Erik Kramer - Extra Bus Driver

6.5 Leaves

Approved the following:

Unpaid Leave of Absence for Alan Booth, Music Teacher at Whitehall Elementary School, effective for the 2021-2022 School Year.

Unpaid Leave of Absence for Sara Nairn, Chemistry/Physics Teacher at Baldwin High School, effective March 9, 2021 through the end of the 2020-2021 School Year.

6.6 Noontime Aide (Erin Jackson) - Permanent - McAnnulty Elementary School

Approved Erin Jackson as a Noontime Aide (Permanent) at McAnnulty Elementary School with the effective date of April 9, 2021 and a District Seniority date of October 1, 2020.

Rate: \$15.11/hour
Salary: \$5,469.82
Payroll Taxes: \$473.14
PSERS: \$1,875.60
Benefits: None
Total: \$7,818.56

6.7 Noontime Aide (Suzan Zmuda) - Permanent - Harrison Education Center

Approved Suzan Zmuda as a Noontime Aide (Permanent) at Harrison Education Center with the effective date of March 30, 2021 and a District Seniority date of September 21, 2020.

Rate: \$15.11/hour
Salary: \$5,469.82
Payroll Taxes: \$473.14
PSERS: \$1,875.60
Benefits: None
Total: \$7,818.56

6.8 Paraprofessional (Amanda Westall) - Probationary - McAnnulty Elementary School

Approved Amanda Westall as a Paraprofessional (Probationary) at McAnnulty Elementary School, Full-Time effective April 8, 2021, pending all necessary paperwork.

Rate: \$14.16
Annual Salary: \$20,390.40
Payroll Taxes: \$1,763.77
PSERS: \$6,991.87
Benefits: None

Annual Total Cost: \$29,146.04

6.9 Camp Discovery (ESL) Summer School Program 2021 - Professional Staff

Approved the employment of the following professional teaching staff for the Camp Discovery (ESL) School Program from June 28, 2021 through July 28, 2021 (Mondays through Fridays) not to exceed 84 hours per position with possible reassignment to substitute status based on student enrollment with the employees being paid at the negotiated rate:

Teachers

Asha McMillan

Carly Lutz - (STS Employee)

Jessica Maier - (STS Employee)

Mary McLellan - (STS Employee)

Joseph Cennane - (STS Employee)

Dinelle Steiner - Substitute Teacher only (STS Employee)

Amanda Carnes - Substitute Teacher only (STS Employee)

Luke Renalli - Substitute Teacher only (STS Employee)

Rate: \$32.00/hour

Hours: 84

Salary: \$2,688.00

Payroll Taxes: \$232.51

PSERS: \$898.60

Total: \$3,819.11

BILLABLE RATE PER STS EMPLOYEE:

Rate: \$41.28/hour

Hours: 84

Salary: \$3,467.52

Payroll Taxes: \$0

PSERS: \$0

Total: \$3,467.52

6.10 Service Staff Employee Movement

Approved the following Service Staff Employee Movement:

Service Employee Movement			
Name	Effective Date	Previous Position	New Position
Jennifer Holby	4/6/2021	230 Day 8-Hour Secretary BHS	210 Day 4-Hour Secretary HEC

6.11 Extra Bus Driver

Approved the following Extra Bus Driver at \$13.40/hour effective April 8, 2021, pending all necessary paperwork and required BWSD training:

Tina Richards

6.12 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Tanya Croyts
Girls' Lacrosse Assistant Head Coach
Reason: Personal
Effective: March 24, 2021

Lindsay Verno
Middle School Jazz Band
Reason: Personal
Effective: March 29, 2021

6.13 Extracurricular Activity Assignments List (Additions)

Approved the following additions to the Extracurricular Activity Assignments:

Mike Evangelista
Position: Middle School Girls' Soccer Head Coach
Effective: April 8, 2021
Salary: \$2,500.00
Payroll Taxes: \$216.25
PSERS: \$857.25
Benefits: None
Total Cost: \$3,573.50

Melanie Fisher
Position: Teen Center Coordinator (Full Position)
Effective: March 12, 2021
Salary: \$1,754.00
Payroll Taxes: \$151.72
PSERS: \$605.31
Benefits: None
Total Cost: \$2,511.03

*Charles Hartz

Position: Varsity/Junior Varsity Girls' Soccer Assistant Head Coach (BHS)

Effective: April 8, 2021

Salary: \$4,000.00

Payroll Taxes: \$346.00

PSERS: \$1,337.20

Benefits: None

Total Cost: \$5,683.20

*David Johnston

Track Boys' & Girls' - Varsity/Junior Varsity/Ninth Grade Assistant #4 (BHS)

Effective: April 8, 2021

Salary: \$3,000.00

Payroll Taxes: \$259.50

PSERS: \$1,028.70

Benefits: None

Total Cost: \$4,288.20

Patrick Maloney

Position: Middle School Girls' Soccer Assistant Head Coach

Effective: April 8, 2021

Salary: \$2,000.00

Payroll Taxes: \$173.00

PSERS: \$685.80

Benefits: None

Total Cost: \$2,858.80

*Evan Reichenfeld

Position: Middle School Jazz Band

Effective: April 8, 2021

Salary: \$1,788.00 (prorated)

Payroll Taxes: \$154.66

PSERS: \$617.04

Benefits: None

Total Cost: \$2,559.70

*Pending all Necessary Paperwork

6.14 Last Chance Agreement

Approved the Last Chance Agreement.

8.2 Memorandum of Understanding - Allegheny Intermediate Unit (AIU) Head Start and Pre-K Counts Programs

Approved the AIU Transition Memorandum of Understanding (MOU) between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit Head Start and Pre-K Counts Programs in partnership with the Trying Together and the United Way of Southwest PA to support best practices in transition to kindergarten.

8.3 General Obligation Bonds, Series of 2021

Authorized the Administration to work with PFM Financial Advisors LLC, as independent Financial Advisor, Dinsmore & Shohl LLP, as Bond Counsel, and the Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2021, in the approximate amount of \$9,800,000 via competitive internet auction.

8.4 Bond Refunding (Series A of 2014 and Series of 2015)

Authorized the Administration to work with PFM Financial Advisors LLC, as independent Financial Advisor, Dinsmore & Shohl LLP, as Bond Counsel, and the Solicitor to proceed with the issuance of General Obligation Bonds, Series A of 2021, for the purpose of currently refunding a portion of the District's outstanding Series A of 2014 and Series of 2015 Bonds, via a competitive dual-track process between a bank loan and a bond issue, with a minimum net savings target of \$125,000.

8.5 Transportation Agreements - Baldwin Borough and Whitehall Borough

Approved the Transportation Agreements between the Baldwin-Whitehall School District and Baldwin Borough and Whitehall Borough effective April 8, 2021 through June 30, 2021.

8.6 Ratification of Authorization to Advertise for Bids for Lawn Cutting and Landscaping Services

Ratified the authorization of the Director of Finance and Operations to advertise for bids for lawn cutting and landscaping services.

8.7 Authorization to Accept Lowest Responsible Bid - Lawn Cutting and Landscaping Services

Authorized the Superintendent to accept and award a contract to the lowest responsible bidder for Lawn Cutting and Landscaping Services, upon proper terms.

8.8 Ratification of Purchase - Baldwin High School Boilers

Ratified the purchase of boilers at Baldwin High School from East West Manufacturing & Supply Co., Inc. in the amount of \$85,050.00.

8.9 Ratification of Technology Purchase - Remote/Hybrid Instructional Tools

Ratified the purchase of technology items in the total amount of \$185,101.80 (PCCD Grant Funded \$127,609.00 and District Funded \$57,492.80) for the purpose of enhancing the hybrid and remote learning models provided by faculty.

8.10 Agreement - Kennywood School Picnic - June 19, 2021

Approved the Agreement between the Baldwin-Whitehall School District and Kennywood for the District school picnic to be held on Saturday, June 19, 2021.

8.11 Donation - WQED

Accepted a donation of 350 school supply bags to be distributed to incoming 2021-2022 Baldwin-Whitehall School District kindergarten students from WQED in the amount of \$3,128.00.

8.12 Donation - Ebix Health

Accepted a donation \$1,000.00 of office supplies and furniture for use at McAnnulty Elementary School from Ebix Health, 1639 Seeger Road, Pittsburgh, PA 15241.

8.13 Donation - Fluor Marine Propulsion, LLC

Accepted a donation of three automated temperature screening systems each valued at \$3,500 from Fluor Marine Propulsion, LLC.

8.14 Donation - Donors Choose (Vanessa Saut HEC)

Accepted a donation of the following items from Donors Choose valued at \$132.73 for use at Harrison Education Center:

- Krylon 18 Kt Gold Leafing Pen Marker Provides Beautiful Highlights For Art, Craft And Home Projects! (Pkg/2)
- 6 Pk, BAZIC Standard Size Polka Dot Paperboard Clipboard w/Low Profile Clip (Colors May Vary) × 2
- Command Small Wire Hooks, 16 Hooks, 24 Strips, Organize Damage-Free -Paper Junkie Gold Glitter Craft Paper, Single Sided, 8.5 x 11 Inches (24 Sheets)
- Deco Art Americana Acrylic Paint, 2 oz, Peacock Teal -Laminated Motivational Positive Sayings for Classroom Bulletin Board Decorations and Classroom Decor
- Be Amazing Today Quotes Wall Decals Inspirational Wall Decal Mirror Bedroom Decor Wall Stickers-6.6H X 23W inch

- Chengu 3 Pieces Circle Punch 2 Inch 1 Inch 5/8 Inch Paper Punchers Scrapbook Craft Paper Punch
- Clipboards (Set of 10) by Office Solutions Direct! ECO Friendly Hardboard Clipboard, Low Profile Clip Standard A4 Letter Size

8.15 Donation - Donors Choose (Mandy Elm WES)

Accepted a donation of a \$100.00 Gift Card for Educational Resources from Donors Choose for use at Whitehall Elementary School.

8.16 003 Functions - 2nd (Final) Reading

Approved the revision of Policy 003 Functions.

9.1 Rename Former W. R. Paynter Elementary School - R. A. Lutz Elementary School

Renamed the former W. R. Paynter Elementary School the R. A. Lutz Elementary School.

9.2 304.1 Nepotism - 2nd (Final) Reading

Approved the revision of Policy 304.1 Nepotism.