

**BALDWIN-WHITEHALL SCHOOL DISTRICT
MINUTE BRIEFS
WEDNESDAY, JANUARY 13, 2021
AGENDA/BUSINESS MEETING**

4.2 Approval of Minutes - December 9, 2020

Approved the Minutes of the Reorganization Meeting and the Agenda/Business Meeting on December 9, 2020 as listed and certified.

4.3 General Fund Receipts - November 2020

Approved the November 2020 General Fund Receipts in the total amount of \$3,994,766.14 as listed and certified.

4.4 Payroll - November 2020

Approved the Payroll for November 2020 in the total amount of \$2,337,329.74 as listed and certified.

4.5 General Fund Account - December 2020

Approved the General Fund Account in the total amount of \$492,462.13 for the month of December 2020 as listed and certified.

4.6 Cafeteria Fund - December 2020

Approved the Cafeteria Fund Account in the total amount of \$43,390.78 for the month of December 2020 as listed and certified.

4.7 Construction Fund Account - As of December 31, 2020

Approved the Construction Fund Account in the total amount of \$18,903,780.28 fiscal year-to-date as of December 31, 2020 as listed and certified.

6.1 Superintendent - Resignation

Accepted the resignation of Dr. Randal A. Lutz under his current term and contract effective January 31, 2021.

6.2 Waiver of Notice

Waived the School Code requirement, per 24 P.S. 10-1073(a), that it receive 5 days' written notice of the meeting and intent to elect Superintendent Lutz to a new term.

6.3 Superintendent - Reappointment

Appointed Dr. Randal A. Lutz as Superintendent for a five (5)-year term beginning February 1, 2021 and ending January 31, 2026 with an annual salary of \$179,581.26 and on such additional terms and conditions set forth in an employment contract consistent with the requirements of 24 P.S. 10-1073, approved by the Solicitor and executed by the necessary officers of the Board.

6.4 Director of Finance and Operations - Reappointment

Approved Mr. Mark Cherpak as Director of Finance and Operations for an additional four (4)-year term beginning July 1, 2021 and ending June 30, 2025 with an annual salary of \$129,000 and on such additional terms and conditions set forth in an employment contract, approved by the Solicitor and executed by the necessary officers of the Board.

7.2 Resignations

Accepted the following resignations:

Lauren Donnelly
Position: Breakfast Monitor
Reason: Personal
Effective: December 11, 2020

Belinda Flick
Position: Bus Driver
Reason: Personal
Effective: December 17, 2020

Tracey Howell
Position: Extra Bus Attendant
Reason: Personal
Effective: January 6, 2021

Nicole Niggel
Position: School Counselor (BHS)
Reason: Personal
Effective: January 26, 2021

Michael Rutkowski
Position: Substitute Custodian
Reason: Personal

Effective: January 7, 2021

Erin Stanley

Position: Special Education Teacher (WES)

Reason: Other Employment

Effective: February 12, 2021

7.3 Leave

Approved the following:

Unpaid Leave of Absence for Cheryl Foote, Art Teacher at Baldwin High School, from January 26, 2021 through June 10, 2021 (Second Semester) during the 2020-2021 School Year.

7.4 Termination

Terminated employee #9200 effective November 5, 2020.

7.5 Termination - Extra Bus Driver

Terminated Kristie Peklo, Extra Bus Driver, effective January 13, 2021 per Article XV, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement.

7.6 Professional Employee (Alexandra P. Hasis) - Special Education Teacher - Whitehall Elementary School

Approved Alexandra P. Hasis as a Professional Employee Special Education Teacher at Whitehall Elementary School effective January 26, 2021 on Step 1 of the Masters Schedule prorated for the 2020-2021 school year pending clearances and required HR paperwork.

Annual Salary - \$35,000.00 (prorated)

Payroll Taxes - \$3,027.50

PSERS - \$12,078.50

Benefits - \$19,749.00

Annual Total Cost - \$69,855.00

7.7 Memorandum of Understanding - Baldwin-Whitehall Service Employee Association

Approved the Memorandum of Understanding between the Baldwin-Whitehall School District and the Baldwin-Whitehall Service Employee Association (BWSEA) regarding the use of the Health Services Aide as a Long-Term Substitute for the 2020-2021 school year.

7.8 Temporary Certified School Nurse

Approved Tracey Spicuzza (BWSEA Health Services Nurse) as the Long-Term Substitute Temporary Certified School Nurse, in accordance with the terms of the Memorandum of Understanding at a pro-rated salary of \$35,000 beginning January 15, 2021 through the end of the 2020-2021 school year.

7.9 Mentor Teachers

Approved the following additional Mentor Teachers for the second semester of 2020-2021 School Year at \$487.00 (per semester rate):

Alexandra Hasis	Amy Lewis*	WES
*Beginning 2nd Semester		
Alexis Sheets	Judy Leadbitter*	BHS
*Replaces Nicole Niggel due to her resignation		

7.10 Service Staff Employee Movement

Approved the following Service Staff Employee Movement:

Name	Effective Date	Previous Position	New Position
Lee Ann Kramer	1/11/2021	Extra Bus Attendant	Regular Bus Attendant
David Burkholder	1/11/2021	Extra Bus Driver	Regular Bus Driver
Patricia Jones	1/11/2021	Extra Bus Driver	Regular Bus Driver
Crystal Costantino	1/11/2021	210 day, 4 hour Secretary WES (AM)	210 day, 4 hour Secretary HEC (AM)
Allison Gillen	1/13/2021	210 day, 4 hour Secretary WES (PM)	210 day, 4 hour Secretary WES (AM)

7.11 Extra Bus Drivers

Approved the following Extra Bus Drivers at \$13.40/hour effective January 14, 2021, pending all necessary paperwork and required BWSD training:

David Luxemburger
Norman Schaffer

7.12 Open Positions - Boys' Soccer

Declared the following Boys' Soccer coaching positions open for the 2021-2022 school year:

Baldwin High School

David Zinski (Head Coach) - Resigned
Jason Vozar (Assistant Head Coach)
David Ruvolo (Middle School Head Coach)
Justin McAtee (Middle School Assistant Head Coach)

7.13 Extracurricular Activity Assignments List (Deletions)

Accepted the following deletions from the Extracurricular Activity Assignments list:

Samantha Duttine
Gymnastic Co-Assistant Head Coach
Reason: Personal
Effective: December 10, 2020

Lindsay Verno
Music/Drama Program - Middle School Assistant Director #2
Reason: Personal
Effective: January 4, 2021

7.14 Extracurricular Activity Assignments List (Additions)

Approved the following additions to the Extracurricular Activity Assignments list:

*Christopher Croyts
Position: Boys' Lacrosse Varsity/Junior Varsity Head Coach (BHS)
Effective: January 14, 2021
Salary: \$6,000.00
Payroll Taxes: \$519.00
PSERS: \$2,057.40
Benefits: None
Total Cost: \$8,576.40

*Joe Joyce
Position: Musical Director (BHS)
Effective: January 14, 2021
Salary: \$3,961.00
Payroll Taxes: \$342.63
PSERS: \$1,358.23

Benefits: None

Total Cost: \$5,661.85

Rebecca Revo (Already a Co-Assistant Head Coach and will assume the full role)

Position: Gymnastics Assistant Head Coach (100%) - prorated (BHS)

Effective: December 10, 2020

Salary: \$1,750.00

Payroll Taxes: \$151.38

PSERS: \$600.08

Benefits: None

Total Cost: \$2,501.45

*Devon Smeal

Position: Music/Drama Programs - Middle School Assistant Director #2

Effective: January 14, 2021

Salary: \$1,277.00

Payroll Taxes: \$110.46

PSERS: \$437.88

Benefits: None

Total Cost: \$1,835.24

*Pending all Necessary Paperwork

9.2 Approval - Professional Development Compensation (Canvas) - Professional Staff

Approved the Professional Staff compensation for services related to preparing, presenting, and coaching Professional Development sessions on December 1, 2020 through December 9, 2020 in the amount of \$19,150.00.

9.3 Agreement - Allegheny Intermediate Unit - English as a Second Language Services

Approved the agreement between the Baldwin-Whitehall School District and the Allegheny Intermediate Unit K-12 ESL Program to provide the services of a full-day ESL teacher beginning the first date of available staff through March 21, 2021 at a cost of \$2,500.00 per week.

9.4 Authorization to Advertise for Bids - Technology Services

Authorized the Director of Finance and Operations to advertise for bids for the following:

Chromebooks and Laptops

Instructional Computer Labs

Wireless access points and licensing

A replacement uninterrupted power supply (end of life)

WAN (wide-area network) fiber connections between buildings

SAN (storage area network-end of life)

Backup servers

9.5 2020-2021 Appointment of Student Board Representatives - Sophomores

Appointed the following Sophomore Student Board Representatives for the 2020-2021 school year:

Taslina Chapagai
Ramon Rivera

9.6 Tuition Credit Reimbursement - Act 93 (Rachel Sprouse)

Approved the following Tuition Credit Reimbursement:

Rachel Sprouse
Leadership 1 California
California University of Pennsylvania
3 cr. @ \$568.00 per credit

Rachel Sprouse
Qualitative Research in Educational Leadership
California University of Pennsylvania
3 cr. @ \$568.00 per credit

9.7 Tuition Credit Reimbursement - Pat DiFrancesco

Approved the following Tuition Credit Reimbursement:

Pat DiFrancesco
MyElectricalCeu.com
Changes to the 2020 National Electrical Code
\$65.00 total (8 course hours)

9.8 2021-2022 Budget - Opt Out Resolution

Approved the Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index (and No Need to Comply with Act 1 Accelerated Budget Procedures) for the 2021-2022 School Year.

9.9 W. R. Paynter Elementary School Project - Plancon Part D, Plancon Part E, and Plancon Part F

Approved and authorized the submission of Plancon Part D, "Project Accounting Based on Estimates", for the W. R. Paynter Elementary School project to the Pennsylvania Department of Education for review and approval.

Approved and authorized the submission of Plancon Part E, "Design Development", for the W. R. Paynter Elementary School project to the Pennsylvania Department of Education for review and approval.

Approved and authorized the submission of Plancon Part F, "Construction Documents - Phase Bidding", for the W. R. Paynter Elementary School Building Demolition Work to the Pennsylvania Department of Education for review and approval.

Authorized the Board Secretary to sign the necessary documents.

9.10 Proposal - Harrison Education Center Field Survey

Approved the proposal from MDM Surveyors & Engineers, LLC to provide survey services of the Harrison Education Center Field.

9.11 Authorization to Advertise for Bids for Buses

Authorized the Director of Finance and Operations to advertise for bids for buses.

9.12 918 Title I Parent and Family Engagement - 3rd Reading

Approved the review of Policy 918 Title I Parent and Family Engagement.

9.13 Waiver of Procedure

Waived the procedure requiring three readings for the following policies:

Policy 103 Nondiscrimination/Title IX Sexual Harassment Affecting Students

Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff

9.14 103 Discrimination/Title IX Sexual Harassment Affecting Students

Approved the revision of Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students.

9.15 104 Discrimination/Title IX Sexual Harassment Affecting Staff

Approved the revision of Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff.

9.16 PSBA Principles for Governance and Leadership

Approved the Principles for Governance and Leadership.