

BUSINESS CONSULTANT AGREEMENT

This agreement dated July 1, 2021 is made By and Between Baldwin Whitehall School District whose address is 4900 Curry Road Pittsburgh, PA 15236 referred to as "District", AND Pittsburgh Education Consulting, LLC whose address is 249 40th Street, Pittsburgh, PA 15201 referred to as "Consultant."

1. Consultation Services

The District hereby contracts with the Consultant to perform the following services in accordance with the terms and conditions set forth in this agreement:

- Collaborate with LEA administrators and Title IA, Title IIA, and Title IVA school
 administrators to prepare and submit the Federal Programs Applications via egrants
 including updates, revisions, adjustments/amendments, and UGG performance goals
 reports as required,
- Monitor implementation of the Title IA, Title IIA, and Title IVA Programs including compliance and reporting requirements,
- Facilitate the LEA's preparations for federal programs compliance monitoring as scheduled by the PA Department of Education, including the preparation and submission of documents and completion of the monitoring assessment in the PA Fed Monitor online system,
- Facilitate the annual review/revision/submission of the Title I SW Program Plan, including the development of a timeline, technical assistance during the plan's development, and editing the written document prior to its submission,
- Organize and manage Title IA, Title IIA, and Title IVA Private Schools' requirements for the district's private schools including consultation meetings, site visits, document development and submission, and documentation management for monitoring purposes, and
- Meet monthly with Title I school administrators to ensure relevant program tasks are completed and in compliance with ESSA timelines and mandates including the preparation of related documents.

2. Terms of Agreement

This agreement will begin **July 1, 2021 and will end June 30, 2022.** Either party may cancel this agreement on thirty (30) days' notice to the other party in writing, by certified mail or personal delivery.

3. Time Devoted by Consultant

The consultant will spend sufficient time to prepare and submit grant applications, revisions, and/or amendments and documents, meeting agendas and reports, and other documents as related to services described in Section 1 above.

4. Place Where Services Will Be Rendered

The consultant will perform services as described in Section 1 at the District's offices, the Consultant's place of business, and/or other locations as directed by the Superintendent.

5. Payment to Consultant

The consultant will be paid **2% of the total 2021-2022 Title IA, Title IIA, Title IVA allocation** for work performed in accordance with this agreement. The consultant will submit a quarterly invoice and the District will pay the Consultant the amounts due within 30 days of receipt.

6. Independent Contractor

Both the District and the Consultant agree that the Consultant will act as an independent contractor in the performance of its duties under this contract. Accordingly, the consultant shall be responsible for payment of all taxes including Federal, State, and local taxes arising out of the Consultant's activities in accordance with this contract.

Pittsburgh Education Consulting, LLC		Baldwin Whitehall SD	
Nancy A. Olenik	Date	Authorized Signature	Date