



BUSINESS CONSULTANT AGREEMENT

This agreement dated **July 1, 2021** is made By and Between **Baldwin Whitehall School District** whose address is **4900 Curry Road Pittsburgh, PA 15236** referred to as "District", AND **Pittsburgh Education Consulting, LLC** whose address is **249 40th Street, Pittsburgh, PA 15201** referred to as "Consultant."

1. Consultation Services

The District hereby contracts with the Consultant to perform the following services in accordance with the terms and conditions set forth in this agreement:

- Collaborate with LEA administrators and Title IA, Title IIA, and Title IVA school administrators to prepare and submit the Federal Programs Applications via egrants including updates, revisions, adjustments/amendments, and UGG performance goals reports as required,
- Monitor implementation of the Title IA, Title IIA, and Title IVA Programs including compliance and reporting requirements,
- Facilitate the LEA's preparations for federal programs compliance monitoring as scheduled by the PA Department of Education, including the preparation and submission of documents and completion of the monitoring assessment in the PA Fed Monitor online system,
- Facilitate the annual review/revision/submission of the Title I SW Program Plan, including the development of a timeline, technical assistance during the plan's development, and editing the written document prior to its submission,
- Organize and manage Title IA, Title IIA, and Title IVA Private Schools' requirements for the district's private schools including consultation meetings, site visits, document development and submission, and documentation management for monitoring purposes, and
- Meet monthly with Title I school administrators to ensure relevant program tasks are completed and in compliance with ESSA timelines and mandates including the preparation of related documents.

2. Terms of Agreement

This agreement will begin **July 1, 2021 and will end June 30, 2022**. Either party may cancel this agreement on thirty (30) days' notice to the other party in writing, by certified mail or personal delivery.

