

**SEVENTH AMENDMENT TO JOINTURE AGREEMENT**

THIS SEVENTH AMENDMENT TO JOINTURE AGREEMENT made this \_\_\_\_ day of

\_\_\_\_\_, 2018, by and between the BALDWIN-WHITEHALL SCHOOL DISTRICT,  
BETHEL PARK SCHOOL DISTRICT, BRENTWOOD BOROUGH SCHOOL DISTRICT, CLAIRTON CITY  
SCHOOL DISTRICT, DUQUESNE CITY SCHOOL DISTRICT, ELIZABETH FORWARD SCHOOL DISTRICT,  
SOUTH ALLEGHENY SCHOOL DISTRICT, SOUTH PARK SCHOOL DISTRICT, STEEL VALLEY SCHOOL  
DISTRICT, WEST JEFFERSON HILLS SCHOOL DISTRICT AND WEST MIFFLIN SCHOOL DISTRICT, all  
located in the County of Allegheny and Commonwealth of Pennsylvania (collectively, the  
“Member School Districts”).

WHEREAS, by an Agreement dated January 24, 1966, and a Revised Jointure Agreement  
dated June 30, 1966, (collectively, the “Agreement”), the Steel Valley Area Vocational Technical  
Joint School and the Steel Valley Area Vocational Technical Joint Board (the “Joint Board”) were  
established; and

WHEREAS, the Agreement was amended by supplementary agreements dated  
December 15, 1971, July 1, 1976, February 1, 1978, March 1, 1983 and October 3, 2006; and

WHEREAS, the Member School Districts are the component school districts of the career  
and technical school now known as the Steel Center for Career and Technical Education, (“Steel  
Center” or “School”) under the Agreement and amendments thereto; and

WHEREAS, pursuant to the Agreement and amendments thereto the Member School  
Districts set forth plans under which a program for vocational and technical education for  
secondary school students was established, and has been in continuous operation since 1966;  
and

WHEREAS, the Member School Districts established additional programs to benefit the education of pupils and the general community, including adult education programs; and

WHEREAS, it is recognized that definite needs continue to exist for secondary school pupils and adults to receive vocational and technical instruction, and for the other programs offered by Steel Center; and

WHEREAS, the Member School Districts, in consideration of their desire to improve the operations and governance of Steel Center do hereby update this Agreement in accordance with the following terms and conditions:

## **ARTICLE I**

**Section 1. Name.** The joint school shall now be known as the Steel Center for Career and Technical Education.

**Section 2. Purpose.** The School shall be responsible for constructing, renovating, equipping, furnishing, maintaining and operating a vocational-technical school and any other type of educational and support program as may be undertaken under the supervision of the Commonwealth of Pennsylvania Department of Education or in compliance with the laws of the Commonwealth of the Pennsylvania.

**Section 3. Effective Date and Term.** This Agreement shall become effective upon the signing of all Member School Districts. This Agreement shall continue in full force and effect unless amended or terminated by law or by consent of each Member School District by an affirmative vote of a majority of such school directors thereof. Subject to the provisions of this Article, assets of the School shall be owned by, and in the event of a dissolution, shall be disposed of and distributed to and among the Member School Districts based upon the total

payments made by each Member School District since July 1, 1966, divided by the total payments of all Member School Districts since that time.

**Section 4. Admission of Additional School Districts.** Additional school districts may be admitted as Member School Districts by a unanimous vote of the then-current Member School Districts and upon such terms as may be agreed upon by then-current Member School Districts.

**Section 5. Withdrawal from Steel Center.** Member School Districts may withdraw from this Agreement only by following the regulations of the Pennsylvania Department of Education and subject to the following conditions:

- A. All obligations incurred by the Member School District related to financing of any capital expenditures for the School have been satisfied.
- B. All obligations incurred by the Member School District related to operating expenses, student enrollment or other expenditures for the School have been satisfied.
- C. Each of the other Member School Districts consents to withdrawal by a majority vote of all such other Member School Districts' boards of school directors.
- D. The effective date of such withdrawal shall be the beginning of the second school year after the final consent of all other Member School Districts has been granted under Article I, Section 5.C.
- E. No assets shall be refunded to the withdrawing Member School District.

## **ARTICLE II**

**Section 1. Authority of the Full Board.** The boards of school directors of each of the Member School Districts (collectively known as the "Joint Board" or "Full Board") shall meet at

least once each year to perform the minimum supervisory duties required under Sections 1705 and Section 1707 of the School Code, ("School Code") and any other section required by subsequent amendment to the School Code. The Full Board shall also have the authority, pursuant to School Code, to adopt the annual budget, whether by joint meeting or mail ballot, purchase and continue ownership of real estate to be titled in the name of the School, approve capital expenditures for buildings, and execute other responsibilities allowed under law, which the Full Board otherwise may not delegate. All votes by the Full Board shall be in compliance with School Code.

**Section 2. The Operating Agent.** The Full Board hereby delegates to an operating committee of one (1) Director from each Member School District ("Joint Operating Committee"), the authority to operate, administer, and manage all other School affairs within the limits of the budget adopted by the Full Board. The term for each Director shall be three years, beginning in December, when each Member School District shall appoint a Director to serve on the Joint Operating Committee. Any vacancies shall be filled by the respective Member School District for the balance of the term of the vacant Director. Each member School District may select an alternate Director to serve on the Joint Operating Committee, who, in the absence of a Director from such Member School District, may act with all the powers, authority, and discretion of the absent Director.

**Section 3. Election of Officers.**

- A. The Full Board delegates authority to the Joint Operating Committee to adopt a resolution providing for the election of President, Vice President, Secretary and

Treasurer. Nominations for officers will come from members of the Joint Operating Committee.

B. Each year, during the month of December, the Joint Operating Committee shall meet and elect from its members a President and a Vice President, each to serve for one (1) year from the date of the election. Each year, during the month of May, the Joint Operating Committee shall meet and elect from its members a Treasurer, who shall serve for one (1) year, said term beginning the first Monday of July following the election. Every four (4) years during the month of May, the Joint Operating Committee shall meet and elect a Secretary, who shall serve for four (4) years beginning the first Monday of July following such election. The Joint Operating Committee shall fill any vacancy in an office for the balance of such term. Only one officer shall come from each Member School District.

**Section 4. The Annual Budget.** No later than the May meeting, the Joint Operating Committee shall consider the budget for the subsequent fiscal year. The budget shall be adopted, by joint meeting or mail ballot, by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the Full Board, no later than the months of May and June. Said budget shall be subject to final approval by the Pennsylvania Department of Education.

**Section 5. Meetings and Voting.** Regular meetings of the Joint Operating Committee shall be scheduled, called and held, and notice of such meetings shall be issued in conformity with the School Code and Sunshine Act, as amended. Special meetings of the Full Board or Joint Operating Committee may be held at any time upon the call of the President or Vice

President, or any six (6) members of the Joint Operating Committee with at least five (5) business days' notice to each person entitled to vote at such meeting of the date, time, place and purpose of the meeting.

At all Joint Operating Committee meetings, a quorum shall consist of a majority of the members of the Joint Operating Committee. On all matters in which a special vote is required by law or by this Agreement, the vote of the Full Board or of the Joint Operating Committee shall be taken in compliance with this requirement. In all other cases, the vote of the Joint Operating Committee shall be taken by roll call of all Joint Operating Committee members participating at the meeting, and a majority of all Joint Operating Committee Members participating in the program under consideration shall be required for action, subject to the requirements of School Code and School policy.

**Section 6. Committees.** The Joint Operating Committee shall create such standing and/or special committees as the Joint Operating Committee may determine to be appropriate. The advisability of, the method of selecting the members for, and the activities, duties and responsibilities assigned to such committees, shall be determined from time to time by the Joint Operating Committee, with, however the understanding that membership of such committees shall be both representative and equitable and that at any time there shall not be more than one (1) chair from any one Member School District. The Joint Operating Committee may likewise from time to time establish rules and regulations relating to the conduct and affairs of the School.

**Section 7. Superintendent of Record and Director.** In compliance with the Public School Code, Section 1850.1, the Joint Operating Committee shall appoint a Superintendent of

Record from among the Chief School Administrators of the Member School Districts, or in certain cases, the Executive Director of the Allegheny Intermediate Unit #3 may be appointed as Superintendent of Record, on such terms and conditions as the Joint Operating Committee may agree, for the purpose of overseeing and supervising the Director. The Superintendent of Record shall be appointed for a two-year term. The Joint Operating Committee shall appoint a full-time Director of the School on terms and conditions to be agreed upon, and the Director shall be answerable and under the control of, the Joint Operating Committee.

The Superintendent of Record shall:

- A. Attend all meetings of the Joint Operating Committee unless unable to attend due to schedule conflicts, in which case a designee will be assigned.
- B. Sign all documents requiring the signature of a Chief School Administrator or Superintendent on behalf of the School.
- C. Consult as needed with the Director regarding general operations, personnel and finance issues of the School.
- D. Respond on behalf of the School to grievances and complaints in accordance with Collective Bargaining Agreements and School Policies.
- E. Submit to the Joint Operating Committee an annual performance evaluation of the Director after collecting input from School staff, Member School District Superintendents, and the members of the Joint Operating Committee.
- F. Collaborate with Member School District Superintendents regarding School operational, personnel and finance issues.

G. Perform any other duties required to be performed by a Chief School Administrator or Superintendent on behalf of the School.

H. Perform any other duties as requested by the Joint Operating Committee and agreed to by the Superintendent of Record.

In accordance with the Agreement, the Superintendent of Record shall receive an annual salary in an amount to be determined by the Joint Operating Committee, payable in equal monthly installments. The Superintendent of Record shall also be reimbursed for reasonable and necessary expenses as provided by School policy.

### **ARTICLE III**

**Section 1. Allocation of Capital Costs.** For purposes of this Agreement, the costs of constructing, equipping and furnishing the building or buildings of the School and its programs or the payment of rentals therefore, and any and all fees incident thereto, shall be shared by the respective Member School Districts on the basis of their proportionate market valuation as reported by Allegheny County in the annual certified tax roll issued on or around December 15<sup>th</sup> of the year preceding the school year in which the payment is to be made.

**Section 2. Payments to Steel Center.** The Business Office or designee will invoice and collect the Member School Districts' share of School Capital Costs on an annual basis, pursuant to the method of allocation described in Article III, Section 1. The School shall distribute the invoices on or about July 15<sup>th</sup> for the current school year.

### **ARTICLE IV**

**Section 1. Allocation of Operating Costs.** For purposes of this Agreement, School operating expenses, which shall include all expenditures except those described in Article III,

shall be allocated to Member School Districts in the ratio that a number of resident students, out-of-school youths and adults from a Member School District who enroll in the School bears to the total number of resident students, out-of-school youths and adults enrolled in the School. Such expenses shall not exceed the budget adopted by the Full Board for this program.

**Section 2. Payments to Steel Center.** Payments by Member School Districts for School Operating Costs shall be made according to the following schedule: The Business Office or designee will invoice and collect the Member School Districts' share of School Operating Costs on a quarterly basis. The basis of allocation shall be the estimated student count by Member School District for the first two quarterly billings and shall be adjusted for the fiscal year to the official student count as submitted to the Commonwealth, which shall be in October of each year, on the third and fourth billings. Any surplus at the end of the fiscal year, as determined by the auditors and appear on the annual financial report PDE 2057, shall be presented to the Joint Operating Committee for consideration of options. Each Member School District shall pay promptly to the Business Office of the School or designee its share of Capital Costs and Operating Costs allocated to it. Any Member School District not promptly paying to the Business Office of the School or designee any of the foregoing sums as and when they become due and payable hereby authorizes and directs the Department of Education to apply and pay the School such portions of its reimbursements moneys due the Member School District from the Department of Education for any purpose whatsoever as may be required to meet the Member School District's obligations under this Article.

## **ARTICLE V**

**Section 1. General Advisory Committee.** Pursuant to the provisions of the School Code, the Joint Operating Committee shall appoint a General Advisory Committee to advise the School on such matters as the need for particular shops, laboratories, occupations, equipment, curriculum, labor and management coordination, business and industrial requirements and selection of personnel. Members of the General Advisory Committee shall be appointed from local business and industry, research and educational facilities, parents, former students, current instructors and board members of Members School Districts.

**Section 2. Professional Advisory Council.** A Professional Advisory Council composed of Superintendents of Member School Districts, and the Director of Steel Center shall meet regularly to advise the Joint Operating Committee and the Administration of the School on matters concerning the organization and operation of the School, including but not limited to curriculum, finances, personnel and policies.

**Section 3. Career Advisory Committees.** Career Advisory Committees shall be established to advise on specific matters pertaining to a particular program or related group of programs. The Career Advisory Committees shall be composed of several representatives from a particular occupational field to advise the program teacher and School Administration.

**Section 4. Student Selection/Recruitment.** Each Member School District shall provide the opportunity for Steel Center staff to share information about the School and its programs to all students. However, the selection of students to attend the School and any program thereunder will be the responsibility of the Member School District and shall take into consideration all current requirements that affect the education of students.

**Section 5. Student Quotas.** Quotas of students, and assignments to courses and programs at Steel Center, shall be established by the Joint Operating Committee, using as a standard the percentage of average daily membership of resident students in grades ten, eleven and twelve during the preceding school year in each Member School District. If a Member School District shall not fill its quota, vacancies shall be distributed among the other Member School Districts desiring to send additional students to Steel Center.

## **ARTICLE VI**

**Section 1. Transportation of Students.** Each Member School District and any non-participating School District whose students may attend the School shall be responsible for the transportation of its pupils to the School.

**Section 2. Tuition Students.** If all students from the Member School Districts have been accommodated and vacancies exists in School programs, the School may enroll tuition students in accordance with the provisions of the School Code, and subject to the consent of and under such terms and conditions as may be prescribed by the Joint Operating Committee.

**Section 3. Programs.** The Joint Operating Committee may establish, maintain, conduct and/or terminate schools, departments or classes to meet the changing needs of the students, community and technology. These programs will be designed for the education of students and adults residing in the Member School Districts. The addition or deletion of programs shall follow the procedures set forth by the Pennsylvania Department of Education in conjunction with procedures established by the Joint Operating Committee and the Superintendents of the Member School Districts.

**Section 4. Employment of Personnel.** The Chief Administrator of the School shall be the Steel Center Director. The Joint Operating Committee shall employ the necessary administrative, professional and non-professional staff within the limits of the adopted budget. All personnel shall be employed in conformity with School Code and Pennsylvania Department of Education regulations.

## **ARTICLE VII**

**Section 1. School Code and other applicable laws.** All matters not specifically covered by the terms of this Agreement shall be administered in accordance with the provisions of the Public School Code of 1949, as amended, and other applicable federal and state laws and regulations thereunder.

## **ARTICLE VIII**

**Section 1. Adoption of Jointure Agreement.** This Agreement shall be adopted by the affirmative vote of a majority of the school directors of each of the Member School Districts at a regular or special meeting duly held for this purpose, and action duly entered upon the minutes of their respective boards.

**Section 2. Amendment of Jointure Agreement.** This Agreement may be amended from time to time by the Member School Districts in the same manner by which this Agreement was adopted, provided that the proposed amendment has been presented to each Member School District thirty (30) days prior to action.

**Section 3. Applicable Date.** This agreement shall be effective on the date first written above.

**IN WITNESS WHEREOF**, the said Member School Districts have caused this THIS  
SEVENTH AMENDMENT TO JOINTURE AGREEMENT to be executed by their respective  
Presidents, attested to by their Secretaries and the seals of their respective Districts affixed  
hereto, as the day and year first herein above written.