

**MINUTES**  
**AGENDA/BUSINESS MEETING OF THE**  
**BALDWIN-WHITEHALL BOARD OF SCHOOL DIRECTORS**  
**BALDWIN-WHITEHALL SCHOOL DISTRICT**  
**Wednesday, May 5, 2021**

The Baldwin-Whitehall Board of School Directors met on Wednesday, May 5, 2021, at 7:30 p.m. (7:50 p.m. actual start time) **via Electronic Means and/or at the Central Administration Office** for a combined Agenda/Business Meeting. There was an Executive Session at 6:30 p.m. and following the Agenda/Business Meeting to discuss personnel and legal matters.

THE FOLLOWING BOARD MEMBERS WERE PRESENT:

Mr. Robert Achtzehn (present at Central Administration)  
Ms. Karen Brown (present at Central Administration)  
Dr. Anthony DiCesaro (present at Central Administration)  
Mr. Peter D. Giglione (present at Central Administration)  
Mr. Daniel Knezevich (present at Central Administration)  
Mr. Gerald Pantone (present at Central Administration)  
Mrs. Amanda Priano (present at Central Administration)  
Mr. David J. Solenday (present at Central Administration)  
Ms. Janice Tarson (present at Central Administration)

**Administrators in Attendance:**

Superintendent Dr. Randal Lutz (present at Central Administration), Director of Finance and Operations Mark Cherpak (present at Central Administration), Director of Employee Services Rachel Sprouse (present at Central Administration)

**Student Board Representatives Present:**

Cassandra Pantelis, Connor Woods, Michael Pantelis, Sergej Stojanovic, Taslima Chapagai, and Ramon Rivera (all students present via Electronic Means)

**Solicitor in Attendance:**

Aimee Zundel (present at Central Administration)

**1.0 Call to Order**

Dr. Anthony DiCesaro, Board President

**2.0 Pledge of Allegiance**

**3.0 Roll Call**

Theanita Hampsay, Board Secretary, called the roll.

#### **4.0 Mission Statement of School District**

Ms. Tarson read the Mission Statement.

The Baldwin-Whitehall School District is committed to the promotion of excellence through a system of traditional values, a quality educational program, and a world of opportunities.

#### **5.0 Commendations and Recognitions**

##### **5.1 Varsity - Baldwin Fighting Highlanders Ice Hockey Team**

PIHL Class AA 2021 Penguins Cup Champions  
PIHL Class AA 2021 Pennsylvania State Champions

Head Coach - Justin Glock  
Assistant Coach - Rob Farmerie

Joseph Antonio (11)  
Robert Aranos (12)  
Alexander Aul (11)  
Dylan Belak (12)  
Trevor Belak (11)  
Zachary Borman (12)  
Nelson Buys, IV (11)  
Nicholas Buys (10)  
Blake George (12)  
Alexander Golvash (10)  
Joseph Jacobs (12)  
Carson Kress (11)  
Collin Kuch (11)  
Bruno Maietta (12)  
Edward Nowicki (11)  
Logan Picchi (11)  
Tanner Plinta (9)  
Keith Reed, Jr. (12)  
Lorenzo Shipley (11)  
Dominic Trimbur (11)

#### **6.0 Student Board Representative Comments**

Cassandra Pantelis, Connor Woods, Michael Pantelis, Sergej Stojanovic, and Taslima Chapagai.  
(all via Electronic Means)

Cassandra Pantelis congratulated the Ice Hockey Team. She spoke about the success of the Mini-Thon/Vision Club and thanked the sponsors of the club.

Connor Woods said the Senior Class did their handprints in the stairwell on April 8<sup>th</sup>. He also spoke about the upcoming Senior Exit Interviews and the upcoming prom. He said the Seniors are starting to prepare for graduation.

Michael Pantelis spoke about the Junior class prom on April 30<sup>th</sup>. He spoke about Senior prom, PSSA testing at the elementary and middle schools, and Keystone testing at the high school.

Sergej Stojanovic spoke about the National Honor Society and said they are working on appointing NHS officers. He also spoke about the possibility of having a student COVID-19 vaccination clinic. He said that the students at Baldwin High School have recently completed an online etiquette course called "*Common Sense Media Training*."

Taslina Chapagai spoke about the upcoming Baldwin Invitational. She spoke about McAnnulty Elementary School's virtual end of the year Kindergarten recognition and the upcoming first grade tour of Whitehall Elementary School.

Dr. DiCesaro congratulated the Ice Hockey Team.

Dr. Lutz read the names of the Ice Hockey Team.

## **7.0 Superintendent Report**

### **7.1 Dr. Randal A. Lutz**

Dr. Lutz spoke about Teacher and Staff Appreciation Week and thanked the staff for their hard work. He recognized those who participated in the high school production of "*Once Upon a Mattress*." He spoke about in-person attendance at Board meetings and that it is not the recommendation to have in-person attendance at this time.

### **7.2 Update - Learning Model**

Dr. Lutz said there are surveys sent out to families and staff related to planning for the 2021-2022 school year. He spoke about some of the results that have come back in so far. He spoke about putting together a Comprehensive Planning Committee. He said there will not be any changes to the current Learning Model at this time due to the current recommendations.

Mr. Giglione spoke about remote learning for the 2021-2022 school year and dedicated remote learning teachers. He also spoke about the return to a five (5)-day per week schedule for the 2021-2022 school year.

Dr. Lutz said that the request for remote learning is more at the secondary level and the District will consider dedicated remote learning teachers as the planning process continues.

Ms. Brown spoke about the possibility of the District operating its own cyber school.

Dr. Lutz said that he is considering collaborating with other Districts to create a cyber school for remote learners.

### **7.3 Update - R. A. Lutz Elementary School Project**

Dr. Lutz updated the Board on the status of the demolition of the former W. R. Paynter Elementary School building.

Mr. Knezevich spoke about the costs of the demolition project.

Dr. Lutz said the costs are about \$9,600 at this point.

## **8.0 Education and Instruction**

### **8.1 Comprehensive Planning Committee Discussion**

Dr. Lutz invited interested Board Members to join the Comprehensive Planning Committee.

### **8.2 Agreement - Pittsburgh Education Consulting, LLC**

**Recommendation:** The Superintendent and Director of Elementary Education Andrea Huffman recommend that the Board approve the Business Consultant Agreement between the Baldwin-Whitehall School District and Pittsburgh Education Consulting, LLC for consulting services related to Federal Programs from July 1, 2021 through June 30, 2022 according to the attached agreement.

No discussion.

### **8.3 First Amendment to Behavioral Health Professional Services Agreement - Allegheny Clinic - CHILL Project**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the First Amendment to Behavioral Health Professional Services Agreement between the Baldwin-Whitehall School District and Allegheny Clinic to provide school-based professional behavioral health services (CHILL Project) for the Contract Year 2021-2022 as attached. (August 1, 2021 through July 30, 2022)

No discussion.

### **8.4 Professional Services Agreement - DePaul School for Hearing & Speech Extended School Year (ESY)**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the Professional Services Agreement between the Baldwin-Whitehall School District and DePaul School for Hearing & Speech for professional services for the 2020-2021 Extended School Year (ESY) as attached.

No discussion.

**8.5 Letter of Agreement - Pressley Ridge**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and Pressley Ridge to provide services to students according to the attached agreement.

No discussion.

**8.6 Agreement - Wesley K-8 School (Acute Partial Hospital)**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and Wesley K-8 School for educational services for a student while enrolled in the Acute Partial Hospital component of Wesley Family Schools for the 2020-2021 school year at a rate of \$75.00 per day with an enrollment date of April 13, 2021 according to the attached agreement.

No discussion.

**8.7 Proposal - Dental Services 2021-2022**

**Recommendation:** The Superintendent, Director of Student Services Marissa Gallagher, and School Nurse Christina Kelly recommend that the Board approve Charlene S. Andes, D.M.D. to provide District Dental Services for the 2021-2022 school year as attached.

No discussion.

**8.8 Proposal - School Physician 2021-2022**

**Recommendation:** The Superintendent, Director of Student Services Marissa Gallagher, and School Nurse Christina Kelly recommend that the Board approve Steel City Pediatrics to provide District School Physician Services for the 2021-2022 school year as attached.

No discussion.

**8.9 Memorandums of Understanding - Local Law Enforcement Agencies**

Act 104 (HB101) was passed in November 2010. The Act placed new requirements on each school entity. One of the requirements is to verify that each school has a biennially updated and reexecuted Memorandum of Understanding with local law enforcement and filed such memorandum with the PA Department of Education as attached.

**Recommendation:** The Superintendent and Director of Safety and Security William Coddington recommend that the Board approve the attached Memorandums of Understanding between the Baldwin-Whitehall School District and the following Local Law Enforcement Agencies:

- Baldwin Borough Police Department
- Baldwin Township Police Department
- Whitehall Borough Police Department

No discussion.

**8.10 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)**

**Recommendation:** The Superintendent recommends that the Board approve the following Tuition Credit Reimbursement:

- Alicia Johnson
- Leading People
- Harvard Graduate School of Education/Harvard Business School
- \$399.00 Total

No discussion.

**8.11 Approval - Contract for Design Services**

**Recommendation:** The Superintendent and High School Principal Shaun Tomaszewski recommend that the Board approve the Contract for Design Services between the Baldwin-Whitehall School District and Elaina Depetro, as an independent contractor, for design services for Baldwin High School according to the attached contract.

No discussion.

**9.0 Business and Finance**

**9.1 General Obligation Bonds, Series of 2021**

**Recommendation:** Resolved, that the Board of School Directors authorize the incurring of nonelectoral debt by the issuance of General Obligation Bonds, Series of 2021, as attached and presented to the Board.

No discussion.

### **9.2 W. R. Paynter Elementary School - Plancon Part F (R. A. Lutz Elementary School)**

**Recommendation:** BE IT RESOLVED, the Baldwin-Whitehall Board of School Directors approves and authorizes the submission of Plancon Part F, "Construction Documents" for the W. R. Paynter Elementary School Project to the Pennsylvania Department of Education for review and approval.

No discussion.

### **9.3 2021-2022 Proposed Final Budget - Mr. Mark Cherpak**

Mr. Cherpak presented the 2021-2022 Proposed Final Budget to the Board. The presentation is attached.

Ms. Tarson spoke about the Revenue Comparison Chart.

Dr. Lutz spoke about staffing for the 2021-2022 school year.

Mr. Giglione spoke about anticipated federal government revenue.

Ms. Brown spoke about increases at Harrison Education Center and decreases in tax collection and legal services.

Ms. Tarson spoke about student enrollment in vocational education.

Mr. Giglione spoke about future debt service.

Mr. Achtzehn spoke about local revenue and increased assessment values. He spoke about the ESSER (Elementary and Secondary School Emergency Relief) Funds.

Mr. Pantone spoke about the various millage rate increases. He said there are many unknowns related to the budget this year.

Ms. Brown spoke about a decrease in real estate collection for 2021-2022 and debt service. She said there are many unknowns this year and does not think the District should go into next year with a deficit.

Mr. Achtzehn spoke about the ESSER (Elementary and Secondary School Emergency Relief) Funds and how the District needs to look at the 5-year projections.

Ms. Tarson spoke about increasing the millage rate to the index and how that would impact homeowners and current assessed values.

Mrs. Priano spoke about the ESSER (Elementary and Secondary School Emergency Relief) Funds and using this money to offset costs of the new elementary school project.

Dr. Lutz said there are guidelines on how Districts are permitted to use the ESSER (Elementary and Secondary School Emergency Relief) Funds.

Dr. DiCesaro thanked Mr. Cherpak and his staff for their hard work preparing the budget information.

**9.4 Approval - Request for Funds to File Liens - Weiss Burkardt Kramer, LLC**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the request from Weiss Burkardt Kramer, LLC for funds in the amount of \$27,300.00 to file liens for delinquent 2020 taxes according to the attached invoice.

No discussion.

**9.5 2019 Audit Report - Baldwin Borough - Real Estate Tax Collector**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Baldwin Borough Tax Audit for the year ending December 31, 2019 as submitted by J. Martin & Associates.

No discussion.

**9.6 2019 Audit Report - Baldwin Township - Real Estate Tax Collector**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Baldwin Township Tax Audit for the year ending December 31, 2019 as submitted by H2R CPA.

No discussion.

**9.7 2019 Audit Report - Whitehall Borough - Real Estate Tax Collector**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Whitehall Borough Tax Audit for the year ending December 31, 2019 as submitted by H2R CPA.

No discussion.



**9.8 Donation - Donors Choose (Lindsay Walker WES) - Gift Cards**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of two \$100.00 gift cards for Educational Resources from Donors Choose for use at the Whitehall Elementary School.

No discussion.

**9.9 Donation - Donors Choose (Lindsay Walker WES) - Classroom Materials**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of the following classroom supplies valued at \$133.81 from Donors Choose for use at the Whitehall Elementary School:

- Hotusi 24 Pack 24 Blocks Magic Speed Cube, Mini Snake Twisty Puzzle Toys for Children's Intelligence Development Party Bag Fillers Party Favour(Random Colors) x 2
- Raymond Geddes Scent-Sibles 6-Color Pens with Scented Ink (Pack of 12) x 1
- 8Pcs Mini Among in Us Colorful Simple Dimple Push Popping Bubble Sensory Fidget Keychain Toy, Stress Reliever Squeeze Toys(Rainbow) x 2
- FLY2SKY 45Pcs Mochi Squishy Toys Mini Squishies Kawaii Animal Squishies Party Favors for Kids Cat Panda Unicorn Squishy Novelty Stress Relief Toys Birthday Gifts Goody Bags Class Prizes Pinata Fillers x 1
- Leencum 5Pcs Mini Simple Dimple Fidget Toy Stress Relief Hand Toys Keychain Toy Bubble Wrap Pop Anxiety Stress Reliever Office Desk Toy for Kids Adults (Square) x 2
- Multicolor Pens, 6-in-1 Color Ballpoint Write Press Pen, Pack of 40 Pack x 1

No discussion.

**9.10 Donation - Donors Choose (Adrienne Vallus WES) - Gift Cards**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of four (4) \$100.00 gift cards from Donors Choose for use at the Whitehall Elementary School.

No discussion.

**9.11 Donation - Steve Sabold (CPR Manikins)**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of twelve (12) CPR Manikins valued at \$1,610.00 from Steve Sabold.

No discussion.

**9.12 Donation - Kate Rosenthal**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of \$50.00 to the Technology Fund from Kate Rosenthal.

No discussion.

## **10.0 Policies**

### **10.1 208 Withdrawal From School - 1st Reading**

The only change is the compulsory attendance age from 8-17 to 6-18.

No discussion.

## **11.0 Unfinished Business**

### **11.1 Unfinished Business - Board**

No discussion.

## **12.0 New Business**

### **12.1 Distinguished Graduates**

Dr. Peretin spoke to the Board about Distinguished Graduates and the history behind how the District currently recognizes the Distinguished Graduates.

Mr. Giglione said that the valedictorian and salutatorian should have the opportunity to speak at the Commencement Ceremony.

Dr. DiCesaro said that the Board should consider the well-being of students.

Ms. Tarson spoke about the various students that do have the opportunity to speak at the Commencement Ceremony.

Cassandra Pantelis spoke about the differences between the roles of the Student Council and the Student Class Officers.

Ms. Brown said the District needs a better way of determining the class valedictorian.

Mr. Knezevich spoke about the increase in the number of Distinguished Graduates. He spoke about choosing the best student to speak.

Mr. Achtzehn spoke about additional responsibilities for Student Board Representatives and that the District should recognize students for their hard work and excelling academically.

Ms. Tarson spoke about subjective versus objective views when determining the best students.

Dr. DiCesaro spoke about subjective versus objective views when determining the best students.

Ms. Priano spoke about students speaking at the Commencement Ceremony and class rank.

Cassandra Pantelis spoke about class rank and she said that some students are trying to get into competitive colleges by taking certain classes and making their schedules to achieve that goal.

Mr. Solenday said that other school districts open the chance to speak at the Commencement Ceremony to all students regardless of rank.

Ms. Tarson spoke about the process of selection of Commencement Ceremony speakers and that the valedictorian and salutatorian should be recognized for their hard work.

Mr. Pantone spoke about the number of students that do not take a lunch period and that the valedictorian should have the chance to speak at the Commencement Ceremony.

Ms. Brown said that the Board needs to make a decision for this year (2020-2021). She said the District needs a solution to calculating class rank. She said any changes to the current procedures should be considered for incoming freshmen students.

### **12.2 Appointment of Treasurer**

**Recommendation:** RESOLVED, that the Board appoint Mark Cherpak, Director of Finance and Operations, as Treasurer for the Baldwin-Whitehall School District, effective July 1, 2021 through June 30, 2022.

No discussion.

### **12.3 Appointment of Board Secretary**

Permanent Organizations (Sections 403, 404) In districts of the first class and first class A (Philadelphia and Pittsburgh) the school directors create the permanent organization by electing their officers, including a board secretary who may not be a member of the board. In all other districts, the school board secretary is elected for a four-year term during May of the year the term expires (1993, 1997, 2001, 2005, etc.). The new term begins on July 1. When vacancies are filled, the new secretary serves for the remainder of the unexpired term.

**Recommendation:** RESOLVED, that the Board appoint Theanita Hampsay as Board Secretary effective July 1, 2021 through June 30, 2025 (four-year term).

No discussion.

#### **12.4 New Business - Board**

*Dr. DiCesaro called for a recess at 10:34 p.m. at the conclusion of the Agenda portion of the meeting.*

*The Board meeting reconvened at 10:50 p.m. and continued with the Business portion of the meeting.*

*The agenda was updated to include all action items for this evening.*

#### **1.0 Board President**

##### **1.1 Board President - Call for Resident Comments 412-885-7949**

Residents who would like to comment on Action Items or Other Matters, please call 412-885-7949 at this time. State your name and address please.

#### **2.0 Report of Special Representatives**

##### **2.1 Report of Special Representatives**

**SHASDA Representative - Ms. Karen Brown**  
**Alternate Representative - Mr. Gerald Pantone**

No report.

**Southeastern Area Special School and Steel Center for Career & Technical Education**  
**Representative - Mr. Peter Giglione**  
**Alternate - Mr. Gerald Pantone**

Mr. Giglione attended last evening's Board Meeting. He spoke about the Mon Valley School graduation, new positions at Steel Center, and the Steel Center Administrative Support Structuring Plan.

**PSBA Representative - Mr. Gerald Pantone**  
**Alternate Representative – None**

Mr. Pantone spoke about upcoming PSBA meetings. He also spoke about the PSBA State of Education Report and the upcoming primary election. He spoke about PSERS growth in expenses.

#### **3.0 Resident Comments - Action Items or Other Matters**

**3.1 Name and address should be clearly stated. Phone Number to call for Resident Comments: 412-885-7949**

Erik Spratt, 308 Larch Lane, spoke about the student mask mandate and the health and safety of students.

**4.0 Consent Action Items - Business**

**4.1 Consent Action Items - Business**

**Recommendation:** The Superintendent recommends that the Board approve the Consent Action Items - Business as follows:

- 4.2 Approval of Minutes - April 7, 2021
- 4.3 General Fund Receipts - March 2021
- 4.4 Payroll - March 2021
- 4.5 General Fund Account - April 2021
- 4.6 Cafeteria Fund - April 2021
- 4.7 Construction Fund Account - As of April 30, 2021

No discussion.

**ORIGINAL - Motion**

Member **(Peter Giglione)** Moved, Member **(Robert Achtzehn)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Action Items - Business as follows: 4.2 Approval of Minutes - April 7, 2021 4.3 General Fund Receipts - March 2021 4.4 Payroll - March 2021 4.5 General Fund Account - April 2021 4.6 Cafeteria Fund - April 2021 4.7 Construction Fund Account - As of April 30, 2021'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried**. **9 - 0**

- Dan Knezevich        Yes
- David Solenday        Yes
- Dr. Anthony DiCesaro Yes
- Gerald Pantone        Yes
- Janice Tarson        Yes
- Karen Brown        Yes
- Robert Achtzehn        Yes
- Peter Giglione        Yes
- Amanda Priano        Yes

**4.2 Approval of Minutes - April 7, 2021**

**Recommendation:** Resolved, that the Minutes of the Agenda/Business Meeting on April 7, 2021 be approved as listed and certified.

#### **4.3 General Fund Receipts - March 2021**

**Recommendation:** Resolved, that the March 2021 General Fund Receipts in the total amount of \$2,082,493.59 be approved as listed and certified.

#### **4.4 Payroll - March 2021**

**Recommendation:** Resolved, that the Payroll for March 2021 in the total amount of \$2,379,841.61 be approved as listed and certified.

#### **4.5 General Fund Account - April 2021**

**Recommendation:** Resolved, that the General Fund Account in the total amount of \$600,907.14 for the month of April 2021 be approved as listed and certified.

#### **4.6 Cafeteria Fund - April 2021**

**Recommendation:** Resolved, that the Cafeteria Fund Account in the total amount of \$80,745.06 for the month of April 2021 be approved as listed and certified.

#### **4.7 Construction Fund Account - As of April 30, 2021**

**Recommendation:** Resolved, that the Construction Fund Account in the total amount of \$19,601,145.15 fiscal year-to-date as of April 30, 2021 be approved as listed and certified.

#### **5.0 Individual Action Items - Business**

No items.

#### **6.0 Consent Action Items - Superintendent's Report on Personnel**

##### **6.1 Consent Action Items - Superintendent's Report on Personnel**

**Recommendation:** The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows:

6.2 Resignations

6.3 Retirements

6.4 Termination - Extra Bus Driver

6.5 Leaves

6.6 Student Engagement Coordinator

6.7 Category II Secretary - 230 Day - (Katherine Kurtz) - Probationary - Baldwin High School

- 6.8 New Teacher Salary Movement
- 6.9 Service Staff Employee Movement
- 6.10 Extended School Year (ESY) Summer School Program 2021 - Paraprofessional Staff
- 6.11 Earn to Learn (ESL) Summer School Program 2021- BHS - Professional Staff
- 6.12 2021 Summer Technology Department Interns
- 6.13 Substitute Custodians - Summer 2021 Employment
- 6.14 Extra Bus Driver
- 6.15 Substitute Food Service Worker
- 6.16 Extracurricular Activity Assignments List (Deletion)
- 6.17 Extracurricular Activity Assignments List (Additions)

No discussion.

**ORIGINAL – Motion**

Member **(Peter Giglione)** Moved, Member **(Robert Achtzehn)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Agenda - Superintendent's Report on Personnel as follows: 6.2 Resignations 6.3 Retirements 6.4 Termination - Extra Bus Driver 6.5 Leaves 6.6 Student Engagement Coordinator 6.7 Category II Secretary - 230 Day - (Katherine Kurtz) - Probationary - Baldwin High School 6.8 New Teacher Salary Movement 6.9 Service Staff Employee Movement 6.10 Extended School Year (ESY) Summer School Program 2021 - Paraprofessional Staff 6.11 Earn to Learn (ESL) Summer School Program 2021- BHS - Professional Staff 6.12 2021 Summer Technology Department Interns 6.13 Substitute Custodians - Summer 2021 Employment 6.14 Extra Bus Driver 6.15 Substitute Food Service Worker 6.16 Extracurricular Activity Assignments List (Deletion) 6.17 Extracurricular Activity Assignments List (Additions)'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Dan Knezevich        Yes
- David Solenday        Yes
- Dr. Anthony DiCesaro Yes
- Gerald Pantone        Yes
- Janice Tarson        Yes
- Karen Brown        Yes
- Robert Achtzehn        Yes
- Peter Giglione        Yes
- Amanda Priano        Yes

**6.2 Resignations**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following resignations:

Devu Khatiwoda

Position: Extra Bus Driver  
Reason: Personal  
Effective: April 15, 2021

David Luxemburger  
Position: Extra Bus Driver  
Reason: Personal  
Effective: April 16, 2021

Sara Nairn  
Position: Science Teacher  
Reason: Personal  
Effective: June 30, 2021

Tina Richards  
Position: Extra Bus Driver  
Reason: Personal  
Effective: April 19, 2021

Norman Schaffer  
Position: Extra Bus Driver  
Reason: Personal  
Effective: April 19, 2021

Jennifer Underwood  
Position: 4 Hour Secretary (PM) WES  
Reason: Personal  
Effective: April 20, 2021

### **6.3 Retirements**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following retirements:

Cheryl Foote  
Position: Art Teacher  
Effective: June 30, 2021  
Years of Service: 16 years

John Maddock  
Position: Bus Driver  
Effective: May 1, 2021  
Years of Service: 7 years 4 months

### **6.4 Termination - Extra Bus Driver**



**Recommendation:** The Superintendent and Transportation Manager Dave Tompkins recommend that the Board approve the termination of the following employee per Article XV, Section A, Paragraph 4, of the Baldwin-Whitehall Service Employees Association Bargaining Agreement:

Alexis Toth - Extra Bus Driver  
Effective - May 5, 2021

### **6.5 Leaves**

**Recommendation:** The Superintendent and Administrators recommend that the Board approve the following:

Unpaid Leave of Absence for Christopher Ross, Technology Education Teacher at Baldwin High School, effective for the 2021-2022 School Year.

Unpaid Leave of Absence for Kate Tortorice, Art Teacher at McAnnulty and Whitehall Elementary Schools, effective for the 2021-2022 School Year with the intention to return to work for the 2022-2023 School Year.

### **6.6 Student Engagement Coordinator**

**Recommendation:** The Superintendent recommends that the Board authorize the creation of the new position of Student Engagement Coordinator.

### **6.7 Category II Secretary - 230 Day - (Katherine Kurtz) - Probationary - Baldwin High School**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, and Baldwin High School Principal Shaun Tomaszewski recommend that the Board approve Katherine Kurtz as a Category II Building Level Secretary - Probationary - (230 Days) at Baldwin High School effective May 6, 2021, pending all required paperwork.

Rate: \$15.56

Annual Salary: \$28,630.40

Payroll Taxes: \$2,476.53

PSERS: \$9,880.35

Benefits: \$19,749.00

Total: \$60,737.08

### **6.8 New Teacher Salary Movement**

**Recommendation:** The Superintendent and Director of Employee Services Rachel Sprouse recommend that the Board of School Directors approve the attached salary placement for the teachers newly hired in 2020-2021, in accordance with Article X, Section C, Part 2 of the BWEA Collective Bargaining Agreement effective on the dates listed in the attachment.

**6.9 Service Staff Employee Movement**

**Recommendation:** The Superintendent and Director of Employee Services Rachel Sprouse recommend that the Board approve the attached Service Staff Employee Movement.

**6.10 Extended School Year (ESY) Summer School Program 2021 - Paraprofessional Staff**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, and Director of Student Services Marissa Gallagher, recommend that the Board approve the employment of the additional following paraprofessional for the Extended School Year (ESY) Summer School Program from June 28, 2021 through July 28, 2021 (Mondays through Fridays) not to exceed 84 hours per position with possible reassignment to substitute status based on student enrollment:

Dinelle Steiner (STS Employee)

BILLABLE RATE PER STS EMPLOYEE:

Rate: \$15.07/hour

Hours: 84

Salary: \$1,265.88

Payroll Taxes: \$0

PSERS: \$0

Total: \$1,265.88

**6.11 Earn to Learn (ESL) Summer School Program 2021- BHS - Professional Staff**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, Director of Student Services Marissa Gallagher recommend that the Board approve the employment of the following professional teaching staff for the Earn to Learn (ESL) School Program from June 28, 2021 through August 5, 2021 not to exceed 170 hours per position.  
Teachers:

Shantal Baldensperger

Nichole Flannery

Daniel Harrold

Allison Levy

Katherine Musselman

Holly Niemi

Donna Vecchio

James Wodarek

Leah Younkens

Rate: \$32.00/hour

Hours: 170

Salary: \$2,688.00  
Payroll Taxes: \$232.51  
PSERS: \$898.60  
Total: \$3,819.11

#### **6.12 2021 Summer Technology Department Interns**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, and Director of Communication, Innovation, and Advancement Dr. Janeen Peretin recommend that the Board approve the 2021 Summer Employment in the Technology Department on an as needed basis throughout the summer from June 1, 2021 through August 31, 2021 at a rate of \$10.93/hour (June) and \$11.07/hour (July and August) not to exceed 1,080 hours combined as follows:

Mark Bosco  
Ethan Busch  
Layne Krantosky  
Joshua Luxemburger  
Bruno Maietta

#### **6.13 Substitute Custodians - Summer 2021 Employment**

**Recommendation:** The Superintendent and Facilities Manager Randy Huddart recommend that the Board approve the following Substitute Custodians for Summer 2021 employment effective June 10, 2021 through August 30, 2021, as needed, at \$10.93/hour (June) and \$11.07/hour (July and August) +0.90 as follows:

Alissa Bourquin  
Henrietta Curley  
Kathy Gesler  
Karen Green  
Bonnie LaPlace  
Robert Myers

#### **6.14 Extra Bus Driver**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, and Transportation Manager Dave Tompkins recommend that the Board approve the following Extra Bus Driver at \$13.40/hour effective May 6, 2021, pending all necessary paperwork and required BWSO training:

Stephen Dobos

#### **6.15 Substitute Food Service Worker**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, and Food Services Director Joyce Weber recommend that the Board approve the following Substitute Food Service Worker at \$10.93/hour effective May 6, 2021, pending all necessary paperwork:

Kimberly Ries

**6.16 Extracurricular Activity Assignments List (Deletion)**

**Recommendation:** The Superintendent and Administrators recommend that the Board accept the following deletion from the Extracurricular Activity Assignments list:

Patrick Maloney  
 Middle School Girls' Soccer Assistant Head Coach  
 Reason: Other Employment  
 Effective: April 23, 2021

**6.17 Extracurricular Activity Assignments List (Additions)**

**Recommendation:** The Superintendent, Director of Employee Services Rachel Sprouse, Baldwin High School Principal Shaun Tomaszewski, and Athletic Coordinator John Saras recommend that the Board approve the following additions to the Extracurricular Activity Assignments:

\*Tim Storino  
 Middle School Football Head Coach  
 Effective: May 6, 2021  
 Salary: \$3,000.00  
 Payroll Taxes: \$259.50  
 PSERS: \$1,028.70  
 Benefits: None  
 Total Cost: \$4,288.20

Curtis Woods  
 Middle School Football Assistant Coach #1  
 Effective: May 6, 2021  
 Salary: \$2,500.00  
 Payroll Taxes: \$216.25  
 PSERS: \$857.25  
 Benefits: None  
 Total Cost: \$3,573.50

\*Pending all required clearances and paperwork

**7.0 Individual Action Items - Superintendent's Report on Personnel**

No items.

## **8.0 Consent Agenda Action Items - Non-Personnel**

### **8.1 Consent Agenda Action Items - Non-Personnel**

**Recommendation:** The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows:

- 8.2 Agreement - Pittsburgh Education Consulting, LLC
- 8.3 First Amendment to Behavioral Health Professional Services Agreement - Allegheny Clinic - CHILL Project
- 8.4 Professional Services Agreement - DePaul School for Hearing & Speech Extended School Year (ESY)
- 8.5 Letter of Agreement - Pressley Ridge
- 8.6 Agreement - Wesley K-8 School (Acute Partial Hospital)
- 8.7 Proposal - Dental Services 2021-2022
- 8.8 Proposal - School Physician 2021-2022
- 8.9 Memorandums of Understanding - Local Law Enforcement Agencies
- 8.10 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)
- 8.11 Approval - Contract for Design Services
- 8.12 W. R. Paynter Elementary School - Plancon Part F (R. A. Lutz Elementary School)
- 8.13 Approval - Request for Funds to File Liens - Weiss Burkardt Kramer, LLC
- 8.14 2019 Audit Report - Baldwin Borough - Real Estate Tax Collector
- 8.15 2019 Audit Report - Baldwin Township - Real Estate Tax Collector
- 8.16 2019 Audit Report - Whitehall Borough - Real Estate Tax Collector
- 8.17 Donation - Donors Choose (Lindsay Walker WES) - Gift Cards
- 8.18 Donation - Donors Choose (Lindsay Walker WES) - Classroom Materials
- 8.19 Donation - Donors Choose (Adrienne Vallus WES) - Gift Cards
- 8.20 Donation - Steve Sabold (CPR Manikins)
- 8.21 Donation - Kate Rosenthal
- 8.22 Appointment of Treasurer
- 8.23 Appointment of Board Secretary

No discussion.

### **ORIGINAL - Motion**

Member **(Peter Giglione)** Moved, Member **(Robert Achtzehn)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board approve the Consent Action Items - Non-Personnel as follows: 8.2 Agreement - Pittsburgh Education Consulting, LLC 8.3 First Amendment to Behavioral Health Professional Services Agreement - Allegheny Clinic - CHILL Project 8.4 Professional Services Agreement - DePaul School for Hearing & Speech Extended School Year (ESY) 8.5 Letter of Agreement - Pressley Ridge 8.6 Agreement - Wesley K-8 School (Acute Partial Hospital) 8.7 Proposal - Dental Services 2021-2022 8.8 Proposal - School Physician 2021-2022 8.9

Memorandums of Understanding - Local Law Enforcement Agencies 8.10 Tuition Credit Reimbursement - Act 93 (Alicia Johnson) 8.11 Approval - Contract for Design Services 8.12 W. R. Paynter Elementary School - Plancon Part F (R. A. Lutz Elementary School) 8.13 Approval - Request for Funds to File Liens - Weiss Burkardt Kramer, LLC 8.14 2019 Audit Report - Baldwin Borough - Real Estate Tax Collector 8.15 2019 Audit Report - Baldwin Township - Real Estate Tax Collector 8.16 2019 Audit Report - Whitehall Borough - Real Estate Tax Collector 8.17 Donation - Donors Choose (Lindsay Walker WES) - Gift Cards 8.18 Donation - Donors Choose (Lindsay Walker WES) - Classroom Materials 8.19 Donation - Donors Choose (Adrienne Vallus WES) - Gift Cards 8.20 Donation - Steve Sabold (CPR Manikins) 8.21 Donation - Kate Rosenthal 8.22 Appointment of Treasurer 8.23 Appointment of Board Secretary'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Dan Knezevich            Yes
- David Solenday            Yes
- Dr. Anthony DiCesaro    Yes
- Gerald Pantone            Yes
- Janice Tarson              Yes
- Karen Brown                Yes
- Robert Achtzehn         Yes
- Peter Giglione             Yes
- Amanda Priano             Yes

**8.2 Agreement - Pittsburgh Education Consulting, LLC**

**Recommendation:** The Superintendent and Director of Elementary Education Andrea Huffman recommend that the Board approve the Business Consultant Agreement between the Baldwin-Whitehall School District and Pittsburgh Education Consulting, LLC for consulting services related to Federal Programs from July 1, 2021 through June 30, 2022 according to the attached agreement.

**8.3 First Amendment to Behavioral Health Professional Services Agreement - Allegheny Clinic - CHILL Project**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the First Amendment to Behavioral Health Professional Services Agreement between the Baldwin-Whitehall School District and Allegheny Clinic to provide school-based professional behavioral health services (CHILL Project) for the Contract Year 2021-2022 as attached. (August 1, 2021 through July 30, 2022)

**8.4 Professional Services Agreement - DePaul School for Hearing & Speech Extended School Year (ESY)**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the Professional Services Agreement between the

Baldwin-Whitehall School District and DePaul School for Hearing & Speech for professional services for the 2020-2021 Extended School Year (ESY) as attached.

#### **8.5 Letter of Agreement - Pressley Ridge**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and Pressley Ridge to provide services to students according to the attached agreement.

#### **8.6 Agreement - Wesley K-8 School (Acute Partial Hospital)**

**Recommendation:** The Superintendent and Director of Student Services Marissa Gallagher recommend that the Board approve the agreement between the Baldwin-Whitehall School District and Wesley K-8 School for educational services for a student while enrolled in the Acute Partial Hospital component of Wesley Family Schools for the 2020-2021 school year at a rate of \$75.00 per day with an enrollment date of April 13, 2021 according to the attached agreement.

#### **8.7 Proposal - Dental Services 2021-2022**

**Recommendation:** The Superintendent, Director of Student Services Marissa Gallagher, and School Nurse Christina Kelly recommend that the Board approve Charlene S. Andes, D.M.D. to provide District Dental Services for the 2021-2022 school year as attached.

#### **8.8 Proposal - School Physician 2021-2022**

**Recommendation:** The Superintendent, Director of Student Services Marissa Gallagher, and School Nurse Christina Kelly recommend that the Board approve Steel City Pediatrics to provide District School Physician Services for the 2021-2022 school year as attached.

#### **8.9 Memorandums of Understanding - Local Law Enforcement Agencies**

Act 104 (HB101) was passed in November 2010. The Act placed new requirements on each school entity. One of the requirements is to verify that each school has a biennially updated and reexecuted Memorandum of Understanding with local law enforcement and filed such memorandum with the PA Department of Education.

**Recommendation:** The Superintendent and Director of Safety and Security William Coddington recommend that the Board approve the attached Memorandums of Understanding between the Baldwin-Whitehall School District and the following Local Law Enforcement Agencies:

Baldwin Borough Police Department  
Baldwin Township Police Department  
Whitehall Borough Police Department

**8.10 Tuition Credit Reimbursement - Act 93 (Alicia Johnson)**

**Recommendation:** The Superintendent recommends that the Board approve the following Tuition Credit Reimbursement:

Alicia Johnson  
Leading People  
Harvard Graduate School of Education/Harvard Business School  
\$399.00 Total

**8.11 Approval - Contract for Design Services**

**Recommendation:** The Superintendent and High School Principal Shaun Tomaszewski recommend that the Board approve the Contract for Design Services between the Baldwin-Whitehall School District and Elaina Depetro, as an independent contractor, for design services for Baldwin High School according to the attached contract.

**8.12 W. R. Paynter Elementary School - Plancon Part F (R. A. Lutz Elementary School)**

**Recommendation:** BE IT RESOLVED, the Baldwin-Whitehall Board of School Directors approves and authorizes the submission of Plancon Part F, "Construction Documents" for the W. R. Paynter Elementary School Project to the Pennsylvania Department of Education for review and approval.

**8.13 Approval - Request for Funds to File Liens - Weiss Burkardt Kramer, LLC**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board approve the request from Weiss Burkardt Kramer, LLC for funds in the amount of \$27,300.00 to file liens for delinquent 2020 taxes according to the attached invoice.

**8.14 2019 Audit Report - Baldwin Borough - Real Estate Tax Collector**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Baldwin Borough Tax Audit for the year ending December 31, 2019 as submitted by J. Martin & Associates.

**8.15 2019 Audit Report - Baldwin Township - Real Estate Tax Collector**

**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Baldwin Township Tax Audit for the year ending December 31, 2019 as submitted by H2R CPA.

**8.16 2019 Audit Report - Whitehall Borough - Real Estate Tax Collector**



**Recommendation:** The Superintendent and Director of Finance and Operations Mark Cherpak recommend that the Board receive the Financial Whitehall Borough Tax Audit for the year ending December 31, 2019 as submitted by H2R CPA.

#### **8.17 Donation - Donors Choose (Lindsay Walker WES) - Gift Cards**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of two (2) \$100.00 gift cards for Educational Resources from Donors Choose for use at the Whitehall Elementary School.

#### **8.18 Donation - Donors Choose (Lindsay Walker WES) - Classroom Materials**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of the following classroom supplies valued at \$133.81 from Donors Choose for use at the Whitehall Elementary School:

- Hotusi 24 Pack 24 Blocks Magic Speed Cube, Mini Snake Twisty Puzzle Toys for Children's Intelligence Development Party Bag Fillers Party Favour(Random Colors) x 2
- Raymond Geddes Scent-Sibles 6-Color Pens with Scented Ink (Pack of 12) x 1
- 8Pcs Mini Among in Us Colorful Simple Dimple Push Popping Bubble Sensory Fidget Keychain Toy, Stress Reliever Squeeze Toys(Rainbow) x 2
- FLY2SKY 45Pcs Mochi Squishy Toys Mini Squishies Kawaii Animal Squishies Party Favors for Kids Cat Panda Unicorn Squishy Novelty Stress Relief Toys Birthday Gifts Goody Bags Class Prizes Pinata Fillers x 1
- Leencum 5Pcs Mini Simple Dimple Fidget Toy Stress Relief Hand Toys Keychain Toy Bubble Wrap Pop Anxiety Stress Reliever Office Desk Toy for Kids Adults (Square) x 2
- Multicolor Pens, 6-in-1 Color Ballpoint Write Press Pen, Pack of 40 Pack x 1

#### **8.19 Donation - Donors Choose (Adrienne Vallus WES) - Gift Cards**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of four (4) \$100.00 gift cards from Donors Choose for use at the Whitehall Elementary School.

#### **8.20 Donation - CPR Manikins**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of twelve (12) CPR Manikins valued at \$1,610.00 from Steve and Carolyn Sabold.

#### **8.21 Donation - Kate Rosenthal**

**Recommendation:** Resolved, that the Board of School Directors accepts a donation of \$50.00 to the Technology Fund from Kate Rosenthal.

#### **8.22 Appointment of Treasurer**

**Recommendation:** RESOLVED, that the Board appoint Mark Cherpak, Director of Finance and Operations, as Treasurer for the Baldwin-Whitehall School District, effective July 1, 2021 through June 30, 2022.

**8.23 Appointment of Board Secretary**

Permanent Organizations (Sections 403, 404) In districts of the first class and first class A (Philadelphia and Pittsburgh) the school directors create the permanent organization by electing their officers, including a board secretary who may not be a member of the board. In all other districts, the school board secretary is elected for a four-year term during May of the year the term expires (1993, 1997, 2001, 2005, etc.). The new term begins on July 1. When vacancies are filled, the new secretary serves for the remainder of the unexpired term.

**Recommendation:** RESOLVED, that the Board appoint Theanita Hampsay as Board Secretary effective July 1, 2021 through June 30, 2025 (four-year term).

**9.0 Individual Action Items - Non-Personnel**

**9.1 General Obligation Bonds, Series of 2021**

**Recommendation:** Resolved, that the Board of School Directors authorize the incurring of nonelectoral debt by the issuance of General Obligation Bonds, Series of 2021, as attached and presented to the Board.

No discussion.

**ORIGINAL - Motion**

Member **(Peter Giglione)** Moved, Member **(Robert Achtzehn)** Seconded to approve the **ORIGINAL** motion 'Resolved, that the Board of School Directors authorize the incurring of nonelectoral debt by the issuance of General Obligation Bonds, Series of 2021, as attached and presented to the Board'. Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

- Dan Knezevich            Yes
- David Solenday        Yes
- Dr. Anthony DiCesaro Yes
- Gerald Pantone        Yes
- Janice Tarson           Yes
- Karen Brown            Yes
- Robert Achtzehn       Yes
- Peter Giglione          Yes
- Amanda Priano         Yes

**10.0 Board President - Call for Resident Comments**

**10.1 Board President - Call for Resident Comments 412-885-7949**

If Residents would like to comment on Other Matters, please call 412-885-7949 at this time. State your name and address please.

**11.0 Solicitor Report**

**11.1 Solicitor Report**

No report.

**12.0 Correspondence**

**12.1 Revenues and Expenses**

No discussion.

**12.2 Student Activity Funds**

No discussion.

**12.3 Bank Reconciliations**

No discussion.

**13.0 Resident Comments - Other Matters**

**13.1 Name and address should be clearly stated. Phone Number to call for Resident Comments: 412-885-7949**

No additional resident comments.

**14.0 Matters of Information - Superintendent**

**14.1 Dr. Randal A. Lutz**

No additional comments.

**14.2 Items for Board Information**

As attached.

**15.0 Board President Remarks**

**15.1 Announcement of Executive Session**

Announcement of Executive Session May 5, 2021 at 6:30 p.m. and immediately following the Agenda/Business Meeting to discuss personnel and legal matters.

**15.2 Dr. Anthony DiCesaro, Board President**

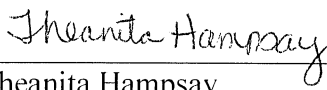
Dr. DiCesaro offered Mr. Cherpak and his family condolences on the loss of his mother, Ruth Cherpak.

**16.0 Adjournment**

**16.1 On motion by Mr. Giglione, which was seconded by Mr. Achtzehn, and duly carried by unanimous vote, the meeting was adjourned at 11:05 p.m.**

Recognized Visitors (No visitors due to the COVID-19 Pandemic)

See "Visitors List" attached to record set of minutes.

  
\_\_\_\_\_  
Theanita Hampsay  
Board Secretary